 

**Appendix to**

**2019 SINGLE DATA**

**RETURN**

**MANUAL**

**Version 1.0**

**Last Updated October 2018**

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| Appendix 1a – Tertiary Education Organisations (sorted by Code) |

Registered Tertiary Education Institutions and other Tertiary Education Providers expected to submit SDRs as at **03 October 2018**

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Registered **Private Training Establishments** expected to submit SDRs as at **03 October 2018**

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| |  |  | | --- | --- | | 7123 | North Shore Helicopter Training Limited | | 7198 | Manaaki Ora Trust | | 7252 | AMS Group Training | | 7256 | Southern Wings | | 7265 | Fairview Educational Services Limited | | 7270 | Avon City Ford Training | | 7282 | New Zealand College of Chinese Medicine Limited | | 7318 | Sues Unlimited | | 7326 | New Zealand School of Radio | | 7355 | Emergency Management Training Centre | | 7356 | Mr Barber Ltd | | 7372 | Future Skills Academy | | 7380 | New Zealand Skydiving School Ltd | | 7381 | Samala Robinson Academy | | 7391 | EmployNZ | | 7402 | National Trade Academy Limited | | 7413 | Waikato Aero Club Incorporated | | 7421 | Sewtec Fashion Academy | | 7428 | Community Colleges New Zealand Ltd | | 7455 | The Professional Bar & Restaurant School | | 7466 | Queens Academic Group Limited | | 7476 | Safety 'n Action Limited | | 7488 | International College of Auckland Limited | | 7502 | Ignite Colleges | | 7526 | North Shore International Academy | | 7542 | Youth Cultures & Community Trust t/a Praxis | | 7548 | ICL Business School | | 7577 | School of Business Limited | | 7608 | North Shore Language School | | 7610 | Peter Minturn Goldsmith School Limited | | 7637 | College of Law New Zealand Limited | | 7638 | Techtorium NZ Institute of Info Tech | | 7647 | New Zealand School of Education Limited | | 7661 | L3 Airline Academy (Hamilton) | | 7674 | Responsive Trade Education Ltd | | 7682 | AGI Education Limited | | 7694 | Queenstown Resort College (QRC) | | 7703 | Auckland Rugby Union | | 7826 | Wanaka Helicopters Limited | | 7841 | Vet Nurse Plus Limited | | 7850 | New Zealand Institute of Education 2007 Limited | | 7882 | Fire Rescue and First Response Ltd | | 7902 | Evolution School of Beauty & Massage | | 7921 | Pacific Coast Technical Institute | | 7927 | Search and Rescue Institute New Zealand (SARINZ) Limited | | 7944 | VisionWest Community Trust | | 8022 | Bodhi Ltd | | 8025 | Ringa Atawhai Matauranga Limited | | 8026 | Air Hawkes Bay Limited | | 8031 | Christchurch Helicopters | | 8067 | English Language Partners New Zealand Trust | | 8069 | Oceania Career Academy | | 8074 | New Zealand International Commercial Pilot Academy Limited | | 8167 | Naturopathic College of N Z Ltd | | 8174 | SAE Institute | | 8192 | Media Design School | | 8224 | PORSE Education & Training (NZ) Limited | | 8229 | Blueprint Centre For Learning | | 8247 | Waikato Institute for Leisure and Sport Studies | | 8252 | MSL Training Limited | | 8265 | Wellcare Education Limited | | 8270 | New Zealand Welding School | | 8277 | The International Travel College of New Zealand Limited | | 8285 | Pathways College of Bible & Mission | | 8297 | Waikato Institute of Education | | 8325 | Eastwest College of Intercultural Studies | | 8327 | NZ Graduate School of Education | | 8329 | JTP Consultants Ltd t/a Te Kotahitanga Training | | 8341 | Wellpark College of Natural Therapies | | 8356 | Success Maker Education Centre | | 8360 | Taranaki Educare Training Trust | | 8365 | Cornerstone Education Limited | | 8379 | Tauranga Hair Design Academy Limited | | 8396 | New Zealand College of Chiropractic | | 8405 | Land Based Training Ltd | | 8415 | Capital Training Limited | | 8425 | Te Wananga Takiura O Nga Kura Kaupapa Maori o Aotearoa | | 8433 | Netcor Campus (NZ Education & Tourism) | | 8449 | NZ School of Commercial Diver Training | | 8455 | Airways Training Centre | | 8457 | Pacific Intl Hotel Management School | | 8465 | Endeavour Technical Training Limited | | 8471 | Vineyard College | | 8473 | Premier Institute of Education | | 8475 | Elim Leadership College | | 8479 | College of Natural Health and Homeopathy | | 8489 | Solomon Group | | 8490 | NZ Institute of Sport | | 8498 | Catholic Institute of Aotearoa New Zealand | | 8502 | Te Kura Toi Whakaari O Aotearoa: New Zealand Drama School Incorporated | | 8504 | Taratahi Agricultural Training Centre | | 8509 | Whitecliffe College of Arts and Design | | 8530 | Auckland Institute of Studies | | 8550 | IPU New Zealand | | 8563 | Laidlaw College Incorporated | | 8567 | Faith Bible College | | 8571 | EDENZ Colleges | | 8573 | Alphacrucis International College | | 8588 | Air New Zealand Aviation Institute | | 8589 | International Aviation Academy of NZ Ltd | | 8595 | Nelson Aviation College Limited | | 8601 | National School of Aesthetics | | 8603 | Face and Beauty Academy | | 8609 | Ashton Warner Nanny Academy | | 8613 | Waikato School of Hairdressing Limited | | 8619 | New Zealand Tertiary College | | 8621 | The Hairdressing College | | 8626 | Hungry Creek Art And Crafts School | | 8637 | Service Skills Centre | | 8638 | Ardmore Flying School Ltd | | 8640 | New Zealand School of Tourism Limited | | 8642 | South Pacific College of Natural Medicine | | 8644 | Crown Institute of Studies | | 8655 | South Seas Film and Television School | | 8661 | New Zealand Management Academies Ltd | | 8674 | Avonmore Tertiary Institute | | 8688 | Kokiri Marae Keriana Olsen Trust | | 8692 | Feats Limited | | 8693 | Workforce Development Limited | | 8694 | Bethlehem Tertiary Institute | | 8717 | Good Shepherd College - Te Hepara Pai | | 8723 | Methodist Mission Southern | | 8735 | Tupoho Whanau Trust PTE | | 8737 | Abel Tasman Educational Trust | | 8809 | Playcentre Education | | 8816 | Alpha Training and Development Centre | | 8824 | Horizon Education | | 8841 | U-Turn Community Training Services Limited | | 8858 | Auckland Hotel & Chefs Training School | | 8872 | Advance Training Centres Limited | | 8875 | Maniapoto Training Agency | | 8885 | ACTS Institute of New Zealand | | 8895 | ATC New Zealand | | 8925 | KIWA | | 8932 | Alphacrucis Limited | | 8941 | Aperfield Montessori Trust | | 8944 | Intueri Education New Zealand Limited | | 8952 | South Pacific Islands Institute (SPI) | | 8972 | NZ Training Centre | | 8974 | Servilles Academy of Hairdressing | | 8979 | Carey Baptist College | | 9043 | Institute of Professional Legal Studies | | 9133 | Kalandra Education Group Limited | | 9140 | Transformation Academy | | 9203 | Sobieski Consultants Training Division | | 9230 | Quality Education Services Limited | | 9231 | Academy of Diving Trust | | 9242 | Anamata | | 9247 | Westport Deep Sea Fishing School | | 9253 | Te Kotahitanga E Mahi Kaha Trust | | 9270 | Whakato te Matauranga | | 9279 | Arai te Uru Kokiri Centre Charitable Trust | | 9290 | English Teaching College | | 9294 | Ag Challenge Ltd | | 9310 | C Hayes Engineering Training Division | | 9324 | Animation College of New Zealand Limited | | 9328 | Skills Update Training and Education Group | | 9344 | Whitireia New Zealand Ltd | | 9381 | Te Kohanga Reo Trust - Wellington | | 9388 | National Council of YMCAs of NZ | | 9392 | Dunedin Trade Training Centre Limited | | 9393 | Nelson Training Centre | | 9410 | The Learning Connexion Ltd | | 9423 | Child Matters | | 9429 | Palmerston North School of Design | | 9436 | G and H Training Limited | | 9458 | Golden Bay Work Centre Trust | | 9471 | Polyethnic Institute of Studies | | 9486 | Harrington/Vaughan Academy of Hairdressing Limited | | 9508 | Literacy Aotearoa Training | | 9513 | ACTS Auckland City Training School | | 9515 | Target Education | | 9520 | Te Rito Maioha Early Childhood New Zealand | | 9522 | Lakeland Learning Company Limited | | 9531 | Excel Ministries Schl of Performing Arts | | 9535 | Horowhenua Learning Centre | | 9565 | The Salvation Army Education & Employment | | 9597 | Maata Waka Enterprises | | 9605 | Pasifika Education Centre | | 9611 | The New Zealand College of Massage | | 9619 | Hillary Outdoors Education Centres | | 9646 | Turanga Ararau | | 9656 | Nelson Technical Institute Ltd | | 9670 | NZ School of Acupuncture & TCM | | 9671 | Frontline Training Consultancy | | 9749 | Kershaw Training Enterprises | | 9840 | Regent Training Centre Ltd | | 9847 | Te Wananga Whare Tapere O Takitimu | | 9885 | NZ School of Food & Wine | | 9918 | Training For You Ltd | | 9964 | People Potential Ltd | | 9979 | New Zealand Institute of Fashion Technology Limited | | 9981 | Valley Education & Training Enterprises | |  |  | |  |  | |  |  | |  |  | |  |  | |  |

# Appendix 1b – Tertiary Education Organisations (sorted by name)

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| Registered Tertiary Education Institutions and other Tertiary Education Providers expected to submit SDRs as at **03 October 2018** |
| |  |  |  | | --- | --- | --- | | **Provider Type** | **Code** | **Name** | | |  |  |  | | --- | --- | --- | | Polytechnic | 6006 | Ara Institute of Canterbury | |  | 6007 | Eastern Institute of Technology | |  | 6010 | Manukau Institute of Technology | |  | 6011 | Nelson Marlborough Inst of Technology | |  | 6012 | North Tec | |  | 6022 | Open Polytechnic | |  | 6013 | Otago Polytechnic | |  | 6015 | Southern Institute of Technology | |  | 6024 | Tai Poutini Polytechnic | |  | 6025 | Toi Ohomai Institute of Technology | |  | 6004 | Unitec New Zealand | |  | 6009 | Universal College of Learning | |  | 6019 | Waikato Institute of Technology | |  | 6008 | Wellington Institute of Technology | |  | 6017 | Western Institute of Technology Taranaki | |  | 6014 | Whitireia Community Polytechnic | | University | 7008 | Auckland University of Technology | |  | 7006 | Lincoln University | |  | 7003 | Massey University | |  | 7001 | University of Auckland | |  | 7005 | University of Canterbury | |  | 7007 | University of Otago | |  | 7002 | University of Waikato | |  | 7004 | Victoria University of Wellington | | Wananga | 8630 | Te Wananga O Aotearoa | |  | 9241 | Te Wananga O Raukawa | |  | 9386 | Te Whare Wananga O Awanuiarangi | | Other Tertiary Education Provider | 8016 | Tokomairiro High School YG | |  |  |  | |  |  |  | |  |  |  | |  |  |  | | | | | |  |  | | |  |  |  | | --- | --- | --- | |  |  |  | |  |  |  | |  |  |  | |  |  |  | |  |  |  | |  |  |  | |  |  |  | |  |  |  | |  |  |  | |  |  |  | |  |  |  | |  |  |  | |  |  |  | | | | | |

Registered **Private Training Establishments** expected to submit SDRs as at **03 October 2018**

| | **Code Name** |  | **Code** | **Name** | | --- | --- | --- | --- | |
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| |  |  | | --- | --- | | 8737 | Abel Tasman Educational Trust | | 9231 | Academy of Diving Trust | | 9513 | ACTS Auckland City Training School | | 8885 | ACTS Institute of New Zealand | | 8872 | Advance Training Centres Limited | | 9294 | Ag Challenge Ltd | | 7682 | AGI Education Limited | | 8026 | Air Hawkes Bay Limited | | 8588 | Air New Zealand Aviation Institute | | 8455 | Airways Training Centre | | 8816 | Alpha Training and Development Centre | | 8573 | Alphacrucis International College | | 8932 | Alphacrucis Limited | | 7252 | AMS Group Training | | 9242 | Anamata | | 9324 | Animation College of New Zealand Limited | | 8941 | Aperfield Montessori Trust | | 9279 | Arai te Uru Kokiri Centre Charitable Trust | | 8638 | Ardmore Flying School Ltd | | 8201 | Aromaflex Academy | | 8609 | Ashton Warner Nanny Academy | | 8895 | ATC New Zealand | | 8858 | Auckland Hotel & Chefs Training School | | 8530 | Auckland Institute of Studies | | 7270 | Avon City Ford Training | | 8674 | Avonmore Tertiary Institute | | 8694 | Bethlehem Tertiary Institute | | 8229 | Blueprint Centre For Learning | | 9310 | C Hayes Engineering Training Division | | 8415 | Capital Training Limited | | 8979 | Carey Baptist College | | 8498 | Catholic Institute of Aotearoa New Zealand | | 9423 | Child Matters | | 8031 | Christchurch Helicopters | | 7637 | College of Law New Zealand Limited | | 8479 | College of Natural Health and Homeopathy | | 7428 | Community Colleges New Zealand Ltd | | 8365 | Cornerstone Education Limited | | 8644 | Crown Institute of Studies | | 9392 | Dunedin Trade Training Centre Limited | | 8325 | Eastwest College of Intercultural Studies | | 8571 | EDENZ Colleges | | 8210 | Education Action Ltd | | 8475 | Elim Leadership College | | 7355 | Emergency Management Training Centre | | 7391 | EmployNZ | | 8465 | Endeavour Technical Training Limited | | 8067 | English Language Partners New Zealand Trust | | 9290 | English Teaching College | | 7902 | Evolution School of Holistic Therapies | | 9531 | Excel Ministries Schl of Performing Arts | | 8603 | Face and Beauty Academy | | 7265 | Fairview Educational Services Limited | | 8567 | Faith Bible College | | 8692 | Feats Limited | | 7882 | Fire Rescue and First Response Ltd | | 9671 | Frontline Training Consultancy | | 7372 | Future Skills Academy | | 9436 | G and H Training Limited | | 9660 | Gisborne Development Incorporated | | 9458 | Golden Bay Work Centre Trust | | 8717 | Good Shepherd College - Te Hepara Pai | | 9486 | Harrington/Vaughan Academy of Hairdressing Limited | | 9619 | Hillary Outdoors Education Centres | | 8824 | Horizon Education | | 9535 | Horowhenua Learning Centre | | 8626 | Hungry Creek Art And Crafts School | | 7548 | ICL Business School | | 7502 | Ignite Colleges | | 9043 | Institute of Professional Legal Studies | | 8589 | International Aviation Academy of NZ Ltd | | 7488 | International College of Auckland Limited | | 8944 | Intueri Education New Zealand Limited | | 8550 | IPU New Zealand | | 8329 | JTP Consultants Ltd t/a Te Kotahitanga Training | | 9749 | Kershaw Training Enterprises | | 8925 | KIWA | | 8688 | Kokiri Marae Keriana Olsen Trust | | 7661 | L3 Airline Academy (Hamilton) | | 8563 | Laidlaw College Incorporated | | 9522 | Lakeland Learning Company Limited | | 8405 | Land Based Training Ltd | | 9508 | Literacy Aotearoa Training | | 9597 | Maata Waka Enterprises | | 7198 | Manaaki Ora Trust | | 8875 | Maniapoto Training Agency | | 9401 | Matapuna Training Centre | | 8192 | Media Design School | | 8723 | Methodist Mission Southern | | 7356 | Mr Barber Ltd | | 8252 | MSL Training Limited | | 9388 | National Council of YMCAs of NZ | | 8601 | National School of Aesthetics | | 7402 | National Trade Academy Limited | | 8167 | Naturopathic College of N Z Ltd | | 8595 | Nelson Aviation College Limited | | 9656 | Nelson Technical Institute Ltd | | 9393 | Nelson Training Centre | | 8433 | Netcor Campus (NZ Education & Tourism) | | 7282 | New Zealand College of Chinese Medicine Limited | | 8396 | New Zealand College of Chiropractic | | 7850 | New Zealand Institute of Education 2007 Limited | | 9979 | New Zealand Institute of Fashion Technology Limited | | 8661 | New Zealand Management Academies Ltd | | 7647 | New Zealand School of Education Limited | | 7326 | New Zealand School of Radio | | 8640 | New Zealand School of Tourism Limited | | 7380 | New Zealand Skydiving School Ltd | | 8619 | New Zealand Tertiary College | | 8270 | New Zealand Welding School | | 7123 | North Shore Helicopter Training Limited | | 7526 | North Shore International Academy | | 7608 | North Shore Language School | | 8327 | NZ Graduate School of Education | | 8612 | NZ Inst of Electrolysis & Beauty Therapy | | 8490 | NZ Institute of Sport | | 8074 | NZ International Commercial Pilot Academy Ltd (t/a Flight Training Manawatu) | | 9670 | NZ School of Acupuncture & TCM | | 8449 | NZ School of Commercial Diver Training | | 8503 | NZ School of Dance | | 9885 | NZ School of Food & Wine | | 8972 | NZ Training Centre | | 7921 | Pacific Coast Technical Institute | | 8457 | Pacific Intl Hotel Management School | | 9429 | Palmerston North School of Design | | 9605 | Pasifika Education Centre | | 8285 | Pathways College of Bible & Mission | | 9964 | People Potential Ltd | | 7610 | Peter Minturn Goldsmith School Limited | | 8809 | Playcentre Education | | 9471 | Polyethnic Institute of Studies | | 8224 | PORSE Education & Training (NZ) Limited | | 8473 | Premier Institute of Education | | 9230 | Quality Education Services Trust Limited | | 7466 | Queens Academic Group Limited | | 7694 | Queenstown Resort College (QRC) | | 9840 | Regent Training Centre Ltd | | 7674 | Responsive Trade Education Ltd | | 8025 | Ringa Atawhai Matauranga Limited | | 8352 | Royal Business College | | 8174 | SAE Institute | | 7476 | Safety 'n Action Limited | | 7381 | Samala Robinson Academy | | 7577 | School of Business Limited | | 7927 | Search and Rescue Institute New Zealand (SARINZ) Limited | | 8637 | Service Skills Centre | | 8974 | Servilles Academy of Hairdressing | | 7421 | Sewtec Fashion Academy | | 9328 | Skills Update Training Inst | | 9203 | Sobieski Consultants Training Division | | 8489 | Solomon Group | | 8642 | South Pacific College of Natural Medicine | | 8952 | South Pacific Islands Institute (SPI) | | 8655 | South Seas Film and Television School | | 7256 | Southern Wings | | 8356 | Success Maker Education Centre | | 7318 | Sues Unlimited | | 8360 | Taranaki Educare Training Trust | | 8504 | Taratahi Agricultural Training Centre | | 9515 | Target Education | | 8379 | Tauranga Hair Design Academy Limited | | 9381 | Te Kohanga Reo Trust - Wellington | | 9234 | Te Kokiri Development Consultancy Inc | | 9253 | Te Kotahitanga E Mahi Kaha Trust | | 8502 | Te Kura Toi Whakaari O Aotearoa: New Zealand Drama School Incorporated | | 9520 | Te Rito Maioha Early Childhood New Zealand | | 8425 | Te Wananga Takiura O Nga Kura Kaupapa Maori o Aotearoa | | 9847 | Te Wananga Whare Tapere O Takitimu | | 7638 | Techtorium NZ Institute of Info Tech | | 8698 | The College of Future Learning New Zealand | | 8621 | The Hairdressing College | | 8277 | The International Travel College of New Zealand Limited | | 9410 | The Learning Connexion Ltd | | 8387 | The National College of Security Personnel and Technology Limited | | 9611 | The New Zealand College of Massage | | 7455 | The Professional Bar & Restaurant School | | 9565 | The Salvation Army Education & Employment | | 9384 | Trade and Commerce Centre Limited | | 9918 | Training For You Ltd | | 8735 | Tupoho Whanau Trust PTE | | 9646 | Turanga Ararau | | 8841 | U-Turn Community Training Services Limited | | 9981 | Valley Education & Training Enterprises | | 7841 | Vet Nurse Plus Limited | | 8471 | Vineyard College | | 7944 | VisionWest Community Trust | | 7413 | Waikato Aero Club Incorporated | | 8247 | Waikato Institute for Leisure and Sport Studies | | 8297 | Waikato Institute of Education | | 8613 | Waikato School of Hairdressing Limited | | 7826 | Wanaka Helicopters Limited | | 8265 | Wellcare Education Limited | | 8341 | Wellpark College of Natural Therapies | | 9247 | Westport Deep Sea Fishing School | | 9270 | Whakato te Matauranga | | 8509 | Whitecliffe College of Arts and Design | | 9344 | Whitireia New Zealand Ltd | | 8693 | Workforce Development Limited | | 7542 | Youth Cultures & Community Trust t/a Praxis | |  |  | |  |  | |  |  | |  |  | |  |  | |

# Appendix 2a - Secondary, Composite and Special Schools (sorted by code)

**Current as at 03 October 2018**

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| --- | --- |
| **Code** | **Name** |
| 972 | Home Schooling |
| 997 | Never attended a secondary school |
| 998 | Attended NZ school not on list |
| 999 | Overseas Secondary School |
| 1040 | Secondary School Not Known |

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| |  |  | | --- | --- | | **Code** | **Name** | | 2 | Taipa Area School | | 3 | Kaitaia College | | 4 | Whangaroa College | | 5 | Kerikeri High School | | 6 | Broadwood Area School | | 7 | Okaihau College | | 8 | Bay of Islands College | | 9 | Northland College | | 10 | Te Kura Taumata o Panguru | | 11 | Opononi Area School | | 12 | Tauraroa Area School | | 13 | Kamo High School | | 14 | Tikipunga High School | | 15 | Whangarei Boys' High School | | 16 | Whangarei Girls' High School | | 17 | Pompallier Catholic College | | 18 | Mangakahia Area School | | 19 | Dargaville High School | | 20 | Bream Bay College | | 21 | Otamatea High School | | 22 | Ruawai College | | 23 | Rodney College | | 24 | Mahurangi College | | 25 | Orewa College | | 26 | Kaipara College | | 27 | Long Bay College | | 28 | Rangitoto College | | 29 | Kristin School | | 30 | Glenfield College | | 31 | Birkenhead College | | 32 | Northcote College | | 33 | Hato Petera College | | 35 | Carmel College | | 36 | Takapuna Grammar School | | 37 | Westlake Boys' High School | | 38 | Westlake Girls' High School | | 39 | Rosmini College | | 40 | Rutherford College | | 41 | Macleans College | | 42 | Green Bay High School | | 43 | Massey High School | | 44 | Waitakere College | | 45 | Henderson High School | | 46 | Liston College | | 47 | St Dominic's Catholic College (Henderson) | | 48 | Western Springs College | | 49 | Selwyn College | | 50 | St Mary's College (Ponsonby) | | 51 | St Paul's College (Ponsonby) | | 52 | Tyndale Park Christian School | | 53 | Auckland Girls' Grammar School | | 54 | Auckland Grammar | | 57 | Tamaki College | | 58 | Tangaroa College | | 59 | Sacred Heart College (Auckland) | | 60 | St Kentigern School for Girls - Corran | | 61 | Baradene College | | 62 | St Peter's College (Epsom) | | 63 | Marcellin College | | 64 | Epsom Girls Grammar School | | 65 | Glendowie College | | 66 | Dilworth School | | 67 | Diocesan School For Girls | | 68 | St Cuthbert's College (Epsom) | | 69 | Mt Albert Grammar School | | 70 | Marist College | | 74 | Mt Roskill Grammar | | 75 | Lynfield College | | 77 | Bethlehem College | | 78 | Avondale College | | 79 | Edgewater College | | 80 | Pakuranga College | | 81 | Saint Kentigern College | | 82 | Aidanfield Christian School | | 83 | Kelston Boys' High School | | 84 | Kelston Girls' College | | 85 | One Tree Hill College | | 86 | Onehunga High School | | 87 | Howick College | | 88 | Otahuhu College | | 89 | King's College | | 90 | McAuley High School | | 91 | Mangere College | | 93 | Auckland Seventh-Day Adventist H S | | 94 | De La Salle College | | 95 | Papatoetoe High School | | 96 | Aorere College | | 97 | Sir Edmund Hillary Collegiate Senior School | | 99 | Manurewa High School | | 100 | James Cook High School | | 101 | Papakura High School | | 102 | Rosehill College | | 103 | Pukekohe High School | | 104 | Wesley College | | 105 | Waiuku College | | 106 | Tuakau College | | 108 | Onewhero Area School | | 109 | Coromandel Area School | | 110 | Mercury Bay Area School | | 111 | Thames High School | | 112 | Hauraki Plains College | | 113 | Paeroa College | | 114 | Waihi College | | 115 | Te Kauwhata College | | 116 | Te Aroha College | | 117 | Katikati College | | 118 | Mt Maunganui College | | 119 | Huntly College | | 120 | Otumoetai College | | 121 | Tauranga Boys' College | | 122 | Tauranga Girls' College | | 123 | Te Puke High School | | 124 | Matamata College | | 125 | Raglan Area School | | 126 | Morrinsville College | | 127 | Ngaruawahia High School | | 129 | Fairfield College | | 130 | St Paul's Collegiate (Hamilton) | | 131 | Hamilton Boys' High School | | 132 | Hamilton Girls' High School | | 133 | Raphael House Rudolf Steiner Area School | | 134 | Flaxmere College | | 135 | Fraser High School | | 136 | St John's College (Hillcrest) | | 137 | Melville High School | | 138 | Hillcrest High School | | 139 | Sacred Heart Girls' College (Ham) | | 140 | Waikato Diocesan School For Girls | | 141 | St Peter's School (Cambridge) | | 142 | Cambridge High School | | 143 | Trident High School | | 144 | Whakatane High School | | 145 | Edgecumbe College | | 146 | Te Awamutu College | | 148 | Opotiki College | | 151 | Western Heights High School | | 152 | Rotorua Boys' High School | | 153 | Rotorua Girls' High School | | 154 | Rotorua Lakes High School | | 157 | Otorohanga College | | 158 | Tokoroa High School | | 159 | Forest View High School | | 160 | Te Kuiti High School | | 162 | Piopio College | | 164 | Reporoa College | | 166 | Tauhara College | | 167 | Taupo-nui-a-Tia College | | 169 | Taumarunui High School | | 170 | Waitara High School | | 171 | New Plymouth Boys' High School | | 172 | New Plymouth Girls' High School | | 173 | Spotswood College | | 174 | Sacred Heart Girls' College (N Plymouth) | | 175 | Francis Douglas Memorial College | | 177 | Inglewood High School | | 179 | Stratford High School | | 180 | St Mary's Diocesan School (Stratford) | | 181 | Opunake High School | | 182 | Hawera High School | | 183 | Ruapehu College | | 185 | Patea Area School | | 187 | Whanganui City College | | 188 | Whanganui Girls' College | | 189 | Whanganui High School | | 190 | Cullinane College | | 191 | Longburn Adventist College | | 192 | Wanganui Collegiate School | | 195 | Rangitikei College | | 196 | Nga Tawa Diocesan School | | 197 | Feilding High School | | 198 | Awatapu College | | 199 | Hato Paora College | | 200 | Freyberg High School | | 201 | Queen Elizabeth College | | 202 | Palmerston North Boys' High School | | 203 | Palmerston North Girls' High School | | 204 | St Peter's College (Palmerston North) | | 205 | Manawatu College | | 206 | Ngata Memorial College | | 208 | Lytton High School | | 209 | Gisborne Boys' High School | | 210 | Gisborne Girls' High School | | 211 | Campion College | | 212 | Tolaga Bay Area School | | 214 | Wairoa College | | 215 | Taradale High School | | 216 | Napier Boys' High School | | 217 | Napier Girls' High School | | 218 | Tamatea High School | | 219 | Sacred Heart College (Napier) | | 220 | William Colenso College | | 221 | Te Wharekura o Ruatoki | | 222 | St Joseph's Maori Girls' College | | 223 | Havelock North High School | | 224 | Iona College | | 225 | Woodford House | | 226 | St John's College (Hastings) | | 227 | Hastings Boys' High School | | 228 | Hastings Girls' High School | | 229 | Karamu High School | | 230 | Lindisfarne College | | 231 | Taikura Rudolf Steiner School | | 232 | Te Aute College | | 233 | Central Hawkes Bay College | | 234 | Dannevirke High School | | 235 | Tararua College | | 236 | Horowhenua College | | 237 | Waiopehu College | | 238 | Kaitaia Abundant Life School | | 240 | Otaki College | | 241 | Wairarapa College | | 242 | Solway College | | 243 | Makoura College | | 244 | Chanel College | | 245 | Rathkeale College | | 246 | St Matthew's Collegiate (Masterton) | | 247 | Kapiti College | | 248 | Paraparaumu College | | 249 | Kuranui College | | 250 | Upper Hutt College | | 251 | Heretaunga College | | 252 | St Patrick's College (Silverstream) | | 253 | Aotea College | | 254 | Mana College | | 255 | Porirua College | | 256 | Bishop Viard College | | 257 | Tawa College | | 258 | Taita College | | 259 | Naenae College | | 260 | St Bernard's College | | 261 | Hutt Valley High School | | 262 | Sacred Heart College (Lower Hutt) | | 263 | Chilton Saint James School | | 265 | St Oran's College | | 268 | Newlands College | | 269 | Onslow College | | 272 | Wellington Girls' College | | 273 | Wellington High School and Com Ed Centre | | 274 | Wellington East Girls' College | | 275 | Wellington College | | 276 | St Patrick's College (Kilbirnie) | | 277 | Rongotai College | | 278 | Queen Margaret College | | 279 | TKKM o Hoani Waititi | | 280 | Samuel Marsden Collegiate School | | 281 | Scots College | | 283 | Otamatea Christian School | | 284 | St Catherines College (Kilbirnie) | | 286 | St Mary's College (Wellington) | | 287 | Queen Charlotte College | | 288 | Marlborough Boys' College | | 289 | Marlborough Girls' College | | 290 | Collingwood Area School | | 291 | Rai Valley Area School | | 292 | Golden Bay High School | | 293 | Nayland College | | 294 | Nelson College | | 295 | Nelson College For Girls | | 296 | Waimea College | | 297 | Tapawera Area School | | 298 | Motueka High School | | 299 | Murchison Area School | | 300 | Karamea Area School | | 301 | Buller High School | | 303 | Greymouth High School | | 304 | John Paul II High School | | 305 | Westland High School | | 306 | South Westland Area School | | 307 | Kaikoura High School | | 308 | Amuri Area School | | 309 | Cheviot Area School | | 310 | Oxford Area School | | 311 | Hurunui College | | 312 | Rangiora High School | | 314 | Kaiapoi High School | | 315 | St Bedes College | | 316 | Papanui High School | | 317 | Christchurch Adventist School | | 318 | St Andrew's College (Christchurch) | | 319 | Burnside High School | | 320 | Mairehau High School | | 321 | Shirley Boys' High School | | 324 | Avonside Girls' High School | | 325 | Rangi Ruru Girls' School | | 326 | Villa Maria College | | 327 | Christchurch Boys' High School | | 328 | Christchurch Girls' High School -Te Kura o Hine  Waiora | | 329 | Mangakino Area School | | 330 | Christ's College | | 331 | St Thomas of Canterbury College | | 333 | St Margaret's College | | 334 | Riccarton High School | | 335 | Middleton Grange School | | 336 | Hagley Community College | | 337 | Linwood College | | 338 | Hornby High School | | 339 | Hillmorton High School | | 340 | Cashmere High School | | 341 | Hillview Christian School | | 343 | Marian College | | 346 | Darfield High School | | 347 | Lincoln High School | | 348 | Mount Hutt College | | 349 | Ellesmere College | | 350 | Akaroa Area School | | 351 | Ashburton College | | 352 | Geraldine High School | | 353 | Mackenzie College | | 354 | Opihi College | | 357 | Craighead Diocesan School | | 358 | Roncalli College | | 359 | Mountainview High School | | 360 | Timaru Boys' High School | | 361 | Timaru Girls' High School | | 362 | Waimate High School | | 365 | Waitaki Boys' High School | | 366 | Waitaki Girls' High School | | 369 | St Kevins College (Oamaru) | | 370 | Maniototo Area School | | 371 | East Otago High School | | 372 | Dunstan High School | | 373 | Cromwell College | | 374 | Wakatipu High School | | 375 | Roxburgh Area School | | 376 | Logan Park High School | | 377 | Otago Boys' High School | | 378 | Otago Girls' High School | | 380 | St Hildas Collegiate | | 381 | Kaikorai Valley College | | 382 | Bayfield High School | | 383 | Kings High School (Dunedin) | | 384 | Queens High School | | 386 | Columba College | | 387 | John McGlashan College | | 390 | Lawrence Area School | | 391 | Blue Mountain College | | 392 | Tokomairiro High School | | 393 | South Otago High School | | 394 | The Catlins Area School | | 395 | Northern Southland College | | 396 | Gore High School | | 397 | St Peter's College (Gore) | | 399 | Central Southland College | | 400 | Fiordland College | | 401 | Menzies College | | 402 | Waiau Area School | | 404 | Southland Boys' High School | | 405 | Southland Girls' High School | | 408 | Verdon College | | 409 | Aparima College | | 418 | Rangiora New Life School | | 419 | Rudolf Steiner School (Chch) | | 424 | Michael Park School | | 425 | Odyssey House School (Auckland) | | 428 | Whangamata Area School | | 429 | Excellere College | | 432 | KingsWay School | | 435 | Hukarere College | | 436 | Springbank School | | 439 | Totara College of Accelerated Learning | | 440 | Pinehurst School | | 441 | ACG Strathallan | | 443 | Hastings Christian School | | 451 | Hamilton Christian School | | 452 | Southern Cross Campus | | 453 | Kadimah College | | 454 | St Dominic's College | | 456 | Pukekohe Christian School | | 460 | Carey College | | 462 | Ambury Park Centre | | 463 | TKK Motuhake o Tawhiuau | | 465 | Mana Tamariki | | 466 | Manukau Christian School | | 471 | Zayed College for Girls | | 472 | Westmount School | | 473 | Auckland International College | | 476 | Tongariro School | | 478 | Wainuiomata High School | | 482 | Aquinas College | | 484 | Wentworth College | | 487 | Mt Hobson Middle School | | 488 | Nga Taiatea Wharekura | | 491 | Sancta Maria College | | 494 | Putaruru College | | 495 | Taieri College | | 496 | Reefton Area School | | 497 | Te Kura o Hirangi | | 498 | Te Aho o Te Kura Pounamu | | 503 | Kelston Deaf Education Centre | | 506 | Drury Christian School | | 514 | Kimi Ora School | | 518 | Kingslea School | | 519 | Van Asch Deaf Education Centre | | 522 | Halswell Residential College | | 525 | Salisbury School (Nelson) | | 527 | Twizel Area School | | 528 | Ponatahi Christian School | | 530 | Waiheke High School | | 531 | Catholic Cathedral College | | 532 | John Paul College | | 533 | Mt Aspiring College | | 536 | Kavanagh College | | 539 | Waikato Waldorf School ( Rudolf Steiner) | | 544 | Al-Madinah School | | 545 | Te Kura Toitu o Te Whaiti-nui-a-Toi | | 546 | Samuel Marsden Collegiate School -Whitby | | 547 | MindAlive | | 548 | Aurora College | | 549 | Taihape Area School | | 550 | Te Waha O Rerekohu Area School | | 551 | Coastal Taranaki School | | 552 | James Hargest College | | 553 | Mission Heights Junior College | | 555 | Tangaroa College Teen Parent Unit | | 558 | TKKM o Te Kura Kokiri | | 563 | Albany Senior High School | | 564 | Ormiston Senior College | | 567 | Te Wharekura o Te Kaokaoroa o Patetere | | 571 | ACG Sunderland | | 589 | Te Kura o Nga Ruahine Rangi | | 608 | Ashburton Christian School | | 612 | Henderson - Teen Parent Unit - He Wero o nga Wahine | | 615 | Rototuna Senior High School | | 616 | Murihiku Young Parents’ Learning Centre | | 617 | City Impact Church School (Secondary) | | 620 | Huanui College | | 622 | Silverstream Christian School | | 624 | Te Karaka Area School | | 628 | TKKM o Tuia te Matangi | | 630 | Te Kura Maori o Nga Tapuwae | | 631 | Kia Aroha College | | 632 | Tai Wananga | | 639 | Pa Harakeke Teen Parent Unit | | 641 | Te Wharekura o Nga Purapura o Te Aroha | | 651 | Te Whata Tau o Putauaki | | 654 | Rolleston College | | 658 | Murupara Area School | | 661 | Tarawera High School | | 670 | Nelson Teen Parent Unit | | 674 | Levin Teen Parent Unit | | 682 | Eden Christian Academy | | 683 | Ao Tawhiti Unlimited Discovery | | 690 | South Auckland Middle School | | 692 | Te Kura Hourua o Whangarei Terenga Paraoa | | 694 | Vanguard Military School | | 695 | Seven Oaks Secondary School | | 704 | Haeata Community Campus | | 705 | Te Tipu Whenua o Pa Harakeke | | 706 | Te Pa o Rakaihautu | | 707 | ACG Tauranga | | 708 | Rototuna Junior High School | | 709 | Ormiston Junior College | | 713 | Middle School West Auckland | | 714 | Pacific Advance Secondary School | | 717 | Whakatane Teen Parent Unit | | 729 | Northland College Teen Parent Unit | | 737 | Te Kura Kaupapa Maori o Horouta Wananga | | 739 | Manukura | | 742 | Te Kura o Te Whanau-a-Apanui | | 750 | Te Aratika Academy | | 751 | Te Kopuku High | | 778 | The Deep Green Bush School | | 787 | Peace Experiment | | 831 | Te Rangihakahaka Centre for Science and Technology | | 834 | ADDI Enrichment Academy | | 840 | Central Auckland Specialist School | | 841 | Turanga Tangata Rite | | 842 | Waatea High | | 843 | Vanguard Military School Christchurch | | 844 | City Senior School | | 847 | Academy for Gifted Education | | 848 | Rocket School | | 1007 | Blomfield Special School and Resource Ctre | | 1132 | Living Way Christian School | | 1138 | Christian Renewal School | | 1139 | Lake Taupo Christian School | | 1143 | TKKM o Nga Mokopuna | | 1147 | Te Rangi Aniwaniwa | | 1149 | Sonrise Christian School | | 1153 | TKKM o Te Koutu | | 1154 | TKKM o Te Rawhiti Roa | | 1165 | TKKM o Ruamata | | 1168 | Emmanuel Christian School | | 1172 | Cornerstone Christian School | | 1175 | Kaikohe Christian School | | 1189 | Wa Ora Montessori School | | 1190 | Elim Christian College | | 1209 | Arohanui Special School | | 1210 | Northern Health School | | 1379 | Mt Richmond School | | 1397 | Oaklynn Special School | | 1435 | Parkside School | | 1472 | Rosehill School | | 1483 | Sir Keith Park School | | 1484 | Sommerville School | | 1556 | Wairau Valley Special School | | 1574 | Wilson School | | 1584 | TKKM o Te Raki Paewhenua | | 1587 | Gloriavale Christian Community School | | 1595 | Titirangi Rudolf Steiner School | | 1605 | ACG Senior College | | 1606 | ACG New Zealand International College | | 1611 | Timaru Christian School | | 1616 | TKKM o Ngati Kahungunu o Te Wairoa | | 1618 | TKKM o Te Whanau Tahi | | 1630 | Central Regional Health School | | 1631 | Southern Health School | | 1634 | Te Kura Maori o Porirua | | 1641 | Amana Christian School | | 1651 | TKKM o Wairarapa | | 1655 | Destiny School | | 1670 | TKKM o Te Ara Whanui | | 1672 | TKKM o Nga Uri A Maui | | 1673 | TKKM o Te Waiu o Ngati Porou | | 1674 | TKKM o Te Wananga Whare Tapere o Takitimu | | 1695 | Berkley Normal Middle School | | 1701 | Cambridge Middle School | | 1726 | Goldfields School (Paeroa) | | 1732 | Hamilton North School | | 1748 | TKKM o Huiarau | | 1762 | Tauranga Special School | | 1772 | Kea Street Specialist School | | 1798 | Te Wharekura o Manaia | | 1865 | Te Wharekura o Maniapoto | | 1891 | Patricia Avenue School | | 1917 | Te Wharekura o Rakaumangamanga | | 1942 | Hamilton Junior High School | | 2062 | Te Kura Maori-a-Rohe o Waiohau | | 2084 | Te Kura Mana Maori o Whangaparaoa | | 2085 | ACG Parnell College | | 2103 | Moerewa School | | 2104 | TKKM o Taumarere | | 2126 | Jean Seabrook Memorial School | | 2334 | Arahunga School | | 2377 | TKKM o Tupoho | | 2384 | Te Kura o Kokohuia | | 2445 | TKKM o Ngati Kahungunu Ki Heretaunga | | 2558 | Fairhaven School (Napier) | | 2588 | Kowhai School | | 2747 | Hawke's Bay School for Teenage Parents | | 2748 | Karanga Mai Young Parents College | | 2749 | Te Whare Whai Hua Teenage Parent Centre | | 2750 | Wairarapa Teen Parent Unit | | 2751 | Te Whakatipuranga (Otumoetai TPU) | | 2752 | He Huarahi Tamariki | | 2753 | Rotorua School for Young Parents | | 2754 | Stratford High School Teen Parent Unit | | 2755 | Titiro Whakamua | | 2756 | Whakatipuria Teen Parent Unit | | 2757 | He Mataariki School for Teen Parents | | 2758 | Kawerau Teen Parent Unit | | 2759 | Fraser High School TPU | | 2760 | Eden Campus | | 2761 | Kimihia Parents' College | | 2762 | Clendon Teen Parent Unit | | 2872 | Mahinawa Specialist School and Resource Centre | | 3101 | Te Kura-a-iwi o Whakatupuranga Rua Mano | | 3106 | TKKM o Whangaroa | | 3107 | TKKM o Te Ara Hou | | 3113 | Te Wharekura o Manurewa | | 3114 | TKKM o Pukemiro | | 3115 | Te Wharekura o Te Rau Aroha | | 3117 | TKKM o Te Tonga o Hokianga | | 3119 | TKKM o Kawakawa mai Tawhiti | | 3202 | Maitai School | | 3275 | Allenvale Special School and Res Centre | | 3339 | Ferndale School (Christchurch) | | 3554 | Waitaha School | | 3816 | Sara Cohen School | | 4011 | Ruru Special School | | 4109 | Hohepa School | | 4142 | Hill Top School | | 4145 | Te Pi'ipi'inga Kakano Mai Rangiatea | | 4156 | Blind and Low Vision Education Network NZ | | 4157 | Westbridge Residential School | | 4158 | Hutt International Boys' School | | 4207 | TKKM o Nga Maungarongo | | 4208 | TKKM o Mangere | | 4211 | TKKM o Te Rito | | 4212 | TKKM o Waitaha | | 4217 | Te Wharekura o Arowhenua | | 4226 | TKKM o Tamaki Nui A Rua | | 4227 | TKKM o Kaikohe | | 4228 | Te KKM o Puau Te Moananui-a-Kiwa | | 4230 | TKKM o Whakarewa I Te Reo Ki Tuwharetoa | | 6763 | Whangaparaoa College | | 6929 | Alfriston College | | 6930 | Botany Downs Secondary College | | 6948 | Albany Junior High School | | 6962 | Te Wharekura o Mauao | | 6963 | Papamoa College | | 6975 | Garin College | | 6977 | Hobsonville Point Secondary School | |  |  | |  |  | |  |  | |  |  | |  |  | |  |  | |  |  | |  |  | |  |  | |  |  | |  |  | |  |  | |  |  | |  |  | |  |  | |  |  | |  |  | |  |  | |  |  | |  |  | |  |  | |  |  | |  |  | |  |  | 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# Appendix 2b- Secondary, Composite and Special Schools (sorted by name)

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| **Current as at 03 October 2018** | | | |
| **Code** | | **Name** | |
| 972 | Home Schooling | |
| 997 | Never attended a secondary school | |
| 998 | Attended NZ school not on list | |
| 999 | Overseas Secondary School | |
| 1040 | Secondary School Not Known | |

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| --- | --- | --- |
| **Code** **Name**  847 Academy for Gifted Education  1606 ACG New Zealand International College  2085 ACG Parnell College  1605 ACG Senior College  441 ACG Strathallan  571 ACG Sunderland  707 ACG Tauranga  834 ADDI Enrichment Academy  82 Aidanfield Christian School  350 Akaroa Area School  6948 Albany Junior High School  563 Albany Senior High School  6929 Alfriston College  3275 Allenvale Special School and Res Centre  544 Al-Madinah School  1641 Amana Christian School  462 Ambury Park Centre  308 Amuri Area School  683 Ao Tawhiti Unlimited Discovery  96 Aorere College  253 Aotea College  409 Aparima College  482 Aquinas College  2334 Arahunga School  1209 Arohanui Special School  608 Ashburton Christian School  351 Ashburton College  53 Auckland Girls' Grammar School  54 Auckland Grammar  473 Auckland International College  93 Auckland Seventh-Day Adventist H S  548 Aurora College  78 Avondale College  324 Avonside Girls' High School  198 Awatapu College  61 Baradene College  8 Bay of Islands College  382 Bayfield High School  1695 Berkley Normal Middle School  77 Bethlehem College  31 Birkenhead College  256 Bishop Viard College  4156 Blind and Low Vision Education Network NZ  1007 Blomfield Special School and Resource Ctre  391 Blue Mountain College  6930 Botany Downs Secondary College  20 Bream Bay College  6 Broadwood Area School  301 Buller High School  319 Burnside High School  142 Cambridge High School  1701 Cambridge Middle School  211 Campion College  460 Carey College  35 Carmel College  340 Cashmere High School  531 Catholic Cathedral College  840 Central Auckland Specialist School  233 Central Hawkes Bay College  1630 Central Regional Health School  399 Central Southland College  244 Chanel College  309 Cheviot Area School  263 Chilton Saint James School  317 Christchurch Adventist School  327 Christchurch Boys' High School  328 Christchurch Girls' High School -Te Kura o Hine Waiora  1138 Christian Renewal School  330 Christ's College  617 City Impact Church School (Secondary)  844 City Senior School  2762 Clendon Teen Parent Unit  551 Coastal Taranaki School  290 Collingwood Area School  386 Columba College  1172 Cornerstone Christian School  109 Coromandel Area School  357 Craighead Diocesan School  373 Cromwell College  190 Cullinane College  234 Dannevirke High School  346 Darfield High School  19 Dargaville High School  94 De La Salle College  1655 Destiny School  66 Dilworth School  67 Diocesan School For Girls  506 Drury Christian School  372 Dunstan High School  371 East Otago High School  2760 Eden Campus  682 Eden Christian Academy  145 Edgecumbe College  79 Edgewater College  1190 Elim Christian College  349 Ellesmere College  1168 Emmanuel Christian School  64 Epsom Girls Grammar School  429 Excellere College  129 Fairfield College  2558 Fairhaven School (Napier)  197 Feilding High School  3339 Ferndale School (Christchurch)  400 Fiordland College  134 Flaxmere College  159 Forest View High School  175 Francis Douglas Memorial College  135 Fraser High School  2759 Fraser High School TPU  200 Freyberg High School  6975 Garin College  352 Geraldine High School  209 Gisborne Boys' High School  210 Gisborne Girls' High School  65 Glendowie College  30 Glenfield College  1587 Gloriavale Christian Community School  292 Golden Bay High School  1726 Goldfields School (Paeroa)  396 Gore High School  42 Green Bay High School  303 Greymouth High School  704 Haeata Community Campus  336 Hagley Community College  522 Halswell Residential College  131 Hamilton Boys' High School  451 Hamilton Christian School  132 Hamilton Girls' High School  1942 Hamilton Junior High School  1732 Hamilton North School  227 Hastings Boys' High School  443 Hastings Christian School  228 Hastings Girls' High School  199 Hato Paora College  33 Hato Petera College  112 Hauraki Plains College  223 Havelock North High School  182 Hawera High School  2747 Hawke's Bay School for Teenage Parents  2752 He Huarahi Tamariki  2757 He Mataariki School for Teen Parents  612 Henderson - Teen Parent Unit - He Wero o nga Wahine  45 Henderson High School  251 Heretaunga College  4142 Hill Top School  138 Hillcrest High School  339 Hillmorton High School  341 Hillview Christian School  6977 Hobsonville Point Secondary School  4109 Hohepa School  338 Hornby High School  236 Horowhenua College  87 Howick College  620 Huanui College  435 Hukarere College  119 Huntly College  311 Hurunui College  4158 Hutt International Boys' School  261 Hutt Valley High School  177 Inglewood High School  224 Iona College  100 James Cook High School  552 James Hargest College  2126 Jean Seabrook Memorial School  387 John McGlashan College  532 John Paul College  304 John Paul II High School  453 Kadimah College  314 Kaiapoi High School  1175 Kaikohe Christian School  381 Kaikorai Valley College  307 Kaikoura High School  26 Kaipara College  238 Kaitaia Abundant Life School  3 Kaitaia College  13 Kamo High School  247 Kapiti College  300 Karamea Area School  229 Karamu High School  2748 Karanga Mai Young Parents College  117 Katikati College  536 Kavanagh College  2758 Kawerau Teen Parent Unit  1772 Kea Street Specialist School  83 Kelston Boys' High School  503 Kelston Deaf Education Centre  84 Kelston Girls' College  5 Kerikeri High School  631 Kia Aroha College  514 Kimi Ora School  2761 Kimihia Parents' College  89 King's College  383 Kings High School (Dunedin)  518 Kingslea School  432 KingsWay School  2588 Kowhai School  29 Kristin School  249 Kuranui College  1139 Lake Taupo Christian School  390 Lawrence Area School  674 Levin Teen Parent Unit  347 Lincoln High School  230 Lindisfarne College  337 Linwood College  46 Liston College  1132 Living Way Christian School  376 Logan Park High School  27 Long Bay College  191 Longburn Adventist College  75 Lynfield College  208 Lytton High School  353 Mackenzie College  41 Macleans College  2872 Mahinawa Specialist School and Resource Centre  24 Mahurangi College  320 Mairehau High School  3202 Maitai School  243 Makoura College  254 Mana College  465 Mana Tamariki  205 Manawatu College  18 Mangakahia Area School  329 Mangakino Area School  91 Mangere College  370 Maniototo Area School  466 Manukau Christian School  739 Manukura  99 Manurewa High School  63 Marcellin College  343 Marian College  70 Marist College  288 Marlborough Boys' College  289 Marlborough Girls' College  43 Massey High School  124 Matamata College  90 McAuley High School  137 Melville High School  401 Menzies College  110 Mercury Bay Area School  424 Michael Park School  713 Middle School West Auckland  335 Middleton Grange School  547 MindAlive  553 Mission Heights Junior College  2103 Moerewa School  126 Morrinsville College  298 Motueka High School  348 Mount Hutt College  359 Mountainview High School  69 Mt Albert Grammar School  533 Mt Aspiring College  487 Mt Hobson Middle School  118 Mt Maunganui College  1379 Mt Richmond School  74 Mt Roskill Grammar  299 Murchison Area School  616 Murihiku Young Parents’ Learning Centre  658 Murupara Area School  259 Naenae College  216 Napier Boys' High School  217 Napier Girls' High School  293 Nayland College  294 Nelson College  295 Nelson College For Girls  670 Nelson Teen Parent Unit  171 New Plymouth Boys' High School  172 New Plymouth Girls' High School  268 Newlands College  488 Nga Taiatea Wharekura  196 Nga Tawa Diocesan School  127 Ngaruawahia High School  206 Ngata Memorial College  32 Northcote College  1210 Northern Health School  395 Northern Southland College  9 Northland College  729 Northland College Teen Parent Unit  1397 Oaklynn Special School  425 Odyssey House School (Auckland)  7 Okaihau College  85 One Tree Hill College  86 Onehunga High School  108 Onewhero Area School  269 Onslow College  354 Opihi College  11 Opononi Area School  148 Opotiki College  181 Opunake High School  25 Orewa College  709 Ormiston Junior College  564 Ormiston Senior College  377 Otago Boys' High School  378 Otago Girls' High School  88 Otahuhu College  240 Otaki College  283 Otamatea Christian School  21 Otamatea High School  157 Otorohanga College  120 Otumoetai College  310 Oxford Area School  639 Pa Harakeke Teen Parent Unit  714 Pacific Advance Secondary School  113 Paeroa College  80 Pakuranga College  202 Palmerston North Boys' High School  203 Palmerston North Girls' High School  101 Papakura High School  6963 Papamoa College  316 Papanui High School  95 Papatoetoe High School  248 Paraparaumu College  1435 Parkside School  185 Patea Area School  1891 Patricia Avenue School  787 Peace Experiment  440 Pinehurst School  162 Piopio College  17 Pompallier Catholic College  528 Ponatahi Christian School  255 Porirua College  456 Pukekohe Christian School  103 Pukekohe High School  494 Putaruru College  287 Queen Charlotte College  201 Queen Elizabeth College  278 Queen Margaret College  384 Queens High School  125 Raglan Area School  291 Rai Valley Area School  325 Rangi Ruru Girls' School  312 Rangiora High School  418 Rangiora New Life School  195 Rangitikei College  28 Rangitoto College  133 Raphael House Rudolf Steiner Area School  245 Rathkeale College  496 Reefton Area School  164 Reporoa College  334 Riccarton High School  848 Rocket School  23 Rodney College  654 Rolleston College  358 Roncalli College  277 Rongotai College  102 Rosehill College  1472 Rosehill School  39 Rosmini College  152 Rotorua Boys' High School  153 Rotorua Girls' High School  154 Rotorua Lakes High School  2753 Rotorua School for Young Parents  708 Rototuna Junior High School  615 Rototuna Senior High School  375 Roxburgh Area School  183 Ruapehu College  22 Ruawai College  419 Rudolf Steiner School (Chch)  4011 Ruru Special School  40 Rutherford College  59 Sacred Heart College (Auckland)  262 Sacred Heart College (Lower Hutt)  219 Sacred Heart College (Napier)  139 Sacred Heart Girls' College (Ham)  174 Sacred Heart Girls' College (N Plymouth)  81 Saint Kentigern College  525 Salisbury School (Nelson)  280 Samuel Marsden Collegiate School  546 Samuel Marsden Collegiate School -Whitby  491 Sancta Maria College  3816 Sara Cohen School  281 Scots College  49 Selwyn College  695 Seven Oaks Secondary School  321 Shirley Boys' High School  622 Silverstream Christian School  97 Sir Edmund Hillary Collegiate Senior School  1483 Sir Keith Park School  242 Solway College  1484 Sommerville School  1149 Sonrise Christian School  690 South Auckland Middle School  393 South Otago High School  306 South Westland Area School  452 Southern Cross Campus  1631 Southern Health School  404 Southland Boys' High School  405 Southland Girls' High School  173 Spotswood College  436 Springbank School  318 St Andrew's College (Christchurch)  315 St Bedes College  260 St Bernard's College  284 St Catherines College (Kilbirnie)  68 St Cuthbert's College (Epsom)  47 St Dominic's Catholic College (Henderson)  454 St Dominic's College  380 St Hildas Collegiate  226 St John's College (Hastings)  136 St John's College (Hillcrest)  222 St Joseph's Maori Girls' College  60 St Kentigern School for Girls - Corran  369 St Kevins College (Oamaru)  333 St Margaret's College  50 St Mary's College (Ponsonby)  286 St Mary's College (Wellington)  180 St Mary's Diocesan School (Stratford)  246 St Matthew's Collegiate (Masterton)  265 St Oran's College  276 St Patrick's College (Kilbirnie)  252 St Patrick's College (Silverstream)  51 St Paul's College (Ponsonby)  130 St Paul's Collegiate (Hamilton)  62 St Peter's College (Epsom)  397 St Peter's College (Gore)  204 St Peter's College (Palmerston North)  141 St Peter's School (Cambridge)  331 St Thomas of Canterbury College  179 Stratford High School  2754 Stratford High School Teen Parent Unit  632 Tai Wananga  495 Taieri College  549 Taihape Area School  231 Taikura Rudolf Steiner School  2 Taipa Area School  258 Taita College  36 Takapuna Grammar School  57 Tamaki College  218 Tamatea High School  58 Tangaroa College  555 Tangaroa College Teen Parent Unit  297 Tapawera Area School  215 Taradale High School  235 Tararua College  661 Tarawera High School  166 Tauhara College  169 Taumarunui High School  167 Taupo-nui-a-Tia College  121 Tauranga Boys' College  122 Tauranga Girls' College  1762 Tauranga Special School  12 Tauraroa Area School  257 Tawa College  498 Te Aho o Te Kura Pounamu  750 Te Aratika Academy  116 Te Aroha College  232 Te Aute College  146 Te Awamutu College  624 Te Karaka Area School  115 Te Kauwhata College  4228 Te KKM o Puau Te Moananui-a-Kiwa  751 Te Kopuku High  160 Te Kuiti High School  692 Te Kura Hourua o Whangarei Terenga Paraoa  737 Te Kura Kaupapa Maori o Horouta Wananga  2084 Te Kura Mana Maori o Whangaparaoa  630 Te Kura Maori o Nga Tapuwae  1634 Te Kura Maori o Porirua  2062 Te Kura Maori-a-Rohe o Waiohau  497 Te Kura o Hirangi  2384 Te Kura o Kokohuia  589 Te Kura o Nga Ruahine Rangi  742 Te Kura o Te Whanau-a-Apanui  10 Te Kura Taumata o Panguru  545 Te Kura Toitu o Te Whaiti-nui-a-Toi  3101 Te Kura-a-iwi o Whakatupuranga Rua Mano  706 Te Pa o Rakaihautu  4145 Te Pi'ipi'inga Kakano Mai Rangiatea  123 Te Puke High School  1147 Te Rangi Aniwaniwa  831 Te Rangihakahaka Centre for Science and Technology  705 Te Tipu Whenua o Pa Harakeke  550 Te Waha O Rerekohu Area School  2751 Te Whakatipuranga (Otumoetai TPU)  2749 Te Whare Whai Hua Teenage Parent Centre  4217 Te Wharekura o Arowhenua  1798 Te Wharekura o Manaia  1865 Te Wharekura o Maniapoto  3113 Te Wharekura o Manurewa  6962 Te Wharekura o Mauao  641 Te Wharekura o Nga Purapura o Te Aroha  1917 Te Wharekura o Rakaumangamanga  221 Te Wharekura o Ruatoki  567 Te Wharekura o Te Kaokaoroa o Patetere  3115 Te Wharekura o Te Rau Aroha  651 Te Whata Tau o Putauaki  111 Thames High School  394 The Catlins Area School  778 The Deep Green Bush School  14 Tikipunga High School  360 Timaru Boys' High School  1611 Timaru Christian School  361 Timaru Girls' High School  1595 Titirangi Rudolf Steiner School  2755 Titiro Whakamua  463 TKK Motuhake o Tawhiuau  279 TKKM o Hoani Waititi  1748 TKKM o Huiarau  4227 TKKM o Kaikohe  3119 TKKM o Kawakawa mai Tawhiti  4208 TKKM o Mangere  4207 TKKM o Nga Maungarongo  1143 TKKM o Nga Mokopuna  1672 TKKM o Nga Uri A Maui  2445 TKKM o Ngati Kahungunu Ki Heretaunga  1616 TKKM o Ngati Kahungunu o Te Wairoa  3114 TKKM o Pukemiro  1165 TKKM o Ruamata  4226 TKKM o Tamaki Nui A Rua  2104 TKKM o Taumarere  3107 TKKM o Te Ara Hou  1670 TKKM o Te Ara Whanui  1153 TKKM o Te Koutu  558 TKKM o Te Kura Kokiri  1584 TKKM o Te Raki Paewhenua  1154 TKKM o Te Rawhiti Roa  4211 TKKM o Te Rito  3117 TKKM o Te Tonga o Hokianga  1673 TKKM o Te Waiu o Ngati Porou  1674 TKKM o Te Wananga Whare Tapere o Takitimu  1618 TKKM o Te Whanau Tahi  628 TKKM o Tuia te Matangi  2377 TKKM o Tupoho  1651 TKKM o Wairarapa  4212 TKKM o Waitaha  4230 TKKM o Whakarewa I Te Reo Ki Tuwharetoa  3106 TKKM o Whangaroa  392 Tokomairiro High School  158 Tokoroa High School  212 Tolaga Bay Area School  476 Tongariro School  439 Totara College of Accelerated Learning  143 Trident High School  106 Tuakau College  841 Turanga Tangata Rite  527 Twizel Area School  52 Tyndale Park Christian School  250 Upper Hutt College  519 Van Asch Deaf Education Centre  694 Vanguard Military School  843 Vanguard Military School Christchurch  408 Verdon College  326 Villa Maria College  1189 Wa Ora Montessori School  842 Waatea High  402 Waiau Area School  530 Waiheke High School  114 Waihi College  140 Waikato Diocesan School For Girls  539 Waikato Waldorf School ( Rudolf Steiner)  362 Waimate High School  296 Waimea College  478 Wainuiomata High School  237 Waiopehu College  241 Wairarapa College  2750 Wairarapa Teen Parent Unit  1556 Wairau Valley Special School  214 Wairoa College  3554 Waitaha School  44 Waitakere College  365 Waitaki Boys' High School  366 Waitaki Girls' High School  170 Waitara High School  105 Waiuku College  374 Wakatipu High School  192 Wanganui Collegiate School  275 Wellington College  274 Wellington East Girls' College  272 Wellington Girls' College  273 Wellington High School and Com Ed Centre  484 Wentworth College  104 Wesley College  4157 Westbridge Residential School  151 Western Heights High School  48 Western Springs College  37 Westlake Boys' High School  38 Westlake Girls' High School  305 Westland High School  472 Westmount School  144 Whakatane High School  717 Whakatane Teen Parent Unit  2756 Whakatipuria Teen Parent Unit  428 Whangamata Area School  187 Whanganui City College  188 Whanganui Girls' College  189 Whanganui High School  6763 Whangaparaoa College  15 Whangarei Boys' High School  16 Whangarei Girls' High School  4 Whangaroa College  220 William Colenso College  1574 Wilson School  225 Woodford House  471 Zayed College for Girls |  | |
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# Appendix 3 - Country of Citizenship Codes

| **Code Title** | **Title** |
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| |  |  | | --- | --- | | AFG | Afghanistan | | AGO | Angola | | ALB | Albania | | AND | Andorra | | ARE | United Arab Emirates | | ARG | Argentina | | ARM | Armenia | | ATG | Antigua and Barbuda | | AUS | Australia | | AUT | Austria | | AZE | Azerbaijan | | BDI | Burundi | | BEL | Belgium | | BEN | Benin | | BFA | Burkina Faso | | BGD | Bangladesh | | BGR | Bulgaria | | BHR | Bahrain | | BHS | Bahamas | | BIH | Bosnia and Herzegovina | | BLR | Belarus | | BLZ | Belize | | BOL | Bolivia, Plurinational State of | | BRA | Brazil | | BRB | Barbados | | BRN | Brunei Darussalam | | BTN | Bhutan | | BWA | Botswana | | CAF | Central African Republic | | CAN | Canada | | CHE | Switzerland | | CHL | Chile | | CHN | China | | CIV | Côte d'Ivoire | | CMR | Cameroon | | COD | Congo, the Democratic Republic of the | | COG | Congo | | COL | Colombia | | COM | Comoros | | CPV | Cabo Verde | | CRI | Costa Rica | | CUB | Cuba | | CYP | Cyprus | | CZE | Czech Republic | | DEU | Germany | | DJI | Djibouti | | DMA | Dominica | | DNK | Denmark | | DOM | Dominican Republic | | DZA | Algeria | | ECU | Ecuador | | EGY | Egypt | | ERI | Eritrea | | ESH | Western Sahara | | ESP | Spain | | EST | Estonia | | ETH | Ethiopia | | FIN | Finland | | FJI | Fiji | | FRA | France | | FSM | Micronesia, Federated States of | | GAB | Gabon | | GBR | United Kingdom | | GEO | Georgia | | GHA | Ghana | | GIN | Guinea | | GMB | Gambia | | GNB | Guinea-Bissau | | GNQ | Equatorial Guinea | | GRC | Greece | | GRD | Grenada | | GTM | Guatemala | | GUY | Guyana | | HND | Honduras | | HRV | Croatia | | HTI | Haiti | | HUN | Hungary | | IDN | Indonesia | | IND | India | | IRL | Ireland | | IRN | Iran, Islamic Republic of | | IRQ | Iraq | | ISL | Iceland | | ISR | Israel | | ITA | Italy | | JAM | Jamaica | | JOR | Jordan | | JPN | Japan | | KAZ | Kazakhstan | | KEN | Kenya | | KGZ | Kyrgyzstan | | KHM | Cambodia | | KIR | Kiribati | | KNA | Saint Kitts and Nevis | | KOR | Korea, Republic of | | KWT | Kuwait | | LAO | Lao People's Democratic Republic | | LBN | Lebanon | | LBR | Liberia | | LBY | Libya | | LCA | Saint Lucia | | LIE | Liechtenstein | | LKA | Sri Lanka | | LSO | Lesotho | | LTU | Lithuania | | LUX | Luxembourg | | LVA | Latvia | | MAR | Morocco | | MCO | Monaco | | MDA | Moldova, Republic of | | MDG | Madagascar | | MDV | Maldives | | MEX | Mexico | | MHL | Marshall Islands | | MKD | Macedonia, The Former Yugoslav Republic of | | MLI | Mali | | MLT | Malta | | MMR | Myanmar | | MNE | Montenegro | | MNG | Mongolia | | MOZ | Mozambique | | MRT | Mauritania | | MUS | Mauritius | | MWI | Malawi | | MYS | Malaysia | | NAM | Namibia | | NER | Niger | | NGA | Nigeria | | NIC | Nicaragua | | NLD | Netherlands | | NOR | Norway | | NPL | Nepal | | NRU | Nauru | | NZL | New Zealand | | OMN | Oman | | PAK | Pakistan | | PAN | Panama | | PER | Peru | | PHL | Philippines | | PLW | Palau | | PNG | Papua New Guinea | | POL | Poland | | PRT | Portugal | | PRY | Paraguay | | PSE | Palestine, State of | | QAT | Qatar | | ROU | Romania | | RUS | Russian Federation | | RWA | Rwanda | | SAU | Saudi Arabia | | SDN | Sudan | | SEN | Senegal | | SGP | Singapore | | SLB | Solomon Islands | | SLE | Sierra Leone | | SLV | El Salvador | | SMR | San Marino | | SOM | Somalia | | SRB | Serbia | | SSD | South Sudan | | STP | Sao Tome and Principe | | SUR | Suriname | | SVK | Slovakia | | SVN | Slovenia | | SWE | Sweden | | SWZ | Swaziland | | SYC | Seychelles | | SYR | Syrian Arab Republic | | TCD | Chad | | TGO | Togo | | THA | Thailand | | TJK | Tajikistan | | TKM | Turkmenistan | | TLS | Timor-Leste | | TON | Tonga | | TTO | Trinidad and Tobago | | TUN | Tunisia | | TUR | Turkey | | TUV | Tuvalu | | TWN | Taiwan | | TZA | Tanzania, United Republic of | | UGA | Uganda | | UKR | Ukraine | | UNR | UN Refugee | | URY | Uruguay | | USA | United States of America | | UZB | Uzbekistan | | VAT | (Holy See) Vatican City State | | VCT | Saint Vincent and The Grenadines | | VEN | Venezuela, Bolivarian Republic of | | VNM | Viet Nam | | VUT | Vanuatu | | WSM | Samoa | | YEM | Yemen | | ZAF | South Africa | | ZMB | Zambia | |  |

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# Appendix 4 - Iwi Codes

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|  | |  | | |
| 0101 | | Te Aupōuri |
| 0102 | | Ngāti Kahu |
| 0103 | | Ngāti Kurī |
| 0104 | | Ngāpuhi |
| 0105 | | Ngāpuhi ki Whaingaroa-Ngāti Kahu ki Whaingaroa |
| 0106 | | Te Rarawa |
| 0107 | | Ngāi Takoto |
| 0108 | | Ngāti Wai |
| 0109 | | Ngāti Whātua (not Ōrākei or Kaipara) |
| 0110 | | Te Kawerau ā Maki |
| 0111 | | Te Uri-o-Hau |
| 0112 | | Te Roroa |
| 0113 | | Ngāti Whātua o Kaipara |
| 0114 | | Ngāti Whātua o Ōrākei |
| 0115 | | Ngāi Tai ki Tāmaki |
| 0116 | | Ngāti Hine (Te Tai Tokerau) |
| 0117 | | Te Paatu |
| 0118 | | Ngāti Manuhiri |
| 0119 | | Ngāti Rēhua |
| 0201 | | Ngāti Hako |
| 0202 | | Ngāti Hei |
| 0203 | | Ngāti Maru (Hauraki) |
| 0204 | | Ngāti Paoa |
| 0205 | | Patukirikiri |
| 0206 | | Ngāti Porou ki Harataunga ki Mataora |
| 0207 | | Ngāti Pūkenga ki Waiau |
| 0208 | | Ngāti Rāhiri Tumutumu |
| 0210 | | Ngāti Tamaterā |
| 0211 | | Ngāti Tara Tokanui |
| 0212 | | Ngāti Whanaunga |
| 0301 | | Ngāti Haua (Waikato) |
| 0302 | | Ngāti Maniapoto |
| 0303 | | Raukawa (Waikato) |
| 0304 | | Waikato |
| 0305 | | Ngāti Te Ata |
| 0306 | | Ngāti Hīkairo |
| 0307 | | Rereahu |
| 0308 | | Ngāti Tiipa |
| 0309 | | Ngāti Korokī Kahukura |
| 0310 | | Ngāti Tamaoho |
| 0311 | | Te Ākitai-Waiohua |
| 0401 | | Ngāti Pikiao (Te Arawa) |
| 0402 | | Ngāti Rangiteaorere (Te Arawa) |
| 0403 | | Ngāti Rangitihi (Te Arawa) |
| 0404 | | Ngāti Rangiwewehi (Te Arawa) |
| 0405 | | Tapuika (Te Arawa) |
| 0406 | | Ngāti Tarāwhai (Te Arawa) |
| 0407 | | Tūhourangi (Te Arawa) |
| 0408 | | Uenuku-Kōpako (Te Arawa) |
| 0409 | | Waitaha (Te Arawa) |
| 0410 | | Ngāti Whakaue (Te Arawa) |
| 0411 | | Ngāti Tūwharetoa (ki Taupō) |
| 0412 | | Ngāti Tahu-Ngāti Whaoa (Te Arawa) |
| 0413 | | Ngāti Mākino |
| 0414 | | Ngāti Kearoa / Ngāti Tuarā |
| 0415 | | Ngāti Rongomai (Te Arawa) |
| 0501 | | Ngāti Pūkenga |
| 0502 | | Ngāi Te Rangi |
| 0503 | | Ngāti Ranginui |
| 0504 | | Ngāti Awa |
| 0505 | | Ngāti Manawa |
| 0506 | | Ngāi Tai (Tauranga Moana/Mātaatua) |
| 0507 | | Tūhoe |
| 0508 | | Whakatōhea |
| 0509 | | Te Whānau-ā-Apanui |
| 0510 | | Ngāti Whare |
| 0511 | | Ngā Pōtiki ā Tamapahore |
| 0512 | | Te Upokorehe |
| 0513 | | Ngāti Tūwharetoa ki Kawerau |
| 0601 | | Ngāti Porou |
| 0602 | | Te Aitanga-a-Māhaki |
| 0603 | | Rongowhakaata |
| 0604 | | Ngāi Tāmanuhiri |
| 0605 | | Te Aitanga ā Hauiti |
| 0701 | | Rongomaiwahine (Te Māhia) |
| 0702 | | Ngāti Kahungunu ki Te Wairoa |
| 0703 | | Ngāti Kahungunu ki Heretaunga |
| 0704 | | Ngāti Kahungunu ki Wairarapa |
| 0706 | | Rangitāne (Te Matau-a-Māui/Hawke's Bay/Wairarapa) |
| 0707 | | Ngāti Kahungunu ki Te Whanganui-a-Orotu |
| 0708 | | Ngāti Kahungunu ki Tamatea |
| 0709 | | Ngāti Kahungunu ki Tamakinui a Rua |
| 0710 | | Ngāti Pāhauwera |
| 0711 | | Ngāti Rākaipaaka |
| 0712 | | Ngāti Hineuru |
| 0713 | | Maungaharuru Tangitū |
| 0714 | | Rangitāne o Tamaki nui ā Rua |
| 0715 | | Ngāti Ruapani ki Waikaremoana |
| 0716 | | Te Hika o Pāpāuma |
| 0801 | | Te Atiawa (Taranaki) |
| 0802 | | Ngāti Maru (Taranaki) |
| 0803 | | Ngāti Mutunga (Taranaki) |
| 0804 | | Ngā Rauru |
| 0805 | | Ngā Ruahine |
| 0806 | | Ngāti Ruanui |
| 0807 | | Ngāti Tama (Taranaki) |
| 0808 | | Taranaki |
| 0809 | | Tangāhoe |
| 0810 | | Pakakohi |
| 0901 | | Ngāti Apa (Rangitīkei) |
| 0902 | | Te Ati Haunui-a-Pāpārangi |
| 0903 | | Ngāti Haua (Taumarunui) |
| 0904 | | Ngāti Hauiti (Rangitīkei) |
| 0905 | | Ngāti Whitikaupeka (Rangitīkei) |
| 0906 | | Ngāi Te Ohuake (Rangitīkei) |
| 0907 | | Ngāti Tamakōpiri (Rangitīkei) |
| 0908 | | Ngāti Rangi (Ruapehu, Whanganui) |
| 0909 | | Uenuku (Ruapehu, Waimarino) |
| 0910 | | Tamahaki (Ruapehu, Waimarino) |
| 0911 | | Tamakana (Ruapehu, Waimarino) |
| 1001 | | Te Atiawa (Te Whanganui-a-Tara/Wellington) |
| 1002 | | Muaūpoko |
| 1003 | | Rangitāne (Manawatū) |
| 1004 | | Ngāti Raukawa (Horowhenua/Manawatū) |
| 1005 | | Ngāti Toarangatira (Te Whanganui-a-Tara/Wellington) |
| 1006 | | Te Atiawa ki Whakarongotai |
| 1007 | | Ngāti Tama ki Te Upoko o Te Ika (Te Whanganui-a-Tara/Wellington) |
| 1008 | | Ngāti Kauwhata |
| 1009 | | Ngāti Tukorehe |
| 1101 | | Te Atiawa (Te Waipounamu/South Island) |
| 1102 | | Ngāti Koata |
| 1103 | | Ngāti Kuia |
| 1104 | | Kāti Māmoe |
| 1105 | | Moriori |
| 1106 | | Ngāti Mutunga (Wharekauri/Chatham Islands) |
| 1107 | | Rangitāne (Te Waipounamu/South Island) |
| 1108 | | Ngāti Rārua |
| 1109 | | Ngāi Tahu / Kāi Tahu |
| 1110 | | Ngāti Tama (Te Waipounamu/South Island) |
| 1111 | | Ngāti Toarangatira (Te Waipounamu/South Island) |
| 1112 | | Waitaha (Te Waipounamu/South Island) |
| 1113 | | Ngāti Apa ki Te Rā Tō |
| 2001 | | Tainui, iwi not named |
| 2002 | | Te Arawa, iwi not named |
| 2003 | | Tākitimu, iwi not named |
| 2004 | | Aotea, iwi not named |
| 2005 | | Mātaatua, iwi not named |
| 2006 | | Mahuru, iwi not named |
| 2007 | | Māmari, iwi not named |
| 2008 | | Ngātokimatawhaorua, iwi not named |
| 2009 | | Nukutere, iwi not named |
| 2010 | | Tokomaru, iwi not named |
| 2011 | | Kurahaupō, iwi not named |
| 2012 | | Muriwhenua, iwi not named |
| 2013 | | Hauraki / Pare Hauraki, iwi not named |
| 2014 | | Tūranganui a Kiwa, iwi not named |
| 2015 | | Te Tauihu o Te Waka a Māui, iwi not named |
| 2016 | | Tauranga Moana, iwi not named |
| 2017 | | Horouta, iwi not named |
| 2018 | | Mōkai Pātea, iwi not named |
| 2101 | | Te Atiawa, region not known |
| 2102 | | Ngāti Haua, region not known |
| 2103 | | Ngāti Maru, region not known |
| 2104 | | Ngāti Mutunga, region not known |
| 2105 | | Rangitāne, region not known |
| 2106 | | Ngāti Raukawa, region not known |
| 2107 | | Ngāti Tama, region not known |
| 2108 | | Ngāti Toa, region not known |
| 2109 | | Waitaha, region not known |
| 2110 | | Ngāti Apa, region not known |
| 2111 | | Ngāi Tai, region not known |
| 2112 | | Ngāti Kahungunu, region not known |
| 2113 | | Ngāti Tūwharetoa, region not known |
| 2201 | | Hapū Affiliated to More Than One Iwi |
| 2301 | | Te Tai Tokerau/Tāmaki-makaurau Region, Iwi not named |
| 2302 | | Hauraki Region, Iwi not named |
| 2303 | | Waikato/Te Rohe Pōtae Region, Iwi not named |
| 2304 | | Te Arawa/Taupō Region, Iwi not named |
| 2305 | | Tauranga Moana/Mātaatua Region, Iwi not named |
| 2306 | | Te Tai Rāwhiti Region, Iwi not named |
| 2307 | | Te Matau-a-Māui/Wairarapa Region, Iwi not named |
| 2308 | | Taranaki Region, Iwi not named |
| 2309 | | Whanganui/Rangitīkei Region, Iwi not named |
| 2310 | | Manawatū/Horowhenua/Te Whanganui-a-Tara Region, Iwi not named |
| 2311 | | Te Waipounamu/Wharekauri Region, Iwi not named |
| 5000 | | Do not know name of Iwi |
| 5555 | | Refused to Answer |
| 6000 | | Unidentifiable response |
| 8888 | | Response outside scope |
| 9999 | | Not Stated |

# Appendix 5 - Main Subject Codes

|  |  |
| --- | --- |
| **Natural and Physical Sciences** | |
| ANSC | Animal Science |
| BCHM | Biochemistry |
| BIOL | Biology/Biological Science |
| BIOT | Biotechnology |
| BOTY | Botany/Plant Science |
| CHEM | Chemistry |
| EASC | Earth Sciences |
| ECOL | Ecology |
| FINM | Financial Mathematics |
| FOOD | Food Science/Technology |
| SCIE | General Science |
| GEOL | Geology |
| HUMB | Human Biology |
| MASC | Marine Science/Oceanography |
| MATH | Mathematics |
| MICR | Microbiology |
| OPRE | Operations Research |
| PHYS | Physics/Physical Science |
| STAT | Statistics |
| TECH | Technology/Applied Science |
| ZOOL | Zoology |
|  | |
| **Information Technology** | |
| COMP | Computer Science |
| INFO | Information Systems/Science |
|  | |
| **Engineering and Manufacturing** | |
| CLTX | Clothing & Textiles |
| DEST | Design & Technology |
| ENGN | Engineering (General) |
| ENGC | Computer Engineering |
| ENCH | Chemical Engineering |
| ENCV | Civil Engineering |
| ENGE | Electrical/Electronics Engineering |
| ENGV | Environmental Engineering |
| ENGM | Mechanical Engineering |
| ENME | Mineral/Mining Engineering |
| MANU | Manufacturing & Industrial |
| MLWK | Metalwork |
| QUAL | Quality Studies |
| SURV | Surveying |
| WOOD | Woodwork |
| WKTE | Workshop Technology |
|  | |
| **Architectural and Building** | |
| ARCH | Architecture |
| RESM | Resource Management |
|  | |
| **Agriculture and Environmental Sciences** | |
| AGCO | Agriculture Business/Commerce |
| AGHO | Agriculture & Horticulture |
| AGRI | Agriculture/ Agricultural Science |
| ANHL | Animal Health |
| ENVI | Environmental Science |
| FORE | Forestry |
| HORT | Horticulture |
| SOIL | Soil Science |
|  | |
| **Medicine** | |
| DENT | Dentistry |
| MEDI | General Medicine/Surgery |
| HEED | Health Education/Science |
| HEAL | Health Management |
| MIDW | Midwifery |
| NURS | Nursing |
| NUTR | Nutrition/Nutritional Science |
| OPTY | Optometry |
| PHMY | Pharmacy/Pharmacology |
| PHYG | Physiology/Anatomy |
| SPMD | Specialist Medicine/Surgery |
| SPSC | Sports Science |
|  | |
| **Education** | |
| TUTR | Adult Tutoring |
| ASTU | Advanced Studies for Teachers |
| ECET | Early Childhood Teaching |
| EDUC | Education/Educational Studies |
| EDPY | Educational Psychology |
| TESL | English as Second Language Teaching |
| PHED | Physical Education |
| PRIM | Primary School Teaching |
| REMM | Remedial Teaching |
| SPEC | Special Education Teaching |
| TRDV | Training & Development |
|  | |
| **Management and Commerce** | |
| ACCY | Accountancy |
| BUAD | Business Administration |
| BUSS | Business Studies |
| COML | Commercial Law |
| ECHI | Economic History |
| ECON | Economics |
| FINA | Finance/Financial Management |
| HURE | Human Resource Management |
| INRC | Industrial Relations |
| MGMT | Management |
| MKTG | Marketing |
| OFSE | Office/Secretarial Systems |
| PRMT | Property Management |
| PUBL | Public Relations |
| SHOR | Shorthand |
| SHTY | Shorthand Typing |
| TYPE | Typing & Wordprocessing |
| VALU | Valuation |
|  | |
| **Society and Culture** | |
| ANTH | Anthropology |
| ARHY | Archaeology |
| ARTH | Art History |
| CLAS | Classical Studies |
| COMM | Communication Studies |
| COSW | Community Social Services |
| COUN | Counselling |
| CRIM | Criminology |
| DEMY | Demography |
| DEVE | Development Studies |
| ESOL | English (as a Second Language) |
| ENGL | English Literature/Language |
| GEOG | Geography |
| HIST | History |
| HOEC | Home Economics |
| INTR | International Relations |
| JOUR | Journalism/Media Studies |
| LAWS | Law |
| LIBR | Librarianship |
| LING | Linguistics |
| MAST | Maori Studies |
| PHIL | Philosophy |
| POLS | Politics/Political Science |
| PSYC | Psychology |
| RELI | Religion/Religious Studies |
| POLY | Social & Public Policy/Admin |
| SSRE | Social Science Research |
| SOST | Social Studies |
| SOWK | Social Work |
| SOSC | Sociology |
| SPOR | Sport & Recreation |
| THEO | Theology |
| WISC | Womens Studies |
|  | |
| **Area Studies** | |
| NZST | New Zealand Studies |
| PIST | Pacific Studies |
| ASST | Asian Studies |
| AMST | American Studies |
| EUST | European Studies |
| AFST | African Studies |
|  | |
| **Languages** | |
| ASIA | Asian Languages |
| CHIN | Chinese |
| COOK | Cook Island Maori |
| DUTC | Dutch |
| FREN | French |
| GERM | German |
| GREE | Greek |
| HEBR | Hebrew |
| INDO | Indonesian |
| ITAL | Italian |
| JAPA | Japanese |
| KORE | Korean |
| LATI | Latin |
| MAOR | Maori (Te Reo) |
| NIUE | Niuean |
| RUSS | Russian |
| SAMO | Samoan |
| SPAN | Spanish |
| TOKE | Tokelauan |
| TONG | Tongan |
| OTHL | Other Foreign Language |
|  | |
| **Creative Arts** | |
| ARTS | Art & Design |
| DRAM | Drama/Dance |
| FILM | Film & Theatre Studies |
| GRAP | Graphics & Design |
| MUSI | Music |
|  | |
| **Services, Tourism and Hospitality** | |
| AVST | Aviation Studies |
| REAL | Real Estate |
| TOUR | Tourism |
|  | | |

# Appendix 6 - Course Classification Codes

The source of the following information is found on the TEC Website, [www.tec.govt.nz](http://www.tec.govt.nz).

|  |  |  |
| --- | --- | --- |
| **Code** | **Classification** | |
|  | |  |
| |  |  | | --- | --- | | 1 | Agriculture, Horticulture | | 2 | Architecture; Quantity Surveying | | 3 | Arts; Advanced Studies for Teachers; Health Therapies; Humanities; Languages; Social Sciences | | 3.1 | Osteopathy; Acupuncture | | 4 | Business; Accountancy; Office Systems/Secretarial; Management | | 5.1 | Non-Formal Education | | 5.2 | General Education | | 5.3 | Short Awards (*For historical use only*) | | 6 | Computer Science | | 7 | Dentistry | | 11 | Engineering; Technology | | 11.1 | Priority Engineering | | 11.2 | Pilot Training | | 12 | Fine Arts; Design | | 13 | Health Sciences (Excluding classifications #07, #15, and #17) | | 13.1 | Optometry | | 14 | Law | | 15 | Medicine (Excluding intermediate/first year) | | 16 | Music And Performing Arts | | 17 | Health Related Professions | | 17.3 | Dental Therapy | | 18 | Science | | 19.1 | Teaching: Early Childhood Education | | 19.2 | Teaching: Primary | | 20 | Teaching: Secondary | | 21 | Trades 1 | | 22 | Trades 2 | | 22.1 | Vocational Training for Industry | | 23 | Veterinary | | 23.3 | Veterinary Science Undergraduate (years 3, 4 & 5) | | 24 | Nursing | | 25 | Medical Imaging | | 27 | Midwifery (3 Year) | | 28 | Occupational Therapy | | 29 | Physiotherapy | | 30 | Medical Radiation Therapy (MRT) | | 31 | Pharmacy Professionals | | 32 | Speech Language Therapy | | 33 | Medical Laboratory Science (MLS) | | 34 | Clinical Psychology | | 35 | Audiology | | 36 | Dietetics | | 37 | Medicine Undergraduate (Years 4, 5 and 6) | | 38 | Foreign-Going Nautical | | 39 | Specialist Large Animal Science | |  |  | | |  |

# Appendix 7 - Valid Funding Category for Course Classifications

| **Funding Category** | **Course Classification for 2019** |
| --- | --- |
| A1 | | 3.0, 5.2, 22.1 |
| A2 | | 3.0 |
| A3 | | 3.0 |
| A4 | | 3.0 |
| A5 | | 3.0 |
| B1 | | 2.0, 6.0, 12.0, 17.0, 22.1 |
| B2 | | 6.0, 12.0, 16.0, 17.0, 25.0, 28.0 |
| B3 | | 6.0, 12.0, 16.0, 17.0, 34.0 |
| B4 | | 6.0, 12.0, 16.0, 17.0 |
| B5 | | 6.0, 12.0, 16.0, 17.0 |
| C1 | | 11.0, 13.0, 22.1 |
| C2 | | 2.0, 11.0, 13.0, 27.0, 29.0, 32.0, 33.0 |
| C3 | | 2.0, 11.0, 13.0, 32.0, 35.0 |
| C4 | | 2.0, 11.0, 13.0 |
| C5 | | 2.0, 11.0, 13.0 |
| G3 | | 7.0, 15.0 |
| G4 | | 7.0, 15.0 |
| G5 | | 7.0, 15.0 |
| H2 | | 1.0, 39.0 |
| H3 | | 1.0, 39.0 |
| H4 | | 1.0, 39.0 |
| H5 | | 1.0, 39.0 |
| I1 | | 19.1, 19.2, 20.0 |
| I2 | | 19.1, 19.2, 20.0 |
| I3 | | 19.1, 19.2, 20.0 |
| I4 | | 19.1, 19.2, 20.0 |
| I5 | | 19.1, 19.2, 20.0 |
| J1 | | 4.0, 14.0, 22.1 |
| J2 | | 4.0, 14.0 |
| J3 | | 4.0, 14.0 |
| J4 | | 4.0, 14.0 |
| J5 | | 4.0, 14.0 |
| L1 | | 1.0, 3.1, 22.1 |
| L2 | | 3.1, 24.0 |
| L3 | | 3.1 |
| L4 | | 3.1 |
| L5 | | 3.1 |
| M1 | | 11.2, 13.1, 17.3 |
| M2 | | 11.2, 13.1, 17.3, 31.0 |
| M3 | | 11.2, 13.1, 17.3 |
| M4 | | 11.2, 13.1, 17.3 |
| M5 | | 11.2, 13.1, 17.3 |
| N1 | | 11.1 |
| N2 | | 11.1 |
| N3 | | 11.1, 36.0 |
| N4 | | 11.1, 36.0 |
| N5 | | 11.1, 36.0 |
| O2 | | 30.0 |
| P1 | | 22, 22.1 |
| Q2 | | 23, 23.3 |
| Q3 | | 23.0 |
| Q4 | | 23.0 |
| Q5 | | 23.0 |
| R2 | | 7.0 |
| S1 | | 38.0 |
| T2 | | 15.0 |
| U2 | | 37.0 |
| V1 | | 18.0 |
| V2 | | 18.0 |
| V3 | | 18.0 |
| V4 | | 18.0 |
| V5 | | 18.0 |
| Z | | 1.0, 2.0, 3.0, 3.1, 4.0, 5.1, 5.2, 6.0, 7.0, 7.1, 7.2, 8.0, 9.0, 10.0, 11.0, 11.1, 11.2, 12.0, 13.0, 13.1, 13.2, 14.0, 15.0, 15.1, 15.2, 16.0, 17.0, 17.1, 17.2, 17.3, 18.0, 19.1, 19.2, 20.0, 21.0, 22.0, 22.1, 23.0, 23.1, 23.2, 23.3, 24.0, 25.0, 26.0, 27.0, 28.0, 29.0, 30.0, 31.0, 32.0, 33.0, 34.0, 35.0, 36.0, 37.0, 38.0, 39.0, 39.1, 39.2 |

# Appendix 8 - NZSCED Field of Study Codes

The final version of the full classification can be obtained from the Ministry of Education at <http://www.steo.govt.nz>.

|  |  |  |
| --- | --- | --- |
| **Natural and Physical Sciences** | | |
| **Mathematical Sciences** | | |
| 010101 | Mathematics |
| 010103 | Statistics |
| 010199 | Mathematical Sciences not elsewhere classified |
|  |  |
| **Physics and Astronomy** | |
| 010301 | Physics |
| 010303 | Astronomy |
|  |  |
| **Chemical Sciences** | | |
| 010501 | Organic Chemistry | |
| 010503 | Inorganic Chemistry | |
| 010599 | Chemical Sciences not elsewhere classified | |
|  | Unknown | |
| **Earth Sciences** | | |
| 010701 | Atmospheric Sciences | |
| 010703 | Geology | |
| 010705 | Geophysics | |
| 010707 | Geochemistry | |
| 010709 | Soil Science | |
| 010711 | Hydrology | |
| 010713 | Oceanography | |
| 010799 | Earth Sciences not elsewhere classified | |
|  | Unknown | |
| **Biological Sciences** | | |
| 010901 | Biochemistry and Cell Biology | |
| 010903 | Botany | |
| 010905 | Ecology and Evolution | |
| 010907 | Marine Science | |
| 010909 | Genetics | |
| 010911 | Microbiology | |
| 010913 | Human Biology | |
| 010915 | Zoology | |
| 010916 | Neuroscience | |
| 010999 | Biological Sciences not elsewhere classified | |
|  |  | |
| **Other Natural and Physical Sciences** | | |
| 019901 | Medical Science | |
| 019903 | Forensic Science | |
| 019905 | Food Science and Biotechnology | |
| 019907 | Pharmacology | |
| 019909 | Laboratory Technology | |
| 019999 | Natural and Physical Sciences not elsewhere classified | |
|  | Unknown | |
| **Information Technology** | | |
|  |  | |
| **Computer Science** | | |
| 020101 | Formal Language Theory | |
| 020103 | Computer Applications and Programming | |
| 020105 | Computational Theory | |
| 020107 | Compiler Construction | |
| 020109 | Algorithms | |
| 020111 | Data Structures | |
| 020113 | Networks and Communications | |
| 020115 | Multimedia Computing Science | |
| 020117 | Operating Systems | |
| 020119 | Artificial Intelligence | |
| 020199 | Computer Science not elsewhere classified | |
|  |  | |
| **Information Systems** | | |
| 020301 | Conceptual Modelling | |
| 020303 | Database Management | |
| 020305 | Systems Analysis and Design | |
| 020307 | Decision Support Systems | |
| 020399 | Information Systems not elsewhere classified | |
|  | Unknown | |
| **Other Information Technology** | | |
| 029901 | Security Science | |
| 029999 | Information Technology not elsewhere classified | |
|  |  | |
| **Engineering and Related Technologies** | | |
|  |  | |
| **Manufacturing, Engineering and Technology** | | |
| 030101 | Manufacturing Engineering | |
| 030103 | Printing | |
| 030105 | Textile Making | |
| 030107 | Garment Making | |
| 030108 | Plastics Processing Technology | |
| 030109 | Footwear Making | |
| 030111 | Wood Machining and Turning | |
| 030113 | Cabinet Making | |
| 030115 | Furniture Upholstery and Renovation | |
| 030117 | Furniture Polishing | |
| 030199 | Manufacturing Engineering and Technology not elsewhere classified. | |
|  |  | |
| **Process and Resources Engineering** | | |
| 030301 | Chemical Engineering | |
| 030303 | Mining and Resources Engineering | |
| 030304 | Wood Based Manufacturing | |
| 030305 | Materials Engineering | |
| 030306 | Ceramics, Industrial Glass and Rubber Manufacturing | |
| 030307 | Food (excluding Seafood) Processing Technology | |
| 030308 | Seafood Processing | |
| 030399 | Process and Resources Engineering not elsewhere classified | |
|  | Unknown | |
| **Automotive Engineering and Technology** | | |
| 030501 | Automotive Engineering | |
| 030503 | Vehicle Mechanics | |
| 030505 | Automotive Electrics and Electronics | |
| 030507 | Automotive Vehicle Refinishing | |
| 030509 | Automotive Body Construction | |
| 030511 | Panel Beating | |
| 030513 | Upholstery and Vehicle Trimming | |
| 030515 | Automotive Vehicle Operations | |
| 030599 | Automotive Engineering and Technology not elsewhere classified | |
|  |  | |
| **Mechanical and Industrial Engineering and Technology** | | |
| 030701 | Mechanical Engineering | |
| 030703 | Industrial Engineering | |
| 030705 | Toolmaking | |
| 030707 | Metal Fitting, Turning and Machining | |
| 030709 | Sheetmetal Working | |
| 030711 | Boiler-making and Welding | |
| 030713 | Metal Casting and Pattern Making | |
| 030715 | Precision Metalworking | |
| 030717 | Plant and Machine Operations | |
| 030799 | Mechanical and Industrial Engineering & Technology not elsewhere classified | |
|  |  | |
| **Civil Engineering** | | |
| 030901 | Construction Engineering | |
| 030903 | Structural Engineering | |
| 030905 | Building Services Engineering | |
| 030907 | Water and Sanitary Engineering | |
| 030909 | Transport Engineering | |
| 030910 | Road Construction | |
| 030911 | Geotechnical Engineering | |
| 030913 | Ocean Engineering | |
| 030999 | Civil Engineering not elsewhere classified | |
|  |  | |
| **Geomatic Engineering** | | |
| 031101 | Surveying | |
| 031103 | Mapping Science | |
| 031199 | Geomatic Engineering not elsewhere classified | |
|  |  | |
| **Electrical and Electronic Engineering and Technology** | | |
| 031301 | Electrical Engineering | |
| 031303 | Electronic Engineering | |
| 031305 | Computer Engineering | |
| 031307 | Communications Technologies | |
| 031309 | Communications Equipment Installation and Maintenance | |
| 031311 | Power Line Installation and Maintenance | |
| 031313 | Electrical Fitting, Electrical Mechanics | |
| 031315 | Refrigeration, Heating and Air Conditioning | |
| 031317 | Electronic Equipment Servicing | |
| 031399 | Electrical and Electronic Engineering and Technology not elsewhere classified | |
|  |  | |
| **Aerospace Engineering and Technology** | | |
| 031501 | Aerospace Engineering | |
| 031503 | Aircraft Maintenance Engineering | |
| 031505 | Aircraft Operation | |
| 031507 | Air Traffic Control | |
| 031599 | Aerospace Engineering and Technology not elsewhere classified | |
|  |  | |
| **Maritime Engineering and Technology** | | |
| 031701 | Maritime Engineering | |
| 031703 | Marine Construction | |
| 031705 | Marine Craft Operation | |
| 031799 | Maritime Engineering and Technology not elsewhere classified | |
|  |  | |
| **Other Engineering and Related Technologies** | | |
| 039901 | Environmental Engineering | |
| 039902 | Orthotics and Prosthetics | |
| 039903 | Biomedical Engineering | |
| 039905 | Fire Technology and Rescue Services | |
| 039907 | Rail Operations | |
| 039909 | Cleaning | |
| 039999 | Engineering and Related Technologies not elsewhere classified | |
|  |  | |
| **Architecture and Building** | | |
|  |  | |
| **Architecture and Urban Environment** | | |
| 040101 | Architecture | |
| 040103 | Urban Design and Regional Planning | |
| 040105 | Landscape Architecture | |
| 040107 | Interior and Environmental Design | |
| 040199 | Architecture and Urban Environment not elsewhere classified | |
|  |  | |
| **Building** |  | |
| 040301 | Building Science and Technology | |
| 040303 | Building Construction Management | |
| 040305 | Building Surveying (Inspection) | |
| 040307 | Building Construction Economics (including Quantity Surveying) | |
| 040309 | Bricklaying and Stonemasonry | |
| 040311 | Carpentry and Joinery | |
| 040313 | Ceiling, Wall and Floor Fixing | |
| 040315 | Roof Fixing | |
| 040317 | Plastering | |
| 040319 | Furnishing Installation | |
| 040321 | Floor Coverings | |
| 040323 | Glazing | |
| 040325 | Painting, Decorating, Sign Writing and Other Finishes | |
| 040327 | Plumbing, Gasfitting and Drainlaying | |
| 040329 | Scaffolding and Rigging | |
| 040399 | Building not elsewhere classified | |
|  |  | |
| **Agriculture** |  | |
| 050101 | Agricultural Science | |
| 050103 | Wool and Fibre Science | |
| 050104 | Beekeeping | |
| 050105 | Animal Husbandry | |
| 050106 | Crop Production | |
| 050108 | Equine Trades | |
| 050110 | Wool and Fibre Harvesting | |
| 050112 | General Land Skills | |
| 050199 | Agriculture not elsewhere classified | |
|  |  | |
| **Agriculture, Environmental and Related Studies** | | |
|  |  | |
| **Horticulture and Viticulture** | | |
| 050301 | Horticulture | |
| 050303 | Viticulture | |
|  |  | |
| **Forestry Studies** | | |
| 050501 | Forestry Studies | |
| 050502 | Solid Wood Processing | |
|  |  | |
| **Fisheries Studies** | | |
| 050701 | Aquaculture | |
| 050702 | Seafood Harvesting (Fishing) | |
| 050799 | Fisheries Studies not elsewhere classified | |
|  |  | |
| **Environmental Studies** | | |
| 050901 | Land, Parks and Wildlife Management | |
| 050902 | Environmental Sustainability | |
| 050999 | Environmental Studies not elsewhere classified | |
|  |  | |
| **Other Agriculture, Environmental and Related Studies** | | |
| 059901 | Pest and Weed Control | |
| 059999 | Agriculture, Environmental and Related Studies not elsewhere classified | |
|  |  | |
| **Health** |  | |
|  |  | |
| **Medical Studies** | | |
| 060101 | General Medicine | |
| 060103 | Surgery | |
| 060105 | Psychiatry | |
| 060107 | Obstetrics and Gynaecology | |
| 060109 | Paediatrics | |
| 060111 | Anaesthesiology | |
| 060113 | Pathology | |
| 060115 | Radiology | |
| 060117 | Internal Medicine | |
| 060119 | General Practice Medicine | |
| 060199 | Medical Studies not elsewhere classified | |
|  |  | |
| **Nursing** |  | |
| 060301 | Nursing | |
| 060303 | Midwifery | |
| 060308 | Health Care Assistant | |
| 060399 | Nursing not elsewhere classified | |
|  |  | |
| **Pharmacy** |  | |
| 060501 | Pharmacy | |
|  |  | |
| **Dental Studies** | | |
| 060701 | Dentistry | |
| 060704 | Dental Hygiene and Therapy | |
| 060705 | Dental Technology | |
| 060799 | Dental Studies not elsewhere classified | |
|  |  | |
| **Optical Science** | | |
| 060901 | Optometry | |
| 060903 | Optical Technology | |
| 060999 | Optical Science not elsewhere classified | |
|  |  | |
| **Veterinary Studies** | | |
| 061101 | Veterinary Science | |
| 061103 | Veterinary Assisting | |
| 061199 | Veterinary Studies not elsewhere classified | |
|  |  | |
| **Public Health** | | |
| 061301 | Occupational Health and Safety | |
| 061303 | Environmental Health | |
| 061304 | Hauora (Maori Health) | |
| 061307 | Health Education, Promotion, Counselling | |
| 061309 | Community Health | |
| 061311 | Epidemiology | |
| 061399 | Public Health not elsewhere classified | |
|  |  | |
| **Radiography** | | |
| 061501 | Medical Imaging Technology (Radiography) and Radiation Therapy | |
|  |  | |
| **Rehabilitation Therapies** | | |
| 061701 | Physiotherapy | |
| 061703 | Occupational Therapy | |
| 061705 | Chiropractic and Osteopathy | |
| 061707 | Speech Pathology | |
| 061709 | Audiology | |
| 061711 | Massage Therapy | |
| 061713 | Podiatry | |
| 061799 | Rehabilitation Therapies not elsewhere classified | |
|  |  | |
| **Complementary Therapies** | | |
| 061901 | Naturopathy and Homeopathy | |
| 061903 | Acupuncture | |
| 061905 | Traditional Chinese Medicine | |
| 061999 | Complementary Therapies not elsewhere classified | |
|  |  | |
| **Other Health** | | |
| 069901 | Nutrition and Dietetics | |
| 069903 | Human Movement and Sports Science | |
| 069905 | Paramedical Studies | |
| 069907 | First Aid | |
| 069999 | Health not elsewhere classified | |
|  |  | |
| **Education** |  | |
|  |  | |
| **Teacher Education** | | |
| 070101 | Teacher Education: Early Childhood (Pre-Service) | |
| 070103 | Teacher Education: Primary (Pre-Service) | |
| 070105 | Teacher Education: Secondary (Pre-Service) | |
| 070106 | Teacher Education: Tertiary | |
| 070108 | Teacher Education: General (Pre-Service) | |
| 070113 | Teacher Education: Special Education | |
| 070115 | English Language Teaching(ESOL/EFL) | |
| 070116 | Te Matauranga Maori me te Whakangungu (Maori Education) | |
| 070118 | Bilingual Early Childhood Teacher Training (Pre-Service) | |
| 070120 | Immersion Early Childhood Teacher Training (Pre-Service) | |
| 070122 | Bilingual Primary Teacher Training (Pre-Service) | |
| 070124 | Immersion Primary Teacher Training (Pre-Service) | |
| 070126 | Bilingual Secondary Teacher Training (Pre-Service) | |
| 070128 | Immersion Secondary Teacher Training (Pre-Service) | |
| 070130 | Teacher Professional Development | |
| 070199 | Teacher Education not elsewhere classified | |
|  |  | |
| **Curriculum and Education Studies** | | |
| 070301 | Curriculum Studies | |
| 070303 | Education Studies | |
|  |  | |
| **Other Education** | | |
| 079999 | Education not elsewhere classified | |
|  |  | |
| **Management and Commerce** | | |
|  |  | |
| **Accountancy** | | |
| 080101 | Accounting | |
| 080199 | Accountancy not elsewhere classified | |
|  |  | |
| **Business and Management** | | |
| 080301 | Business Management | |
| 080303 | Human Resource Management | |
| 080305 | Personal Management Training | |
| 080307 | Organisation Management | |
| 080309 | Industrial Relations | |
| 080311 | International Business | |
| 080312 | Education Administration | |
| 080313 | Public and Health Care Administration | |
| 080315 | Project Management | |
| 080317 | Quality Management | |
| 080319 | Hospitality Management | |
| 080320 | Racing and Gaming Management | |
| 080321 | Farm Management and Agribusiness | |
| 080323 | Tourism Management | |
| 080399 | Business and Management not elsewhere classified | |
|  |  | |
| **Sales and Marketing** | | |
| 080501 | Sales | |
| 080503 | Real Estate | |
| 080505 | Marketing | |
| 080507 | Advertising | |
| 080509 | Public Relations | |
| 080599 | Sales and Marketing not elsewhere classified | |
|  |  | |
| **Tourism** |  | |
| 080701 | Tourism Studies | |
|  |  | |
| **Office Studies** | | |
| 080901 | General Office Administration | |
| 080904 | Text and Information Processing | |
| 080999 | Office Administration not elsewhere classified | |
|  |  | |
| **Banking, Finance and Related Fields** | | |
| 081101 | Banking and Finance | |
| 081103 | Insurance and Actuarial Studies | |
| 081105 | Investment and Securities | |
| 081199 | Banking, Finance and Related Fields not elsewhere classified | |
|  |  | |
| **Other Management and Commerce** | | |
| 089901 | Purchasing, Warehousing and Distribution | |
| 089903 | Valuation | |
| 089905 | e-Commerce | |
| 089999 | Management and Commerce not elsewhere classified | |
|  |  | |
| **Society and Culture** | | |
|  |  | |
| **Political Science and Policy Studies** | | |
| 090101 | Political Science | |
| 090103 | Policy Studies | |
|  |  | |
| **Studies in Human Society** | | |
| 090301 | Sociology | |
| 090303 | Anthropology | |
| 090305 | History | |
| 090306 | Art History | |
| 090307 | Archaeology | |
| 090308 | Classics | |
| 090309 | Human Geography | |
| 090314 | Tikanga – Maori Customs | |
| 090316 | Women’s Studies | |
| 090399 | Studies in Human Society not elsewhere classified | |
|  |  | |
| **Human Welfare Studies and Services** | | |
| 090501 | Social Work | |
| 090502 | Children’s Services | |
| 090503 | Nannying and Early Childhood Care | |
| 090505 | Youth Work | |
| 090507 | Support for the Older Person | |
| 090509 | Care for People with Disabilities | |
| 090511 | Community Client Care | |
| 090513 | Counselling | |
| 090515 | Welfare Studies | |
| 090599 | Human Welfare Studies and Services not elsewhere classified | |
|  |  | |
| **Behavioural Science** | | |
| 090701 | Psychology | |
| 090799 | Behavioural Science not elsewhere classified | |
|  |  | |
| **Law** |  | |
| 090901 | Business and Commercial Law | |
| 090903 | Constitutional Law | |
| 090905 | Criminal Law | |
| 090907 | Family Law | |
| 090909 | International Law | |
| 090911 | Taxation Law | |
| 090913 | Legal Practice | |
| 090999 | Law not elsewhere classified | |
|  |  | |
| **Justice and Law Enforcement** | | |
| 091101 | Justice Administration | |
| 091103 | Legal Studies | |
| 091105 | Police Studies | |
| 091199 | Justice and Law Enforcement not elsewhere classified | |
|  |  | |
| **Librarianship, Information Management and Curatorial Studies** | | |
| 091301 | Librarianship and Information Management | |
| 091303 | Curatorial Studies | |
|  |  | |
| **Language and Literature** | | |
| 091501 | English Language | |
| 091502 | Te Reo Maori | |
| 091504 | Foreign Languages | |
| 091506 | English for Speakers of Other Languages | |
| 091519 | Translating and Interpreting | |
| 091521 | Linguistics | |
| 091523 | Literature | |
| 091599 | Language and Literature not elsewhere classified | |
|  |  | |
| **Philosophy and Religious Studies** | | |
| 091701 | Philosophy | |
| 091703 | Religious Studies | |
|  |  | |
| **Economics and Econometrics** | | |
| 091901 | Economics | |
| 091903 | Econometrics | |
|  |  | |
| **Sport and Recreation** | | |
| 092101 | Sport and Recreation Activities | |
| 092103 | Sports Coaching, Playing, Officiating and Instructing | |
| 092199 | Sport and Recreation not elsewhere classified | |
|  |  | |
| **Other Society and Culture** | | |
| 099901 | Community, Whanau, Family and Consumer Studies | |
| 099902 | Cultural Studies | |
| 099903 | Criminology | |
| 099905 | Security Services | |
| 099999 | Society and Culture not elsewhere classified | |
|  |  | |
| **Creative Arts** | | |
|  |  | |
| **Performing Arts** | | |
| 100101 | Music | |
| 100103 | Drama and Theatre Studies | |
| 100105 | Dance | |
| 100106 | Nga Mahi a Rehia (Maori Performing Arts) | |
| 100199 | Performing Arts not elsewhere classified | |
| 100301 | Fine Arts | |
| 100303 | Photography | |
| 100305 | Crafts | |
| 100306 | Mana Whakairo (Maori Carving) | |
| 100307 | Jewellery Making | |
| 100309 | Floristry | |
| 100399 | Visual Arts and Crafts not elsewhere classified | |
|  |  | |
| **Graphic and Design Studies** | | |
| 100501 | Graphic Arts and Design Studies | |
| 100503 | Textile Design | |
| 100505 | Fashion Design | |
| 100506 | Nga Mahi a te Whare Pora (Maori Weaving) | |
| 100599 | Graphic and Design Studies not elsewhere classified | |
|  |  | |
| **Communication and Media Studies** | | |
| 100701 | Audio Visual Studies | |
| 100703 | Journalism, Communication and Media Studies | |
| 100705 | Written Communication | |
| 100707 | Verbal Communication | |
| 100709 | Multimedia Studies | |
| 100799 | Communication and Media Studies not elsewhere classified | |
|  |  | |
| **Other Creative Arts** | | |
| 109999 | Creative Arts not elsewhere classified | |
|  |  | |
| **Food, Hospitality and Personal Services** | | |
|  |  | |
| **Food and Hospitality** | | |
| 110101 | Hospitality | |
| 110103 | Food and Beverage Service | |
| 110105 | Butchery | |
| 110107 | Baking and Pastry Making | |
| 110109 | Cookery | |
| 110111 | Food Hygiene | |
| 110199 | Food and Hospitality not elsewhere classified | |
|  |  | |
| **Personal Services** | | |
| 110301 | Beauty Therapy | |
| 110303 | Hairdressing | |
| 110399 | Personal Services not elsewhere classified | |
|  |  | |
| **Mixed Field Programmes** | | |
|  |  | |
| **General Education Programmes** | | |
| 120101 | General Primary and Secondary Education | |
| 120103 | Literacy and Numeracy Programmes | |
| 120105 | Learning Skills Programmes | |
| 120199 | General Education Programmes not elsewhere classified | |
|  |  | |
| **Social Skills Programmes** | | |
| 120301 | Social and Interpersonal Skills Programmes | |
| 120303 | Life Skills | |
| 120304 | Family/Whanau Education | |
| 120399 | Social Skills Programmes not elsewhere classified | |
|  |  | |
| **Employment Skills Programmes** | | |
| 120501 | Career Development Programmes | |
| 120503 | Job Search Skills Programmes | |
| 120505 | Work Practices Programmes | |
| 120599 | Employment Skills Programmes not elsewhere classified | |
|  |  | |
| **Other Mixed Field Programmes** | | |
| 129999 | Mixed Field Programmes not elsewhere classified | |

**Note: n.e.c = not elsewhere classified**

# Appendix 9 - Qualification Award Category Codes and Their Relationship with ISCED Level and NZQF Level

|  |  |  |  |
| --- | --- | --- | --- |
| **Qualification Award Category code** | **Description** | **ISCED Level[1]** | **NZQF Level[2]** |
| **FORMAL QUALIFICATION: A recognised qualification that has formal assessment procedures that adds to academic credit or a module of such a recognised qualification** | | | |
| **Doctorate Award Group: ISCED 6, NZQF Level 10** | | | |
| 01 | Higher Doctorate | 6 | 10 |
| 10 | PhD and Other Doctorates | 6 | 10 |
| **Masters Award Group: ISCED 5, NZQF Level 9** | | | |
| 11 | Masters | 5 | 9 |
| **Bachelors with Honours, Post Graduate Diplomas and Certificates Award Group: ISCED 5, NZQF Level 8** | | | |
| 12 | Bachelors with Honours | 5 | 8 |
| 13 | Post Graduate Diplomas | 5 | 8 |
| 14 | Post Graduate Certificates | 5 | 8 |
| **Bachelors Degrees and Graduate Diplomas Award Group: ISCED 5, NZQF Levels 5-7** | | | |
| 20 | Bachelors (including intermediate) | 5 | 7 |
| 21 | Graduate Diploma / Graduate Certificate. Historical only: Advanced Diploma, Higher Diploma[3] | 5 | 7 |
| 25 | Certificate of Proficiency (student enrolled in course that can be credited to a degree) | 5 | 5-7 |
| **Diplomas and Certificates Award Group: ISCED 5, NZQF Levels 5-7** | | | |
| 31 | National Diploma / National Certificate Levels 5-7 | 5 | 5-7 |
| 32 | New Zealand Diploma | 5 | 5-7 |
| 33 | Diploma or Certificate issued by TEO | 5 | 5-7 |
| 35 | New Zealand Certificate | 5 | 5 |
| **Certificate Award Group: ISCED 4, NZQF Level 4** | | | |
| 36 | National Certificate Level 4 or Certificate Level 4 issued by TEO, New Zealand Certificate Level 4 | 4 | 4 |
| 37 | Certificate of Proficiency (student enrolled in course that can be credited to a diploma) | 4 | 4-7 |
| **Certificate Award Group: ISCED 3, NZQF Levels 1-3** | | | |
| 40 | Nationally Recognised Professional Association Diploma3 | 3 | 1-3 |
| 41 | National Certificate Levels 1-3, New Zealand Certificate Level 1-3 | 3 | 1-3 |
| 46 | Certificate issued by TEO | 3 | 1-3 |
| **Licence: ISCED 3-5, NZQF Levels 1-5** | | | |
| 60 | Licence | 3-5 | 1-5 |
| **Modules from a recognised qualification that count for credit: ISCED 3, NZQF Levels 1-2** | | | |
| 98 | Programmes of study made up of selected unit standards (eg: XXTOP/PCTOP; XXYTH/PCYTH) | 3 | 1-2 |
| **Tertiary Courses for secondary school students: ISCED 3-4, NZQF Levels 1-4** | | | |
| 96 | STAR | 3-4 | 1-4 |
| **NON FORMAL EDUCATION:  No recognised qualification is awarded but a Certificate of Attendance may be issued** | | | |
| 90 | Certificate of Personal Interest (XXCPI) / Professional Development programmes of study (eg: teacher) | N/A | N/A |
| 97 | Programmes of study taught under contract (PCCONT / XXCONT)[4] | N/A | N/A |
| 99 | Community Education programmes of study at Public Tertiary Education Institutions | N/A | N/A |
|  |  |  |  |
| [1] International Standard Classification of Education (ISCED)-designed by UNESCO in 1976, so that education statistics can be compiled and presented on an internationally comparable basis. | | | |
| [2] Formerly known as Register Level, and prior to that was formerly (and commonly) referred to NQF level | | | |
| [3] Advanced Diploma, Higher Diploma, Advanced Trade Certificate, Certificate of Proficiency, Nationally Recognised Professional Association Diploma, Technicians Certificate, Trade Certificate and Advanced Certificate are historical qualification types and should not be used for current or new qualifications towards which TEOs provide courses. | | | |
| [4] Excludes training opportunities, youth and industry training programmes of study. | | | |

# 

# APPENDIX 10 - SDR ERROR/WARNING CODES

| **Error Code** | **Error Message** | **Error Type** | **SDR Field** | **Student Type** | **Page Ref in Manual** |
| --- | --- | --- | --- | --- | --- |
| 001 | Student ID in course enrolment file is not in student file | E | ID | B, C, D | 43 |
| 002 | Student ID is not unique in student file | E | ID | B, C, D | 43 |
| 005 | Student ID is blank | E | ID | B, C, D | 43 |
| 006 | Qualification Code is missing in Course Enrolment file | E | QUAL | B, C, D | 74 |
| 008 | COURSE is not unique on course register file | E | COURSE | B, C, D | 76 |
| 009 | Student is enrolled in COURSE more than once | W | COURSE | B, C, D | 76 |
| 010 | Qualification Code is not listed on Qualification Register | E | QUAL | B, C, D | 74 |
| 012 | Qualification Code in Course Register is not approved for funding | W | QUAL | B, C, D | 74 |
| 014 | Qualification Code in Course Enrolment is not approved for funding and source of funding is 01, 22, 25, 26, 27, 28, 29, 30, 32 or 33 | E | QUAL | B, C, D | 74 |
| 015 | Student is enrolled in COURSE more than once with same start date | E | COURSE | B, C, D | 76 |
| 016 | EFTS\_MTH must be numeric and between 0.0 and 0.9999 inclusive | E | EFTS\_MTH | B, C, D | 101 |
| 017 | Qualification Code is missing in Course Register file | E | QUAL | B, C, D | 74 |
| 021 | CLASS is not a valid classification code | E | CLASS | B, C, D | 98 |
| 022 | NZSCED is not valid | E | NZSCED | B, C, D | 99 |
| 023 | NZSCED is blank | E | NZSCED | B, C, D | 99 |
| 025 | CATEGORY is not a valid category code | E | CATEGORY | B, C, D | 95 |
| 026 | CATEGORY is not valid for CLASS | E | CATEGORY | B, C, D | 95 |
| 027 | CATEGORY is Z and FUNDING is 01, 22, 24, 27, 28 or 29 | E | CATEGORY | B, C, D | 95 |
| 036 | COURSE is blank | E | COURSE | B, C, D | 76 |
| 037 | COURSE is not on course register file | E | COURSE | B, C, D | 76 |
| 041 | CTITLE is blank | W | CTITLE |  | 105 |
| 043 | Student is enrolled in more than 25 courses | W | COURSE | B, C, D | 77 |
| 044 | CREDIT value cannot be blank, less than 0 or greater than 240 | E | CREDIT |  | 107 |
| 045 | FACTOR is blank or zero in course register and/or course enrolment file | E | FACTOR | B, C, D | 100 |
| 046 | Second character of CATEGORY is not 5 and ASSIST is 06 | E | CATEGORY | B, C, D | 95 |
| 047 | CATEGORY is not same as course register file for this course | W | CATEGORY | B, C, D | 95 |
| 048 | CLASS is not the same as course register file for this course | W | CLASS | B, C, D | 98 |
| 049 | FACTOR is 0 or greater than 1.0000 | W | FACTOR | B, C, D | 100 |
| 052 | The sum of the monthly EFTS is greater than FACTOR | E | EFTS\_MTH | B, C, D | 101 |
| 053 | NZSCED is not same as on course register file for this course | W | NZSCED | B, C, D | 99 |
| 054 | NZQFLEVEL is blank or not valid | E | NZQFLEVEL |  | 105 |
| 055 | CREDIT is greater than 120 | W | CREDIT |  | 107 |
| 056 | Student has consumed more than 2.0000 EFTS in a year | E | FACTOR | B, C, D | 100 |
| 057 | FACTOR is not same as course register file for this course | W | FACTOR | B, C, D | 100 |
| 058 | FACTOR is greater than course EFTS value for course | W | FACTOR | B, C, D | 100 |
| 059 | Student has consumed more than 1.6000 EFTS in a year (but less than 2.000) | W | FACTOR | B, C, D | 100 |
| 060 | EFTS Not Allowed Before Course Start date or after Course End Date | E | EFTS\_MTH | B, C, D | 101 |
| 100 | Provider Code in File does not match Provider Code of SDR owner | E | INSTIT | B, C, D | 42 |
| 101 | GENDER is not M or F | E | GENDER | B, C, D | 44 |
| 102 | DOB is invalid or blank | E | DOB | B, C, D | 45 |
| 103 | ETHNICITY is not in the classification list or is blank | W | ETHNIC | B | 69 |
| 105 | ETHNICITY is not in the classification list or is blank | E | ETHNIC | C, D | 69 |
| 106 | FIRST\_YR is less than 1930 | W | FIRST\_YR | D | 51 |
| 108 | FIRST\_YR is current year and PRIOR\_A is not 01, 02, 03, 04, 08, 09 | E | PRIOR\_A | D | 49 |
| 109 | The year value is not equal to the return year or the previous year | W | CRS\_SRT | B, C, D | 77 |
| 110 | The year value is not equal to the return year or the next year | W | CRS\_END | B, C, D | 79 |
| 111 | If the NZSCED value in the Course Register is 070101/03/05/08/18/20/22/24/26/28 and the STAGE value is not 01 to 06 inclusive | E | STAGE | B, C, D | 108 |
| 112 | S\_SCHOOL is not in classification | E | S\_SCHOOL | D | 54 |
| 113 | Y\_SCHOOL is less than year of birth +5 or greater than current year | E | Y\_SCHOOL | D | 55 |
| 114 | NAMEID is blank | E | NAMEID | B, C, D | 48 |
| 115 | FIRST\_YR is current year and PRIOR\_A is 01 and S\_SCHOOL is 1040 | E | S\_SCHOOL | D | 54 |
| 116 | FIRST\_YR is current year and PRIOR\_A is 01 and Y\_SCHOOL is blank | E | Y\_SCHOOL | D | 55 |
| 117 | FIRST\_YR is greater than the current year | E | FIRST\_YR | D | 51 |
| 118 | FIRST\_YR is current year and S\_SCHOOL is 1040 (i.e. "not known") | W | S\_SCHOOL | D | 54 |
| 119 | FIRST\_YR is current year and S\_SCHOOL is blank | E | S\_SCHOOL | D | 54 |
| 120 | FIRST\_YR is current year and Y\_SCHOOL is blank | W | Y\_SCHOOL | D | 55 |
| 121 | CITIZEN is blank | E | CITIZEN | C, D | 58 |
| 123 | ATTEND is blank or contains a value other than 1, 2, 3 or 4 | E | ATTEND | B, C, D | 84 |
| 129 | DISABILITY is not 1, 2 or 9 | E | DISABILITY | D | 61 |
| 130 | FINISH is not Y or N or is blank | E | FINISH | D | 62 |
| 132 | CITIZEN code is not on classification list | E | CITIZEN | C, D | 58 |
| 133 | SEC\_QUAL code is not in classification list | E | SEC\_QUAL | D | 56 |
| 134 | SEC\_QUAL = 99 | W | SEC\_QUAL | D | 56 |
| 135 | FIRST\_YR of enrolment is less than year of birth | E | FIRST\_YR | D | 51 |
| 136 | FIRST\_YR is current year and PRIOR\_A is 01 and value is 99 | E | SEC\_QUAL | D | 56 |
| 138 | Course end date is before course start date | E | CRS\_END | B, C, D | 79 |
| 139 | The course withdrawal date is not between the course start date and course end date if FUNDING is not 31 | E | CRS\_WTD | B, C, D | 80 |
| 140 | CRS\_SITE is blank | E | CRS\_SITE | B, C, D | 86 |
| 141 | CRS\_SITE does not exist or not yet approved | E | CRS\_SITE | B, C, D | 86 |
| 143 | IWI is not valid | E | IWI | C, D | 63 |
| 144 | The course start date is prior to date of approval for funding in Qualification | E | CRS\_SRT | B, C, D | 77 |
| 150 | PRIOR\_A is not valid | E | PRIOR\_A | D | 49 |
| 151 | NSN reported is invalid | E | NSN | B, C, D | 65 |
| 152 | NSN reported is not unique in student file | E | NSN | B, C, D | 65 |
| 153 | NSN is invalid for reporting, is not a master NSN | E | NSN | B, C, D | 65 |
| 154 | Date of Birth reported does not match Date of Birth on NSN | E | NSN | B, C, D | 65 |
| 155 | FEE is not numeric or is blank | E | FEE |  | 109 |
| 156 | Student’s Name, DOB and Residential Status must be verified for a Type D student | E | NSN | D | 65 |
| 157 | NSN record status is Inactive | W | NSN | B, C, D | 65 |
| 159 | Citizenship or resident status reported does not match resident status on NSN | W | NSN | B, C, D | 65 |
| 164 | FOREIGN FEE is not numeric | E | FOREIGN\_FEE | B, C, D | 67 |
| 165 | If source of funding is 02 and FOREIGN FEE < 100 | W | FOREIGN\_FEE | B, C, D | 67 |
| 202 | Qualification Code in Qualification Completion is duplicated for same student | E | QUAL | B, C, D | 74 |
| 203 | If NZSCED code ends in '00' then must have at least one main subject | E | MAIN | D | 115 |
| 204 | If NZSCED is 070105, 070126, 070128 then must have at least one main subject | E | MAIN | D | 115 |
| 211 | Main subject is not on list | E | MAIN | D | 115 |
| 220 | COMPLETE is not 0, 1, 2, 3, 4, 5, 6, 7 or 8 | E | COMPLETE | D | 117 |
| 251 | NSN created after the cut-off date | E | NSN | B, C, D | 65 |
| 252 | NSN does not exist | E | NSN | B, C, D | 65 |
| 254 | Gender reported does not match Gender on NSN | E | NSN | B, C, D | 65 |
| 256 | NAMEID reported does not match NAMEID from NSN | E | NSN | B, C, D | 65 |
| 305 | Open course change requests already exist for this provider | E | COURSE | B, C, D | 76 |
| 310 | Record not in correct format | E | NULL |  | 37 |
| 331 | INTERNET does not contain a value 1, 2, 3 or 4 | E | INTERNET |  | 111 |
| 335 | Enrolments against invalid deleted course on TEC course register | E | COURSE | B, C, D | 76 |
| 337 | COURSE is not on TEC course register | E | COURSE | B, C, D | 76 |
| 347 | CATEGORY is not the same as the TEC course register for this course | E | CATEGORY | B, C, D | 95 |
| 348 | CLASS is not the same as the TEC course register for this course | E | CLASS | B, C, D | 98 |
| 353 | NZSCED is not the same as on TEC course register file for this course | E | NZSCED | B, C, D | 99 |
| 354 | FEE < 0 | E | FEE |  | 109 |
| 355 | FEE = 0 | W | FEE |  | 109 |
| 357 | FACTOR is not the same as TEC course register for this course | E | FACTOR | B, C, D | 100 |
| 358 | DIS\_ACCESS is not 1 or 2 | E | DIS\_ACCESS | D | 53 |
| 359 | IWI is not valid | W | IWI | B | 63 |
| 360 | Proxy Date of birth cannot be used for Type D student | E | NSN | D | 65 |
| 361 | Proxy Date of birth has been used for Type B or C student | W | NSN | B, C | 65 |
| 362 | International fee-paying student has no FOREIGN FEE in either the Student file or the Course Register file (i.e. is zero) | E | FOREIGN\_FEE | B, C, D | 67 |
| 363 | FOREIGN FEE is blank on both Student and Course Register files | E | FOREIGN\_FEE | B, C, D | 67 |
| 364 | CRS\_SRT is invalid or blank | E | CRS\_SRT | B, C, D | 77 |
| 365 | NZQFLEVEL must match the equivalent field in TEC Course Register | E | NZQFLEVEL |  | 105 |
| 366 | COMPLETE must be 4 if CRS\_WTD is not null | E | COMPLETE | D | 117 |
| 367 | PBRF Eligible Course Indicator is blank or contains a value other than C, D, L, M or X | E | PBRF Eligible |  | 112 |
| 368 | FOREIGN FEE has been reported on both the Student and Course Register files | E | FOREIGN\_FEE | B, C, D | 67 |
| 374 | CCCOSTS is not numeric or is blank | E | CCCOSTS\_FEE |  | 113 |
| 375 | CCCOSTS < 0 | E | CCCOSTS\_FEE |  | 113 |
| 376 | CCCOSTS = 0 | W | CCCOSTS\_FEE |  | 113 |
| 379 | MAX Exempt Fee is not numeric or is blank | E | MAX Exempt Fee | B, D | 68 |
| 380 | MAX Exempt Fee < 0 | E | MAX Exempt Fee | B, D | 68 |
| 381 | MAX Exempt Fee = 0 | W | MAX Exempt Fee | B, D | 68 |
| 382 | NSN reported in Course Enrolment file is not in Student file | E | NSN | B, C, D | 65 |
| 383 | COMPLETE is 0, 1, 2, 3, 4 or 8, CRS\_END date is 2004 or greater and no corresponding enrolment is found | E | COMPLETE | D | 117 |
| 385 | COMPLETE is 0, 1, 2, 3, 4 or 8, CRS\_END date is 2003 or less and no corresponding enrolment is found | W | COMPLETE | D | 117 |
| 386 | COMPLETE is 0, 1 or 5, and course is not NZQF LEVEL 1-8 | E | COMPLETE | D | 117 |
| 387 | COMPLETE is 6 or 7 and course is not NZQF LEVEL 9 or 10 | E | COMPLETE | D | 117 |
| 388 | COMPLETE is 1 and course end date has passed | E | COMPLETE | D | 117 |
| 389 | COMPLETE is 5,6 or 7 and no corresponding enrolment is found | W | COMPLETE | D | 117 |
| 390 | COMPLETE has been reported as 0 for two consecutive returns | W | COMPLETE | D | 117 |
| 391 | COMPLETE is 0 for more than three consecutive SDR periods | E | COMPLETE | D | 117 |
| 392 | COMPLETE reported as 0, 1, 5, 6 or 7 in previous completion return and cannot be found | W | COMPLETE | D | 117 |
| 393 | Type D Enrolment reported in latest SDR file not found in Completion file for same return period | W | COMPLETE | D | 117 |
| 394 | COMPLETE is 2, 3 or 8 and course has not started | E | COMPLETE | D | 117 |
| 395 | Course end date cannot be blank for both enrolment and completion returns | E | CRS\_END | B, C, D | 79 |
| 396 | Qualification code cannot be blank | E | QUAL | B, C, D | 74 |
| 397 | FIRST\_YR puts student at age less than 10 or greater than 100 (calculated from DOB) | E | FIRST\_YR | D | 51 |
| 398 | FIRST\_YR must be equal to Y\_SCHOOL or Y\_SCHOOL plus 1 when PRIOR\_A equals 01 | W | FIRST\_YR | D | 51 |
| 399 | FIRST\_YR puts student at age less than 15 or greater than 70 (calculated from DOB) | W | FIRST\_YR | D | 51 |
| 401 | The course withdrawal date is less than or equal to 30 days after the course start date | W | CRS\_WTD | B, C, D | 80 |
| 402 | CRS\_SITE is 98 and ATTEND is 1 or 4 | E | CRS\_SITE | B, C, D | 86 |
| 403 | ETHNICITY contains a duplicate or triplicate code | E | ETHNIC | C, D | 69 |
| 405 | ASSIST is 09 and ATTEND is 3 or 4 | E | ASSIST | B, C, D | 81 |
| 408 | Age is less than 10 or greater than 100 | E | DOB | B, C, D | 45 |
| 409 | Age is less than 15 or greater than 70 | W | DOB | B, C, D | 45 |
| 536 | No matching enrolment record exists for year of return | W | QUAL File |  | 39 |
| 537 | No matching enrolment record exists | W | QUAL File |  | 39 |
| 538 | Enrolment Record exists with End Date Greater than Year of Qualification Completion Record | W | QUAL File |  | 39 |
| 539 | Y\_SCHOOL is not blank and S\_SCHOOL is 997 | W | Y\_SCHOOL | D | 55 |
| 540 | Completion record is not unique in completion file | E | COMP File |  | 40 |
| 541 | Completion record end date does not match enrolment record end date | E | CRS\_END | B, C, D | 79 |
| 542 | Type D enrolment reported in Dec SDR, course end date in the return year or earlier, not found in Completion file for same return period and source of funding is not 06, 07, 08, 11 or 21 | E | COMPLETE | D | 117 |
| 543 | COMPLETE has been reported as 0 for three consecutive returns | W | COMPLETE | D | 117 |
| 544 | COMPLETE is 0 when course end has not been reached | E | COMPLETE | D | 117 |
| 545 | CITIZEN Code is not valid for return year | E | CITIZEN | C, D | 58 |
| 546 | SEC\_QUAL is not valid for return year | E | SEC\_QUAL | D | 56 |
| 547 | ETHNICITY is not valid for return year | E | ETHNIC | C, D | 69 |
| 548 | ETHNICITY is not valid for return year | W | ETHNIC | B | 69 |
| 549 | PBRF\_CRS\_COMP\_YR is populated for other than PBRF eligible course | E | PBRF\_CRS\_COMP\_YR | D | 120 |
| 550 | PBRF\_CRS\_COMP\_YR is prior to CRS\_SRT | E | PBRF\_CRS\_COMP\_YR | D | 120 |
| 551 | PBRF\_CRS\_COMP\_YR is in the future | E | PBRF\_CRS\_COMP\_YR | D | 120 |
| 552 | PBRF\_CRS\_COMP\_YR is blank when complete indicator is 2, 3 or 8 | E | PBRF\_CRS\_COMP\_YR | D | 120 |
| 555 | PBRF\_CRS\_COMP\_YR is not numeric | E | PBRF\_CRS\_COMP\_YR | D | 120 |
| 556 | PERM\_POST\_CODE is blank or not numeric | E | PERM\_POST\_CODE | B, C, D | 71 |
| 557 | PERM\_POST\_CODE is 8888 for more than two consecutive returns | W | PERM\_POST\_CODE | D | 71 |
| 558 | PERM\_POST\_CODE is not a valid Post Code | E | PERM\_POST\_CODE | B, C, D | 71 |
| 559 | TERM\_POST\_CODE is blank or not numeric | E | TERM\_POST\_CODE | B, C, D | 72 |
| 560 | TERM\_POST\_CODE is 8888 for more than two consecutive returns | W | TERM\_POST\_CODE | D | 72 |
| 561 | TERM\_POST\_CODE is not a valid Post Code | E | TERM\_POST\_CODE | B, C, D | 72 |
| 563 | RESIDENCY code is other than Y or N | E | RESIDENCY | B, C, D | 92 |
| 564 | RESIDENCY is Y and CITIZEN is NZL or AUS | W | RESIDENCY | B, C, D | 92 |
| 565 | YR\_REQ\_MET is in the future | E | YR\_REQ\_MET | D | 116 |
| 569 | YR\_REQ\_MET is blank or not numeric | E | YR\_REQ\_MET | D | 116 |
| 571 | Course Completion or Qualification Completion record does not have a corresponding Student Record | E | COMP, QUAL Files |  | 39,40 |
| 572 | FIRST\_YR is blank or 9999 | W | FIRST\_YR | D | 51 |
| 573 | CREDIT value must be an integer | E | CREDIT |  | 107 |
| 574 | Both RESIDENCY and AUS\_RESIDENCY is N and CITIZEN is 999 | W | RESIDENCY,AUS\_RESIDENCY | D | 92 |
| 576 | FIRST\_YR cannot be blank or 9999 if CITIZEN is NZL, AUS, or RESIDENCY or AUS\_RESIDENCY is Y | E | FIRST\_YR | D | 51 |
| 577 | Student ID is in student file but missing in course enrolment file and qualification completion file | E | ID | B, C, D | 43 |
| 581 | CITIZEN must be NZL or AUS, or RESIDENCY or AUS\_RESIDENCY must be Y if ASSIST=00 | E | ASSIST | B, C, D | 81 |
| 582 | RESIDENCY or AUS\_RESIDENCY is Y or CITIZEN is AUS and ATTEND is 3 or 4 and ASSIST is not 03 if the course start date is before 01/01/2017 | E | ASSIST | B, C, D | 81 |
| 583 | RESIDENCY or AUS\_RESIDENCY is Y or CITIZEN is NZL or AUS and ATTEND is 1 or 2 and ASSIST is not 00 | W | ASSIST | B, C, D | 79 |
| 586 | PBRF\_CRS\_COMP\_YR is entered and complete code is other than 2, 3 or 8 | W | PBRF\_CRS\_COMP\_YR | D | 120 |
| 588 | IWI is blank where ethnic group is identified as "211" and first year is current year | E | IWI | C, D | 63 |
| 589 | Historical SDR processing cannot have data for Comp or Qual | W | COMP, QUAL Files |  | 39,40 |
| 590 | ASSIST is Blank or not a valid classification code | E | ASSIST | B, C, D | 81 |
| 591 | Invalid Embedded Literacy and Numeracy Flag - Must be 'Y' or 'N' | E | EMB\_LIT\_NUM |  | 121 |
| 592 | NZQFLEVEL for this course with Embedded Literacy and Numeracy is not in range 1 to 5 inclusive | E | EMB\_LIT\_NUM |  | 121 |
| 593 | If FUNDING = 22, student must be 16 years of age or older but not reached their 18th birthday at the time of the earliest course start date of the qualification being funded by Youth Guarantee prior to 2014 | W | FUNDING | B, C, D | 88 |
| 594 | NZQF Level of the qualification associated with the enrolment must be 1, 2 or 3 if FUNDING = 22 | E | FUNDING | B, C, D | 88 |
| 595 | RESIDENCY or AUS\_RESIDENCY must be Y, or CITIZEN is NZL or AUS, or ASSIST must be 00, 08 or 13 if FUNDING = 22, 27, 28, 29 or 33 | E | FUNDING | B, C, D | 88 |
| 596 | FUNDING = 22 is not valid for SDR prior 2010 | E | FUNDING | B, C, D | 88 |
| 597 | Citizen cannot be 999 - Unknown | E | CITIZEN | D | 58 |
| 598 | NZQF Level must be 8 or 9 when PBRF value is 'L' or 'M' | E | NZQFLEVEL |  | 105 |
| 599 | NZQF Level must be 0 when PBRF value is 'C' or 'D' | E | NZQFLEVEL |  | 105 |
| 600 | YR\_REQ\_MET value cannot be less than 1999 | E | YR\_REQ\_MET | D | 116 |
| 601 | ASSIST is 01 and FUNDING is 01 | W | ASSIST | D | 81 |
| 602 | ASSIST is 04 and FUNDING is not 01, 12, 30 or 32 | E | ASSIST | D | 81 |
| 603 | ASSIST is 08 and FUNDING is not 01, 12, 23, 25, 26, 27, 30, 32, 33, 35 or 36 | E | ASSIST | D | 81 |
| 604 | ASSIST is 13 and FUNDING is not 01, 22, 25, 26, 27, 30, 32 or 33 | E | ASSIST | D | 81 |
| 605 | ASSIST is 12 and FUNDING is not 11 or 12 | E | ASSIST | D | 81 |
| 606 | ASSIST is 06 and FUNDING is not 01, 12 or 30 | E | ASSIST | D | 81 |
| 607 | ASSIST is 03 and FUNDING is not 02 or 12 | E | ASSIST | D | 81 |
| 608 | ASSIST is 01 and FUNDING is not 01, 20, 30 or 32 | E | ASSIST | D | 81 |
| 609 | ASSIST is 09 and FUNDING is not 01, 02, 03 or 30 | E | ASSIST | D | 81 |
| 610 | ASSIST is 00 or NULL and FUNDING is 02 | E | ASSIST | D | 81 |
| 611 | FUNDING is blank or not a valid funding code | E | FUNDING | B, C, D | 88 |
| 612 | COMPLETE is 8 and course is not NZQF level 8, 9 or 10 | E | COMPLETE | D | 117 |
| 613 | FUNDING = 23, 35 or 36 and either ASSIST is not 00 or 08, or the ATTEND is not 1 or 2 | E | FUNDING | B, C, D | 88 |
| 614 | FACTOR in the Enrolment file must be less than or equal to FACTOR in the course register for this course | E | FACTOR | B, C, D | 100 |
| 615 | FUNDING = 25, 27, 28 or 29 and ATTEND is not 1 or 2 | E | FUNDING | B, C, D | 88 |
| 616 | FUNDING = 25, 26, 27 or 28 and QUAL is not NZQF Level 1 or 2 | E | FUNDING | B, C, D | 88 |
| 618 | FUNDING = 25 or 26 is not valid for SDR prior 2013 | E | FUNDING | B, C, D | 88 |
| 620 | ASSIST is not 00, 08 or 13 and FUNDING = 22, 25, 26, 27, 28, 29 or 33 | E | ASSIST | B, C, D | 81 |
| 621 | FUNDING = 25 or 26 and course start date is not greater than 31/12/12 | E | CRS\_SRT | B, C, D | 77 |
| 623 | CLASS 11.1 or 11.2 is not a valid classification code prior 2013 | E | CLASS | B, C, D | 98 |
| 624 | Student must be less than 25 years of age at the time of the earliest course start date of the qualification being funded by FUNDING = 27 | E | FUNDING | B, C, D | 88 |
| 625 | FUNDING = 27, 28 or 29 not valid for SDR prior to 2014 | E | FUNDING | B, C, D | 88 |
| 626 | Student must be 18 years of age or older but not reached their 35th birthday at the time of the earliest course start date of the qualification being funded by FUNDING = 28 or 29 and the course\_start\_date must be before 01/01/2016 | E | FUNDING | B, C, D | 88 |
| 627 | FUNDING = 28 or 29 and Ethnicity is not Maori or Pasifika group | E | FUNDING | B, C, D | 88 |
| 628 | FUNDING = 29 and QUAL is not NZQF Level 3 or 4 | E | FUNDING | B, C, D | 88 |
| 629 | If FUNDING = 22, student must have not reached their 20th birthday at the time of the earliest course start date of the qualification being funded by Youth Guarantee | E | FUNDING | B, C, D | 88 |
| 630 | FUNDING = 27, 28 or 29 and course start date is not greater than 31/12/13 | E | FUNDING | B, C, D | 88 |
| 631 | ASSIST=09 and Qualification Award Category is not 01 or 10 | E | ASSIST | B, C, D | 81 |
| 632 | ASSIST=06 and Qualification Award Category is not 01, 10 or 11 | E | ASSIST | B, C, D | 81 |
| 633 | AUS\_RESIDENCY code is other than Y or N | E | AUS\_RESIDENCY | B, C, D | 93 |
| 634 | AUS\_RESIDENCY is Y and CITIZEN is NZL or AUS | W | AUS\_RESIDENCY | B, C, D | 93 |
| 635 | FUNDING is 01 or 30 and QUAL NZQF LEVEL is 1 or 2 | E | FUNDING | B, C, D | 88 |
| 636 | EFTS\_MTH are not equal for all except last month of enrolment | W | EFTS\_MTH | B, C, D | 101 |
| 637 | CRS\_END is invalid | E | CRS\_END | B, C, D | 79 |
| 638 | CRS\_END is blank | W | CRS\_END | B, C, D | 79 |
| 639 | Withdrawal Date is invalid | W | CRS\_WTD | B, C, D | 80 |
| 640 | FUNDING = 30 and course start date is not greater than 31/05/15 | E | CRS\_SRT | B, C, D | 76 |
| 641 | FUNDING = 30 is not valid for SDR prior to August 2015 | E | CRS\_SRT | B, C, D | 77 |
| 642 | IRDNO is not blank | W | IRDNO | D | 64 |
| 643 | MANAAPPR is invalid for University | E | MANAAPPR | D | 94 |
| 644 | MANAAPPR is other than Y or N | E | MANAAPPR | D | 94 |
| 645 | MANAAPPR is Y and FUNDING is not 01, 02 or 03 | E | MANAAPPR | D | 94 |
| 646 | MANAAPPR is Y and ASSIST is 12 | E | MANAAPPR | D | 94 |
| 647 | MANAAPPR is Y and Attend is not 1 | E | MANAAPPR | D | 94 |
| 648 | MANAAPPR is Y and NZQF of the qualification is less than 4 | E | MANAAPPR | D | 94 |
| 649 | MANAAPPR is Y and both Provider Credits/Points and NQF Credits of the qualification are less than 120 | E | MANAAPPR | D | 94 |
| 651 | Student must be 16 years of age or older but not reached their 41st birthday at the time of the earliest course start date of the qualification being funded by FUNDING = 28 or 29 and the course\_start\_date must be greater than 31/12/2015 | E | FUNDING | B, C, D | 88 |
| 652 | FUNDING = 31 and COMPLETE is not 4 | E | FUNDING | B, C, D | 88 |
| 653 | FUNDING = 31 and CRS\_WTD is null | E | CRS\_WTD | B, C, D | 80 |
| 654 | FUNDING = 32 and QUAL is not NZQF Level 3 or 4 | E | FUNDING | B, C, D | 88 |
| 655 | FUNDING = 32 and course start date is not greater than 31/12/16 | E | CRS\_SRT | B, C, D | 77 |
| 656 | FUNDING = 33 and QUAL is not NZQF Level 2 or 3 or FACTOR is greater than 0.35 | E | FUNDING | B, C, D | 88 |
| 657 | FUNDING = 33 and course start date is not greater than 31/12/16 | E | CRS\_SRT | B, C, D | 77 |
| 658 | If FUNDING = 33, student must be 16 years of age or older but not reached their 20th birthday at the time of the earliest course start date of the qualification being funded by DualPathways (Level 2-3 secondary-tertiary pilot) Funding | E | FUNDING | B, C, D | 88 |
| 659 | RESIDENCY or AUS\_RESIDENCY is Y or CITIZEN is NZL or AUS and ATTEND is 4 and  ASSIST is not 00, 03 or 13 if the course start date is after 31/12/2016 | E | ASSIST | B, C, D | 81 |
| 660 | RESIDENCY or AUS\_RESIDENCY is Y or CITIZEN is NZL or AUS and ASSIST is 00 or 13 and ATTEND is 4 and FUNDING = 01 and NZQF Level is less than 7 | E | FUNDING | B, C, D | 88 |
| 661 | FUNDING = 27 and course start date is greater than 31/12/2016 | E | FUNDING | B, C, D | 88 |
| 662 | FUNDING = 35 or 36 and course start date is not greater than 31/12/17 | E | CRS\_SRT | B, C, D | 77 |
| 663 | FEES\_FREE\_ELIGIBLE is other than Y or N or U | E | FEES\_FREE\_ELIGIBLE | B, C, D | 60 |
| 664 | FEES\_FEE\_ELIGIBLE must be N if the student is an international fee paying student | E | FEES\_FREE\_ELIGIBLE | B, C, D | 60 |
| 665 | TOTAL\_FEE must be a number if the student is not an international fee paying student | E | TOTAL\_FEE | B, C, D | 47 |
| 666 | TOTAL\_FEE must be blank if the student is an international fee paying student | E | TOTAL\_FEE | B, C, D | 47 |
| 667 | FUNDING = 25 and course start date is greater than 31/12/2018 | E | FUNDING | B, C, D | 88 |
| 668 | FUNDING = 32 and course start date is greater than 31/12/2018 | E | FUNDING | B, C, D | 88 |
| 669 | FUNDING = 33 and course start date is greater than 31/12/2018 | E | FUNDING | B, C, D | 88 |

# Appendix 11 – Important Links

**Classification of Executive and Support Staff in Polytechnics**

More information on the Classification of Executive and Support Staff in Polytechnics can be found at   
<http://services.education.govt.nz/steo/staffing-return-and-rs20/workforce-questionnaires/>

**NSI Web Application User Guide**

The NSI Web Application User Guide can be found at   
<http://services.education.govt.nz/steo/nsi/national-student-index/>

|  |
| --- |
| Appendix 12 – Voluntary Submission of Course Completion Files |

 

**Information to assist TEOs wishing to submit course completion records**

**where an outcome has become available since the last SDR Submission, but**

**before the next SDR is due**

The following information is intended as a guide for a TEO wishing to submit a voluntary course completion file. As a guideline, following the process below will benefit those TEOs where a voluntary additional file will include a significant number of outcomes (COMPLETE code 2, 3 or 4) where these outcomes did not exist in the previous submitted SDR return. (The definition of significant would be individual to each TEO, therefore will be an individual TEO decision as to whether they will supply a voluntary additional course completion file to MoE.)

**General Course Completion Processing Information**

1. The Course Completion File can be processed, on its own, any time between submissions of the full SDR file set.
2. Course Completion files, on their own, must always be processed in the ‘current round’, no matter what year the course completion records relate to.

NOTE: ‘Current round’ refers to the time between submission periods

That is if you are processing between:

a) 1 August and 31 December the ‘current round’ will be August

b) 1 January and 31 March the ‘current round’ will be December

c) 1 April and 31 July the ‘current round’ will be April

1. Course Completions are cumulative for the year.

i.e. valid course enrolments that end in a current year must be reported right through to the Dec return of that year.

e.g. course enrolments that start 1 Feb, end 3 Apr must be reported in Apr, Aug and Dec SDR

1. Course completion records that relate to a course that completed in an earlier year need only be reported once in the following year

i.e. for a course that completed last year, the course completion record with an outcome of 2, 3 or 4 only has to be reported once.

e.g. in the Apr round.

Note: though not required, the record can be reported in Aug and Dec round

either reporting only once or in both the voluntary and the normal full SDR is acceptable. Student Management Systems may vary, no change is necessary.

1. Only one Course Completion record will be held in our database as the ‘latest’ record, (this is the most recently submitted record).

e.g. course start 1 Feb, end 3 Apr, submitted in Apr, Aug and Dec SDR, the Dec SDR record will be held as the latest record.

1. To determine the latest submitted record, the records are matched on Provider code, Course Start, Course Code, NSN, Year Completed (calculated from the course end date)
2. Course Completion records are matched on enrolments and will result in an error if a matching enrolment is not found.

If the voluntary file contains course completion records that relate to an enrolment that has not yet been returned/submitted in a full SDR file set, (e.g. the enrolment started after the end of the last round therefore is not expected to be returned until the next round), then these course completions should be removed from voluntary course completion files only.

These course completions will be reported in your next full SDR return, when an enrolment will be present to match against.

1. Course completions data for funding and performance information/calculation for a year is based on the latest information available up to and including the April SDR for the following year. Provided the additional course completion returns submitted in December or before the April SDR are also included in the normal December and April returns, then these additional returns will not affect this process. If the course completions in the additional returns are not included in the normal returns, then the additional returns will contain the latest completion information for some records and these records will be used for producing performance information.

**Recommended Process for Submitting a Voluntary Additional Course Completion File**

1. TEO produces a current Course Completion file (some TEOs may have to produce the full SDR file set, some may not)
2. Open the file and sort by COMPLETE code

To sort the .txt file by COMPLETE code we use a text editor. A text editor is a type of program used for editing plain text files. Text editors are often provided with operating systems or software development packages. A couple of common ones are Textpad and UltraEdit.

1. Remove all records where code is other than a 2, 3 or a 4 (i.e. COMPLETE Code 0, 1, 5, 6 and 7)
2. Upload the Course Completion file only, through the STEO validation process

It is very likely that you will receive some errors, the more common errors during testing were:

a) NSN errors, e.g. NSN is not the master (e.g. Error 151, 252)

These will probably occur when you process your Full December SDR, so tidying them up at this point would probably save time later, or alternatively these records could simply be removed from the voluntary course completion file

b) Enrolment record does not exist or does not match an enrolment record in our system/database (Error 383, 541)

These errors have probably occurred because the course completions matching enrolment record was not in the last submitted Full SDR return. The enrolment record would be included in the next Full SDR.

It is not recommended that these errors be tidied, they will more than likely resolve once the next Full SDR return is processed.

NOTE: TEOs may decide not to continue with the process at this (or any) point

1. Records that have returned an error can either be removed or fixed and the file reprocessed.
2. When the file is error free – processed successfully – submit the file and fax in the sign off sheet from the course completion summary report.

The outcomes will then be available to the Result of Study process between Study Link and MoE.

NOTE: Even though you now have an outcome in the system you will still need to include the course completion record through to the final December SDR for the year that the course ended in as Course Completions are cumulative for the year.

If you have any technical questions regarding processing and updating your SDR files please contact the Education Service Desk either via email  [Service.Desk@education.govt.nz](mailto:%20Service.Desk@education.govt.nz) or phone 0800 422 599.

If you have any questions regarding the performance-linked funding or the publishing of performance information please contact the TEC Sector Helpdesk either via email  [sectorhelpdesk@tec.govt.nz](mailto:%20sectorhelpdesk@tec.govt.nz) or on 0800 601 301.

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# Appendix 13 – History of Changes

***Last updated: 03 October 2018***

This appendix is a summary of changes implemented since 2007.

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# Summary of Changes for 2019

**New Validations**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Code** | **New Error Message** | **Field** | **Type** | **Student Type** |
| 667 | FUNDING = 25 and course start date is greater than 31/12/2018 | FUNDING | E | B, C, D |
| 668 | FUNDING = 32 and course start date is greater than 31/12/2018 | FUNDING | E | B, C, D |
| 669 | FUNDING = 33 and course start date is greater than 31/12/2018 | FUNDING | E | B, C, D |

# Summary of Changes for 2018

Please note that the validations for TOTAL\_FEE and FEES\_FREE\_ELIGIBLE are effective from 2018 August onwards, but in WARNING mode for the August and December 2018 SDR. They will be turned to ERROR mode from April 2019 SDR onwards.

**New Validations**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Code** | **New Error Message** | **Field** | **Type** | **Student Type** |
| 663 | FEES\_FREE\_ELIGIBLE is other than Y or N or U | FEES\_FREE\_ELIGIBLE | W | B, C, D |
| 664 | FEES\_FEE\_ELIGIBLE must be N if the student is an international fee paying student | FEES\_FREE\_ELIGIBLE | W | B, C, D |
| 665 | TOTAL\_FEE must be a number if the student is not an international fee paying student | TOTAL\_FEE | W | B, C, D |
| 666 | TOTAL\_FEE must be blank if the student is an international fee paying student | TOTAL\_FEE | W | B, C, D |

Please note that

* FUNDING 35, 36 are effective from 2018 April onwards

**Updated Validations**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Code** | **New Error Message** | **Field** | **Type** | **Student Type** |
| 603 | ASSIST is 08 and FUNDING is not 01, 12, 23, 25, 26, 27, 30, 32, 33, 35 or 36 | ASSIST | E | B, C, D |
| 613 | FUNDING = 23, 35 or 36 and either ASSIST is not 00 or 08, or the ATTEND is not 1 or 2 | FUNDING | E | B, C, D |

# Summary of Changes for 2017

Please note that

* FUNDING 31 is required to be reported from 2017 August onwards, validations 652 and 653 are in ERROR mode for August 2017 SDR onwards.
* FUNDING = 32, 33 are effective from 2017 April onwards

**New Validations**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Code** | **New Error Message** | **Field** | **Type** | **Student Type** |
| 652 | FUNDING = 31 and COMPLETE is not 4 | FUNDING | E | B, C, D |
| 653 | FUNDING = 31 and CRS\_WTD is null | FUNDING | E | B, C, D |
| 654 | | FUNDING = 32 and QUAL is not NZQF Level 3 or 4 | FUNDING | E | B, C, D |
| 655 | | FUNDING = 32 and course start date is not greater than 31/12/16 | CRS\_SRT | E | B, C, D |
| 656 | | FUNDING = 33 and QUAL is not NZQF Level 2 or 3 or FACTOR is greater than 0.35 | FUNDING | E | B, C, D |
| 657 | | FUNDING = 33 and course start date is not greater than 31/12/16 | CRS\_SRT | E | B, C, D |
| 658 | | If FUNDING = 33, student must be 16 years of age or older but not reached their 20th birthday at the time of the earliest course start date of the qualification being funded by DualPathways (Level 2-3 secondary-tertiary pilot) Funding | FUNDING | E | B, C, D |
| 659 | | RESIDENCY or AUS\_RESIDENCY is Y or CITIZEN is NZL or AUS and ATTEND is 4 and  ASSIST is not 00, 03 or 13 if the course start date is after 31/12/2016 | ASSIST | E | B, C, D |
| 660 | | RESIDENCY or AUS\_RESIDENCY is Y or CITIZEN is NZL or AUS and ASSIST is 00 or 13 and ATTEND is 4 and FUNDING = 01 and NZQF Level is less than 7 | FUNDING | E | B, C, D |
| 661 | | FUNDING = 27 and course start date is greater than 31/12/2016 | FUNDING | E | B, C, D |

**Updated Validations**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Code** | **New Error Message** | **Field** | **Type** | **Student Type** |
| 014 | | Qualification Code in Course Enrolment is not approved for funding and source of funding is 01, 22, 25, 26, 27, 28, 29, 30, 32 or 33 | QUAL | E | B, C, D |
| 139 | | The course withdrawal date is not between the course start date and course end date if FUNDING is not 31 | CRS\_WTD | E | B, C, D |
| 397 | | FIRST\_YR puts student at age less than 5 or greater than 100 (calculated from DOB) | FIRST\_YR | E | D |
| 408 | | Age is less than 5 or greater than 100 | DOB | E | B, C, D |
| 409 | | Age is less than 15 or greater than 70 (will be applied to all returns) | DOB | W | B, C, D |
| 582 | | RESIDENCY or AUS\_RESIDENCY is Y or CITIZEN is AUS and ATTEND is 3 or 4 and ASSIST is not 03 if the course start date is before 01/01/2017 | ASSIST | E | B, C, D |
| 595 | | RESIDENCY or AUS\_RESIDENCY must be Y, or CITIZEN is NZL or AUS, or ASSIST must be 00, 08 or 13 if FUNDING = 22, 27, 28, 29 or 33 | FUNDING | E | B, C, D |
| 602 | | ASSIST is 04 and FUNDING is not 01, 12, 30 or 32 | ASSIST | E | D |
| 603 | | ASSIST is 08 and FUNDING is not 01, 12, 23, 25, 26, 27, 30, 32 or 33 | ASSIST | E | D |
| 604 | | ASSIST is 13 and FUNDING is not 01, 22, 25, 26, 27, 30, 32 or 33 | ASSIST | E | D |
| 608 | | ASSIST is 01 and FUNDING is not 01, 20, 30 or 32 | ASSIST | E | D |
| 611 | | FUNDING is blank or not a valid funding code | FUNDING | E | B, C, D |
| 620 | | ASSIST is not 00, 08 or 13 and FUNDING = 22, 25, 26, 27, 28, 29 or 33 | ASSIST | E | B, C, D |

**Removed Validations**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Code** | **New Error Message** | **Field** | **Type** | **Student Type** |
| 369 | | [FEE + CCCOSTS] has exceeded [benchmark level + $500/EFTS] - fee for post graduate can be increased by up to $500 per EFTS | FEE | W | B, C, D |
| 370 | | [FEE + CCCOSTS] has increased - the fee for the current year must be kept at or below the benchmark level | FEE | W | B, C, D |
| 371 | | [FEE + CCCOSTS] has exceeded AMFM - the fee must decrease by 4%, or to the current year maxima if the difference is less than 4% | FEE | W | B, C, D |
| 372 | | [FEE + CCCOSTS] is greater than $500/EFTS - the fee may increase up to $500 per EFTS | FEE | W | B, C, D |
| 373 | | [FEE + CCCOSTS] is greater than [benchmark level + 4%] - the fee may increase by up to 4% i.e. AMFM(Annual Maximum Fee Movement) | FEE | W | B, C, D |
| 377 | | Exempt Indicator is blank or is not 1 or 2 | EXEMPT Indicator | E | B, C, D |
| 378 | | Exempt Indicator is 1 and no exemption has been granted | EXEMPT Indicator | W | B, C, D |
| 384 | | There is no benchmark fee for the course | FEE | W | B, C, D |

**IWI description changed**

# Summary of Changes for 2016

Please note that

* MANAAPPR validations are effective from 2016 August onwards
* MPTT age validations are effective from 2016 August onwards

**File Specification change in file COUR**

* Column 74 becomes Field 2.13.1
* Field Name = MANAAPPR
* Field Title = Managed Apprenticeship
* Field Length = 1
* Field type = Character
* Fill character = N

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Field No** | **Field Name** | **Field Title** | **Field Length** | **File Position** | **Student Types** |
| 2.13.1 | MANAAPPR | Managed Apprenticeship | 1 | 74 | D |

**New Validations**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Code** | **New Error Message** | **Field** | **Type** | **Student Type** |
| 643 | MANAAPPR is invalid for University | MANAAPPR | Error | D |
| 644 | MANAAPPR is other than Y or N | MANAAPPR | Error | D |
| 645 | MANAAPPR is Y and FUNDING is not 01, 02 or 03 | MANAAPPR | Error | D |
| 646 | MANAAPPR is Y and ASSIST is 12 | MANAAPPR | Error | D |
| 647 | MANAAPPR is Y and Attend is not 1 | MANAAPPR | Error | D |
| 648 | MANAAPPR is Y and NZQF of the qualification is less than 4 | MANAAPPR | Error | D |
| 649 | MANAAPPR is Y and both Provider Credits/Points and NQF Credits of the qualification are less than 120 | MANAAPPR | Error | D |
| 651 | Student must be 16 years of age or older but not reached their 41st birthday at the time of the earliest course start date of the qualification being funded by FUNDING = 28 or 29 and the course\_start\_date must be greater than 31/12/2015 | FUNDING | Error | D |
| 652 | FUNDING = 31 and COMPLETE is not 4 | FUNDING | Warning | B, C, D |
| 653 | FUNDING = 31 and CRS\_WTD is null | FUNDING | Warning | B, C, D |

**Updated Validations**

| **Code** | **Updated Error Message** | **Field** | **Type** | **Student Type** |
| --- | --- | --- | --- | --- |
| 626 | Student must be 18 years of age or older but not reached their 35th birthday at the time of the earliest course start date of the qualification being funded by FUNDING = 28 or 29 and the course\_start\_date must be before 01/01/2016 | FUNDING | Error | D |

The following validations have been changed from Warnings to Errors

| **Code** | **Updated Error Message** | **Field** | **Type** | **Student Type** |
| --- | --- | --- | --- | --- |
| 642 | IRDNO is not Blank | IRDNO | Error | D |

# Summary of Changes for 2015

Please note that

* AUS\_RESIDENCY validations are effective from 2015 onwards.
* Values of AUS\_RESIDENCY will be ignored in historical SDRs prior 2015.

**Change of start and end dates for August 2015 SDR**

The start and end dates for August SDR Return have been amended. August 2015 SDR starts on 8th August 2015 and ends on 21st August 2015.

Workforce Questionnaires will remain a mandatory component of the August SDR return.

**Indicative Enrolment Data Collection (IND)**

Indicative Enrolment Data Collection has been activated from 2015 onwards. IND Submission is to be completed in the first week of March annually.

**File Specification change in file COUR**

* Column 73 becomes Field 2.13
* Field Name = AUS\_RESIDENCY
* Field Title = Australian Residential Status
* Field Length = 1
* Field type = Character
* Fill character = N
* Column 74 remains as padded blank.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **FieldNo** | **Field Name** | **Field Title** | **Field Length** | **File Position** | **Student Types** |
| 2.13 | AUS\_RESIDENCY | Australian Residential Status | 1 | 73 | B,C,D |
|  | *(removed)* | Padded Blank | 1 | 74 |  |

**New Validations**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Code** | **New Error Message** | **Field** | **Type** | **Student Type** |
| 633 | AUS\_RESIDENCY code is other than Y or N | AUS\_ RESIDENCY | Error | B, C, D |
| 634 | AUS\_RESIDENCY is Y and CITIZEN is NZL or AUS | AUS\_  RESIDENCY | Warning | B, C, D |
| 635 | FUNDING is 01 and QUAL NZQF LEVEL is 1 or 2. | FUNDING | Error | B, C, D |
| 636 | EFTS\_MTH are not equal for all except last month of enrolment | EFTS\_MTH | Warning | B, C, D |
| 637 | CRS\_END is invalid | CRS\_END | Error | B, C, D |
| 638 | CRS\_END is blank | CRS\_END | Error | B, C, D |
| 639 | Withdrawal Date is invalid | CRS\_WTD | Error | B, C, D |
| 640 | FUNDING = 30 and course start date is not greater than 31/05/2015 | CRS\_SRT | Error | B,C,D |
| 641 | FUNDING = 30 is not valid for SDR prior to August 2015 | CRS\_SRT | Error | B,C,D |
| 642 | IRDNO is not blank | IRDNO | Warning | D |

**Updated Validations**

| **Code** | **Updated Error Message** | **Field** | **Type** | **Student Type** |
| --- | --- | --- | --- | --- |
| 14 | Qualification Code in Course Enrolment is not approved for funding and source of funding is 01, 22, 25, 26, 27, 28, 29 or 30 | ASSIST | Error | B,C,D |
| 16 | EFTS\_MTH must be numeric and between 0.0 and 0.9999 | EFTS\_MTH | Error | B,C,D |
| 56 | Student has consumed more than 2.0000 EFTS in a year | FACTOR | Error | B, C, D |
| 59 | Student has consumed more than 1.6000 EFTS in a year (but less than 2.0000) | FACTOR | Warning | B, C, D |
| 60 | EFTS Not Allowed Before Course Start date or after Course End Date | EFTS\_MTH | Error | B, C, D |
| 102 | DOB is invalid or blank | DOB | Error | B, C, D |
| 110 | The year value is not equal to the return year or the next year | CRS\_END | Warning | B, C, D |
| 156 | Student’s name & date of birth AND residential status must be verified for a Type D student | NSN | Error | D |
| 364 | CRS\_SRT is invalid or blank | CRS\_SRT | Error | B, C, D |
| 574 | Both RESIDENCY and AUS\_RESIDENCY is N and CITIZEN is 999 | RESIDENCY;  AUS\_ RESIDENCY | Warning | B, C, D |
| 576 | FIRST\_YR cannot be blank or 9999 if CITIZEN is NZL, AUS, or RESIDENCY or AUS\_RESIDENCY is Y | FIRST\_YR | Error | B, C, D |
| 581 | CITIZEN must be NZL or AUS, or RESIDENCY or AUS\_RESIDENCY must be Y if ASSIST=00 | ASSIST | Error | B, C, D |
| 582 | RESIDENCY or AUS\_RESIDENCY is Y or CITIZEN is AUS and ATTEND is 3 or 4 and ASSIST is not 03 | ASSIST | Error | B, C, D |
| 583 | RESIDENCY or AUS\_RESIDENCY is Y or CITIZEN is NZL or AUS and ATTEND is 1 or 2 and ASSIST is not 00 | ASSIST | Warning | B, C, D |
| 595 | RESIDENCY or AUS\_RESIDENCY must be Y, or CITIZEN is NZL or AUS, or ASSIST not 08 if FUNDING = 22, 27, 28, 29 | FUNDING | Error | B, C, D |
| 602 | ASSIST is 04 and FUNDING is not 01, 12 *or 30* | ASSIST | Error | D |
| 603 | Assist is 08 and Funding is not 01, 12, 23, 25, 26, 27 or 30 | ASSIST | Error | B, C, D |
| 604 | ASSIST is 13 and FUNDING is not 01, 22, 25, 26, 27 or 30 | ASSIST | Error | B,C,D |
| 606 | ASSIST is 06 and FUNDING is not 01, 12 or 30 | ASSIST | Error | D |
| 608 | ASSIST is 01 and FUNDING is not 01, 20 or 30 | ASSIST | Error | D |
| 609 | ASSIST is 09 and FUNDING is not 01, 02, 03 or 30 | ASSIST | Error | D |
| 613 | FUNDING= 23 and either ASSIST is not 00 or 08, or the ATTEND is not 1 or 2 | FUNDING | Error | B, C, D |
| 620 | ASSIST is not 00, 08 or 13 and FUNDING = 22, 25, 26, 27, 28 or 29 | ASSIST | Error | B, C, D |
| 635 | FUNDING is 01 or 30 and QUAL NZQF LEVEL is 1 or 2 | FUNDING | Error | B, C, D |

**Validations Removed**

61 EFTS MTH is blank

62 EFTS\_MTH spread is not consistent with previous years SDR

**Summary Report Changes**

**Broad Summary Report**

Additional breakdown of Funding and change of headings in Student Enrolment Summary:

* SAC 01 Level 3+ Eligible for Funding
* Other Eligible for Funding
* Internal FFP
* Other than above

**Detailed Summary Reports**

Change of headings under Actual and Forecast EFTS by Course Classifications

* TOTAL Domestic SAC 01 Level 3+ Eligible for Funding EFTS
* TOTAL International Students that receive SAC 01 Level 3+ at Funding Rate Level 5 EFTS
* TOTAL Other than above EFTS

# Summary of Changes for 2014

**Updated Validations**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Code** | **Updated Error Message** | **Field** | **Type** | **Student Type** |
| 014 | Qualification Code in Course Enrolment is not approved for funding and source of funding is 01, 22, 25, 26, 27, 28, 29 | QUAL | Error | B, C, D |
| 027 | CATEGORY is Z and FUNDING is equal to 01, 22, 24, 27, 28 or 29. | CATEGORY | Error | B, C, D |
| 044 | CREDIT value cannot be blank, less than 0 or greater than 240 | CREDIT | Error |  |
| 055 | CREDIT is greater than 120 | CREDIT | Warning |  |
| 573 | CREDIT value must be an integer | CREDIT | Warning |  |
| 590 | ASSIST is Blank or  not a valid classification code | ASSIST | Error | B, C, D |
| 593 | If FUNDING = 22, student must be 16 years of age or older but not reached their 18th birthday at the time of the earliest course start date of the qualification being funded by Youth Guarantee prior to 2014 | FUNDING | Warning | B, C, D |
| 595 | RESIDENCY must be Y, or CITIZEN is NZL or AUS if FUNDING = 22, 27, 28 or 29 | FUNDING | Error | B, C, D |
| 604 | ASSIST is 13 and FUNDING is not 01, 22, 25, 26 or 27 | ASSIST | Error | B, C, D |
| 611 | FUNDING is blank or not a valid funding code | FUNDING | Error | B, C, D |
| 615 | FUNDING = 25, 27, 28 or 29 and ATTEND is not 1 or 2 | FUNDING | Error | B, C, D |
| 616 | FUNDING = 25, 26, 27 or 28 and QUAL is not NZQF Level 1 or 2 | FUNDING | Error | B, C, D |
| 620 | ASSIST is not 00 or 13 and FUNDING = 22, 25, 26, 27, 28 or 29 | ASSIST | Error | B, C, D |

**New Validations**

| **Code** | **New Error Message** | **Field** | **Type** | **Student Type** |
| --- | --- | --- | --- | --- |
| 624 | Student must be less than 25 years of age at the time of the earliest course start date of the qualification being funded by FUNDING = 27 | FUNDING | Error | B, C, D |
| 625 | FUNDING = 27, 28 or 29 not valid for SDR prior to 2014 | FUNDING | Error | B, C, D |
| 626 | Student must be 18 years of age or older but not reached their 35th birthday at the time of the earliest course start date of the qualification being funded by FUNDING = 28 or 29 | FUNDING | Error | B, C, D |
| 627 | FUNDING = 28 or 29 and Ethnicity is not Maori or Pasifika group | FUNDING | Error | B, C, D |
| 628 | FUNDING = 29 and QUAL is not NZQF Level 3 or 4 | FUNDING | Error | B, C, D |
| 629 | If FUNDING = 22, student must have not reached their 20th birthday at the time of the earliest course start date of the qualification being funded by Youth Guarantee | FUNDING | Error | B, C, D |
| 630 | FUNDING = 27, 28 or 29 and course start date is not greater than 31/12/13 | CRS\_SRT | Error | B, C, D |
| 631 | ASSIST=09 and QUALIFICATION AWARD CATEGORY is not 01 or 10 | ASSIST | Error | B, C, D |
| 632 | ASSIST=06 and QUALIFICATION AWARD CATEGORY is not 01, 10 or 11 | ASSIST | Error | B, C, D |

# Summary of Changes for 2013 - December Maintenance

**Updated Validations**

| Code | Updated Error description | Field | Type | Student Type |
| --- | --- | --- | --- | --- |
| 337 | COURSE is not on TEC Course register | COURSE | Error | ALL |
| 383 | COMPLETE is 0, 1, 2, 3, 4 or 8, CRS\_END date is 2004 or greater and no corresponding enrolment is found | COMPLETE | Error | ALL |
| 385 | COMPLETE is 0, 1, 2, 3, 4 or 8, CRS\_END date is 2003 or less and no corresponding enrolment is found | COMPLETE | Error | ALL |
| 571 | Course Completion or Qualification Completion record does not have a corresponding Student Record | QUAL file | Error |  |

# Summary of Changes for 2013 - April Maintenance

**Updated Validations**

Logic fixes and description updates to the validations below:

| **Code** | **Updated Error description** | **Type** | **Field** | **Student Type** |
| --- | --- | --- | --- | --- |
| 581 | CITIZEN is not NZL or AUS, or RESIDENCY is not Y, and ASSIST is not 01, 03, 04, 06, 08, 09, 12, 13 | E | ASSIST | D |
| 610 | ASSIST is 00 or NULL and FUNDING is 02 | E | ASSIST | D |
| 615 | FUNDING = 25 and ATTEND is not 1 or 2 | E | FUNDING | ALL |
| 616 | FUNDING = 25 or 26 and QUAL is not NZQF Level 1 or 2 | E | FUNDING | ALL |
| 618 | FUNDING = 25 or 26 is not valid for SDR prior 2013 | E | FUNDING | ALL |
| 620 | ASSIST is not 00 or 13 and FUNDING = 22, 25 or 26 | E | ASSIST | ALL |
| 621 | FUNDING = 25 or 26 and course start date is not greater than 31/12/12 | E | CRS\_SRT | ALL |

**Course Classifications Updated**

* Classification **5.3 Short Awards** has been removed.
* Descriptions updated to the following classifications below:

|  |  |
| --- | --- |
| **Classification** | **Description** |
| 1 | Agriculture; Horticulture |
| 3.1 | Osteopathy; Acupuncture |
| 7 | Dentistry (Excluding intermediate) |
| 13 | Health Sciences (Excluding classifications #07, #15, and #17) |
| 15 | Medicine (Excluding intermediate/first year) |
| 19.1 | Teaching: Early Childhood Education Recognised Degree/Diploma of Teaching |
| 19.2 | Teaching: Primary Recognised Degree/Diploma of Teaching |
| 20 | Teaching: Secondary and Specialist Recognised Degree/Diploma of Teaching |
| 21 | Trades 1: All Trade Courses For Trainees under Part III Of The Industry Training Act 1992 And Agricultural, Horticultural, Forestry, And Primary Industry Cadets |
| 22 | Trades 2: All Trade Courses other than for Trainees under Part III of the Industry Training Act 1992 and Agricultural, Horticultural, Forestry, and Primary Industry Cadets |
| 22.1 | Vocational Training for Industry: All courses where delivery is comparable to industry training |
| 23 | Veterinary: For a BVSc and Postgraduate study from a BVSc qualification excluding intermediate |
| 24 | Comprehensive Nursing |
| 27 | Midwifery (3 Year Undergraduate) |
| 32 | Speech Language Therapy |
| 37 | Medicine - Years 4, 5 and 6 |

**Manual and Appendix Updated**

Sections on ASSIST, FUNDING, CLASS updated.

Appendices 6, 10, 13 updated.

# Summary of Changes for 2013

**New codes**

|  |  |  |  |
| --- | --- | --- | --- |
| **Field** | **Value** | **Descriptions** |  |
| Funding | 25 | SAC Level 1 & 2 Competitive Process Funding | 80 |
| Funding | 26 | SAC Level 1 & 2 Plan Process Funding | 80 |
| Category | V | Science [#18.0] | 83 |
| Classification | 11.1 | Priority Engineering | Appendix 6 |
| Classification | 11.2 | Pilot Training | Appendix 6 |
| Funding Category | N1 | 31.0, 36.0, 11.1 | Appendix 7 |
| Funding Category | N4 | 31.0, 36.0, 11.1 | Appendix 7 |
| Funding Category | N5 | 31.0, 36.0, 11.1 | Appendix 7 |
| Funding Category | V1 | 18.0 | Appendix 7 |
| Funding Category | V2 | 18.0 | Appendix 7 |
| Funding Category | V3 | 18.0 | Appendix 7 |
| Funding Category | V4 | 18.0 | Appendix 7 |
| Funding Category | V5 | 18.0 | Appendix 7 |

**Codes Updated**

|  |  |  |  |
| --- | --- | --- | --- |
| **Field** | **Value** | **Descriptions** |  |
| Category | L | Agriculture and Horticulture (non-degree) (#01), Osteopathy (#3.1), Acupuncture (#3.1), Nursing (#24) | 83 |
| Category | M | Agriculture and Horticulture (degree) (#01), Optometry (#13.1) Dental Therapy (#17.3), Pilot Training [#11.2] | 83 |
| Category | N | Pharmacy (#31), Dietetics (#36), Priority Engineering [#11.1] | 83 |
| Funding Category | L1 | 1.0, 3.1, 22.1, 24.0 | Appendix 7 |
| Funding Category | L2 | 3.1, 24.0 | Appendix 7 |
| Funding Category | L3 | 3.1, 24.0 | Appendix 7 |
| Funding Category | L4 | 3.1, 24.0 | Appendix 7 |
| Funding Category | L5 | 3.1, 24.0 | Appendix 7 |
| Funding Category | M1 | 13.1, 17.3,11.2 | Appendix 7 |
| Funding Category | M2 | 1.0, 13.1, 17.3,11.2 | Appendix 7 |
| Funding Category | M3 | 1.0, 13.1, 17.3,11.2 | Appendix 7 |
| Funding Category | M4 | 1.0, 13.1, 17.3,11.2 | Appendix 7 |
| Funding Category | M5 | 1.0, 13.1, 17.3,11.2 | Appendix 7 |
| Funding Category | N2 | 31.0, 36.0, 11.1 | Appendix 7 |
| Funding Category | N3 | 31.0, 36.0, 11.1 | Appendix 7 |
| Funding Category | Z | 1.0, 2.0, 3.0, 3.1, 4.0, 5.1, 5.2, 6.0, 7.0, 7.1, 7.2, 8.0, 9.0, 10.0, 11.0, 11.1, 11.2,12.0, 13.0, 13.1, 13.2, 14.0, 15.0, 15.1, 15.2, 16.0, 17.0, 17.1, 17.2, 17.3, 18.0, 19.1, 19.2, 20.0, 21.0, 22.0, 22.1, 23.0, 23.1, 23.2, 23.3, 24.0, 25.0, 26.0, 27.0, 28.0, 29.0, 30.0, 31.0, 32.0, 33.0, 34.0, 35.0, 36.0, 37.0, 38.0, 39.0, 39.1, 39.2 | Appendix 7 |

**New Validations**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Code** | **Error description** | **Field** | **Type** | **Student Type** |
| 620 | ASSIST is not 00 or 13 and FUNDING = 22, 25 or 26 | Assist | Error | D |
| 623 | CLASS 11.1 or 11.2 is not a valid classification code prior 2013. | Class | Error | ALL |
| 621 | FUNDING = 25 or 26 and course start date is not greater than 31/12/12 | CRS\_SRT | Error | D |
| 614 | FACTOR in the enrolment file must be less than or equal to FACTOR in the course register for this course [*Effective from December 2012 SDR*] | Factor | Error | ALL |
| 615 | FUNDING = 25 or 26 and ATTEND is not 1 or 2 | Funding | Error | D |
| 616 | FUNDING = 25 or 26 and QUAL is not NZQF Level 1 or 2 | Funding | Error | D |
| 618 | FUNDING = 25 or 26 is not valid for SDR prior 2013 | Funding | Error | D |

**Updated Validations**

| **Code** | **Updated Error description** | **Field** | **Type** | **Student Type** |
| --- | --- | --- | --- | --- |
| 604 | Assist is 13 and Funding is not 01, 22, 25 or 26 | Assist | Error | D |
| 025 | CATEGORY is not a valid category code | Category | Error | ALL |
| 021 | CLASS is not a valid classification code | Class | Error | ALL |
| 611 | Funding is not 01 to 16, 20, 22, 23, 24, 25, 26 or is Blank | Funding | Error | ALL |
| 595 | RESIDENCY must be Y, or CITIZEN is NZL or AUS if FUNDING = 22 | Funding | Warning | ALL |
| 014 | Qualification Code in Course Enrolment is not approved for funding and source of funding is 01, 22, 25, 26 | Qual | Error | ALL |

**Validations not valid for 2013**

| **Code** | **Updated Error description** | **Field** | **Type** | **Student Type** |
| --- | --- | --- | --- | --- |
| 057 | FACTOR is not same as course register file for this course [Valid prior December 2012 SDR] | Factor | Warning | ALL |

# Summary of Changes for 2012

Please refer to SDR Manual for details.

**New codes added**

|  |  |  |  |
| --- | --- | --- | --- |
| Assist | 13 | Refugee or protected person whose application for residence is being processed OR a person whose has made a claim to be recognised as a refugee or protected person and is the holder of a valid temporary visa. | Page 70 |
| Funding | 23 | ACE (Adult and Community Education) | Page 77 |
| Complete | 8 | Completed Successfully Theses written in Te Reo Maori | Page 101 |

**Codes Removed**

|  |  |  |  |
| --- | --- | --- | --- |
| Funding | 21 | ITO Off Job Training Foreign Student | Page 77 |

**Descriptions updates**

|  |  |  |  |
| --- | --- | --- | --- |
| **Assist** | **Old Description** | **New Description** | **Page 70** |
| 01 | M.F.A.T. Scholarship | NZAID student |  |
| 03 | Full fee paying foreign student (excluding Foreign research-based post-graduate) | International Fee-Paying Student (including people on current work visa) |  |
| 04 | Exchange Scheme | Student on a recognised exchange scheme |  |
| 06 | Foreign Research based post-graduate and international doctoral students (prior to 19th April 2005) | Foreign research based post-graduate |  |
| 08 | Diplomatic / Military Staff | Visiting military personnel, diplomatic staff or family, persons associated with Antarctic programme |  |
| 09 | International On-Shore PhD student (enrolled after 29 April 2005) | International On-Shore PhD student |  |
| 12 | International ITO Off-Job Trainee | International student doing ITO off-job training |  |

|  |  |  |  |
| --- | --- | --- | --- |
| **Funding** | **Old Description** | **New Description** | **Page 77** |
| 01 | Student Component Funding | Student Achievement Component (SAC) funding (includes Domestic & Foreign Research-based Post-graduates and on-shore international PhD students first enrolled after 19th April 2005) |  |
| 02 | Full Fee Paying Foreign Student | International Fee-Paying (IFP) Students (including Australian citizens and New Zealand permanent residents who are residing overseas) |  |
| 12 | Other Contracts | Other (including other contracts) |  |
| 20 | Ministry of Foreign Affairs and Trade sponsored student | NZAID and Commonwealth Scholarships |  |

**New Validations**

|  |  |  |  |
| --- | --- | --- | --- |
| **Code** | **Error description** | **Field** | **Type** |
| 600 | YR\_REQ\_MET value cannot be less than 1999 | YR\_REQ\_MET | Error |
| 601 | ASSIST is 01 and FUNDING is 01 | ASSIST | Warning |
| 602 | ASSIST is 04 and FUNDING is not 01 or 12 | ASSIST | Error |
| 603 | ASSIST is 08 and FUNDING is not 01 or 12 | ASSIST | Error |
| 604 | ASSIST is 13 and FUNDING is not 01 | ASSIST | Error |
| 605 | ASSIST is 12 and FUNDING is not 11 or 12 | ASSIST | Error |
| 606 | ASSIST is 06 and FUNDING is not 01 or 12 | ASSIST | Error |
| 607 | ASSIST is 03 and FUNDING is not 02 or 12 | ASSIST | Error |
| 608 | ASSIST is 01 and FUNDING is not 01 or 20 | ASSIST | Error |
| 609 | ASSIST is 09 and FUNDING is not 01, 02, 03 | ASSIST | Error |
| 610 | ASSIST is 00 and FUNDING is 02 | ASSIST | Error |
| 611 | FUNDING is not 01 to 16, 20, 22, 23, 24 or is Blank | FUNDING | Error |
| 612 | COMPLETE is 8 and course is not NZQF level 8, 9 or 10 | COMPLETE | Error |

**Updated Validations**

| **Code** | **Updated Error description** | **Field** | **Type** |
| --- | --- | --- | --- |
| 581 | Citizen is not NZL or AUS, or Residency is not Y, and Assist is 00 | ASSIST | Error |
| 583 | A resident Domestic student studying Intramural or Extramural has an Assist code other than 00 | ASSIST | Warning |
| 220 | COMPLETE is not 0, 1, 2, 3, 4, 5, 6, 7 or 8 | COMPLETE | Error |
| 394 | COMPLETE is 2, 3 or 8 and course has not started | COMPLETE | Error |
| 383 | COMPLETE is 1, 2, 3, 4 or 8, CRS\_END date is 2004 or greater and no corresponding enrolment is found | COMPLETE | Error |
| 385 | COMPLETE is 1, 2, 3, 4 or 8, CRS\_END date is 2003 or less and no corresponding enrolment is found | COMPLETE | Warning |
| 552 | PBRF\_CRS\_COMP\_YR is blank when complete indicator is 2, 3 or 8 | COMPLETE | Error |
| 586 | PBRF\_CRS\_COMP\_YR is entered and complete code is other than 2, 3 or 8 | COMPLETE | Warning |

**Staff Returns**

From 2012

* The staff return will report numbers of staff, and full-time equivalents, by designation, gender, ethnicity and age groups.
* Online input option will no longer be available. All staff returns are to be submitted by uploading the completed staff return spreadsheets.
* New staff return templates will be available in early 2012.

**New country code added**

SSD South Sudan

# Summary of Changes for 2011

Please refer to 2011 SDR Manual for details.

| **Change** | **New Field, Field No. remaining in, OR Page Number** |
| --- | --- |
| **Manual wording changes to:**  Introduction   * What is the Single Data Return? | **Page 7** |
| General Information   * Legislation excerpts updated | **Page 8** |
| Qualifications Register   * Qualification, Quality Assured Qualifications | **Page 12** |
| Course Register   * What is the Course Register? | **Page 14** |
| National Student Index   * NSN and Enrolment Type | **Page 15** |
| Annual Maximum Fee Movement   * More Information | **Page 16** |
| Performance Based Research Fund (PBRF)   * Information reduced | **Page 18** |
| Information Requirements – Type B Enrolment   * Qualification Completion and Course Completions | **Page 24** |
| Definitions   * Non-Formal Education/Courses, a quality assured qualification, Recognised qualification | **Page 25** |
| Reporting Requirements   * How to report the enrolment of students in a Certificate of Personal Interest * Heading Updated: How to report the enrolment of Training Opportunity and Youth Training students * Third point updated: included Training For Work | **Page 26** |
| File Specifications   * Course Enrolment File (File 2), Course Register File (File 3), Course Completion File (File 5) | **Page 29-30** |
| File Specifications – Definitions   * Valid Enrolments, Course, Course Enrolment, Qualification Completion, Course Completion | **Page 33** |
| Field Specifications – FINISH Field   * Code meanings updated | **Field 1.16** |
| Field Specifications – FUNDING Field   * Updated to include Training for Work for code 06 | **Field 2.11** |
| Field Specifications – EXEMPT Indicator Field   * Field Title, Description, Reason for Field updated | **Field 3.17** |
| Field Specifications – YR\_REQ\_MET Field   * Description updated | **Field 4.8** |
| Field Specifications – COMPLETE Field   * Description updated, Classification Definition for Code 2, 3 and 4 updated | **Field 5.4** |
| Glossary of Terms   * Additions and Updates to the following fields; Annual Maximum Fee Movement (AMFM), Course, Course Completion, Enrolment Type, Extraction Date, Non-Formal education/non-formal course, NSI (National Student Index), Quality Assured Qualification, Qualification Completion, Qualifications Register, Recognised Qualifications, SDR, Type B students, Type C students, Type D students, Valid enrolment | **Page 111-114** |
| **Section: File Specification – Qualification Completion File**  Field 4.9: YR\_GRAD – Field removed  **Validations Removed:**  Error 566 – YR\_GRAD is in the future  Error 568 – YR\_REQ\_MET and YR\_GRAD both populated  Error 570 – YR\_GRAD is blank or not numeric  Error 575 – YR\_REQ\_MET has been reported in previously submitted return  Error 587 – Both YR\_REQ\_MET and YR\_GRAD are blank for file | **Field Number 4.9** |
| **Section: Field Specification CITIZEN**  New Validation: CITIZEN cannot be ‘999’ for D Type Student | **Field Number 1.13 and Appendix 3** |
| **Section: Field Specification YR\_REQ\_MET**  **Removed text**  ‘NOTE: 569 only occurs if YR\_REQ\_MET is the chosen return field for the file’ | **Field Number 4.8** |
| **Section: Field Specification YR\_GRAD**  Field removed from Qualification Completion File (new padded blanks) | **Field Number 4.9** |
| **Section: Field Specification COMPLETE**  Warning 390, 543 and Error 391 – updated to commence in the year following the course end date, when the enrolment was reported in the Dec return.  All three will be returned, in their appropriate timeframe, if the record in the previous return was reported as code 0, and the record is omitted from the file, or is in the current file as code 0.  Update Data Collection Section:  The Ministry of Education has confirmed that it no longer requires Post Graduate completion records for every year for multi-year courses to be updated with the successful or unsuccessful complete code. The successful (or unsuccessful) complete code should be recorded in the final year of the multi year Post Graduate course.’  The earlier year completion records should remain with their complete codes of 6 or 7. | **Field Number 5.4** |
| **Section: Field Specification PBRF\_CRS\_COMP\_YR**  Update Validation 552 from Warning to Error: PBRF\_CRS\_COMP\_YR is Blank when COMPLETE indicator is 2 or 3 | **Field Number 5.8** |
| **Section: Description**  **CATEGORY**  **Note included in the description for clarification:**  Note: TEOs are to use the normal Student Achievement Component funding rates for courses funded under Youth Guarantee  Code Z – description updated | **Field Number 2.14** |
| **Section: Glossary of Terms**  **Added: NZAID** | **Glossary of Terms** |
| **Field Specification: ASSIST**  Description updated to include Intramural and resident overseas – this should have been updated in 2006 when ATTEND code 4 was introduced | **Field Number 2.8** |
| **Field Specification: FUNDING**  Funding Code 24 Added – Trade Academies  Validation 125 updated to include Funding Code 24 | **Field Number 2.11** |
| **Field Specification: NZQF Level**  **Validations added 598 and 599** | **Field Number 3.7** |
| **Field Specification: FACTOR**  **Validation 045: description updated to reference files that the error currently works on** | **Field Number 2.17, 3.10** |
| **Field Specification: Foreign Fee**  **Validation 165: additional description added to reflect how the validation works** | **Field Number 1.20, 3.15** |
| **Field Specification: Course**  **Validation 306 removed as this validation is not implemented in the system** | **Field Number 2.4, 3.2, 5.3** |
| **Field Specification: STAGE**  **Validation Logic Applied to updated to include B and C as validation has always worked this way** | **Field Number: 3.11** |

The following changes have been made to the Appendices:

|  |  |  |
| --- | --- | --- |
| **Appendix** | | **Change** |
| 3 | Country of Citizenship Codes | Code added as a Country of Citizenship Code – UNR – UN Refugees |
| 4 | Iwi Codes | Code 2111 – Ngai Tai, area unspecified REMOVED |
| 7 | Valid Funding category for Course Classifications | Code 26 removed from Z category as this classification was removed in 2007 |

# Summary of Changes for 2010

Please refer to 2010 SDR Manual for details.

|  |  |
| --- | --- |
| **Change** | **New Field OR Field No. remaining in** |
| **Section: Field Specification EMB\_LIT\_NUM**  New Y/N field added  Validations 591 & 592 added | **Field Number 3.18** |
| **Section: Field Specification FUNDING**  New value (22) added for Youth Guarantee  Validations 593, 594, 595 added | **Field Number 2.11** |
| **Section: Field Specification**  **EMB\_LIT\_NUM**  Updated description | **Field Number 3.18** |
| **Section: File Specifications**  **Qualification Completion file**  Reworded description of qualification completion file from “… passed all the academic requirements…” to “… passed all the academic **and** **practical** requirements…” | **Pages 28 and 31** |

In addition to the inclusion of the Embedded Literacy and Numeracy indicator and the Youth Guarantee Scheme, the following changes have been made to the Appendices:

|  |  |  |
| --- | --- | --- |
| **Appendix** | | **Change** |
| 1a & 1b | Tertiary Education Organisations | List of TEOs expected to complete an SDR |
| 6 | Course Classification Codes | Updated to reflect any new and/or changed funding classifications |
| 7 | Valid Funding Category for Course Classifications | Updated to reflect any new and/or changed funding classifications and categories |
| 11 | SDR Error/Warning Codes | Updated with new and amended codes |
| 15 | Valid Post Codes | Updated with new post codes |

# Summary of Changes for 2009

Please refer to 2009 SDR Manual for details.

|  |  |
| --- | --- |
| **Change** | **New Field OR Field No. remaining in** |
| **Section: Field Specification ASSIST**  Validation 590 introduced | **Field Number 2.8** |
| **Section: Field Specification PERM\_POST\_CODE**  Validation 557 changed to an error  Validations 556 and 558 amended to include type B and C students | **Field Number 1.23** |
| **Section: Field Specification TERM\_POST\_CODE**  Validation 560 changed to an error  Validations 559 and 561 amended to include type B and C students | **Field Number 1.24** |
| **Section: Field Specification CLASS**  Existing Classification #21 - remove Funding Category B1 as a valid assignment. Assign Category Z as a valid assignment.  Change Description to Trades 1 ITO Funded | **Field Number 2.15, 3.5** |
| **Appendix 6: Course Classification Code**  Code 05.3 removed  Code 22.1 added |  |
| **Appendix 7 – Valid Funding Category for Course Classification**  Course Classification 5.3 removed  Course Classification 22.1 added |  |
| **Section: Field Specification PERM\_POST\_CODE**  Validation 557 reverted to a warning | **Field Number 1.23** |
| **Section: Field Specification Term\_POST\_CODE**  Validation 560 reverted to a warning | **Field Number 1.24** |

# Summary of Changes for 2008

Please refer to 2008 SDR Manual for details.

| **Change** | **New Field OR Field No. remaining in** |
| --- | --- |
| **Section: File Specification – Qualification Completion File**  Field : GENDER – removed  Field : DOB – removed  Field : CITIZEN – removed  Field : S\_SCHOOL – removed  Field : Y\_SCHOOL – removed  Field : SEC\_QUAL – removed  Field : ASSIST – removed  Field : IWI – removed  Field : ETHNIC – removed  Note: Award category 98 is no longer required to be reported  Field : QUAL – New field no. and file position  Field : MAIN\_1 – New field no. and file position  Field : MAIN\_2 – New field no. and file position  Field : MAIN\_3 – New field no. and file position  Field : NSN – New field no. and file position  Field : YR\_REQ\_MET – New Field  Field : YR\_GRAD – New Field  File Name Format changed in the zipped file, from GRAD to QUAL i.e. QUAL####.txt  File is now required to be returned three times a year, with the extraction dates April 30, August 31, and December 31.  Validations 568, 571, 575, 587 ,589 introduced |  |
| **Section: File Specification - Student File**  Field 1.13: CITIZEN – Field description changed, Residency component removed from field  Field 1.14: ASSIST – removed  Field 1.23: PERM\_POST\_CODE – New Field  Field 1.24: TERM\_POST\_CODE – New Field |  |
| **Section: File Specification - Course Enrolment File**  Field 2.8: ASSIST – New in Course Enrolment File (moved from Student file)  Field 2.12: RESIDENCY – New Field |  |
| **Section: File Specification - Course Completion File**  Field PBRF\_CRS\_COMP\_YR – New Field  Compulsory for PBRF TEO’s for 2008  Validation 589 Introduced |  |
| **Section: Field Specification FIRST\_YR**  Validation 107 removed  Validation 576 introduced (amendment of validation 107)  New validation 572, FIRST\_YR is blank or 9999 | **Field Number 1.8** |
| **Section: Field Specification ID**  Validation 003 removed  Introduced Validation 577 (amendment of validation 003, Student ID is in Student file but not in enrolment OR qualification completion file) | **Field Number 1.2, 2.2, 4.2, 5.2** |
| **Section: Field Specification GENDER**  Field removed from Qualification Completion File | **Field Number 1.3** |
| **Section: Field Specification DOB**  Field removed from Qualification Completion File | **Field Number 1.4** |
| **Section: Field Specification ETHNIC**  Field removed from Qualification Completion File | **Field Number 1.22** |
| **Section: Field Specification S\_SCHOOL**  Field removed from Qualification Completion File  Validation 208 removed | **Field Number 1.10** |
| **Section: Field Specification Y\_SCHOOL**  Field removed from Qualification Completion File | **Field Number 1.11** |
| **Section: Field Specification SEC\_QUAL**  Field removed from Qualification Completion File | **Field Number 1.12** |
| **Section: Field Specification CITIZEN**  Field removed from Qualification Completion File  Field description changed, residency component removed from field  Classification amended to reflect removal of residency status  Classification code 999 extended for reporting Type D students | **Field Number 1.13** |
| **Section: Field Specification ASSIST**  Field removed from Qualification and Student file  Field added to Course Enrolment file  Validations 124, 128, 160, 404 removed  Validations 578,579, 580, 581, 584 introduced (amendment of validation 124, 128, 160, 404 to be enrolment specific)  Validations 400, 406, 407, 410 removed  Validations 583, 581, 582, 585 introduced (amendment of 400, 406, 407, 410 against RESIDENCY / CITIZEN for NZP students)  Validation 581 introduced to include Assist Code 12  Clarification of codes 06 and 09  New Code 12, International ITO Off-Job Trainee  New validation 562 introduced, assist is 12 and funding is not 21  Code 03 altered to remove reference to Foreign ITO | **Field Number 2.8** |
| **Section: Field Specification IWI**  Field removed from Qualification Completion File | **Field Number 1.17** |
| **Section: Field Specification NSN**  Validation 159 changed to a Warning  New field number and file position in Qualification Completion File | **Field Number 1.19, 2.19, 4.3, 5.6** |
| **Section: Field Specification QUAL**  New field number and file position in Qualification Completion File | **Field Number 2.3, 3.4, 4.4** |
| **Section: Field Specification MAIN\_1, MAIN\_2, MAIN\_3**  New field number and file positions in Qualification Completion File | **Field Number 4.5, 4.6, 4.7** |
| **Section: Field Specification PERM\_POST\_CODE**  New Field | **Field Number 1.23** |
| **Section: Field Specification TERM\_POST\_CODE**  New Field | **Field Number 1.24** |
| **Section: Field Specification RESIDENCY**  New Field | **Field Number 2.12** |
| **Section: Field Specification CREDIT**  New validation 573, CREDIT value has decimal place | **Field Number 3.8** |
| **Section: Field Specification YR\_REQ\_MET**  New Field | **Field Number 4.8** |
| **Section: Field Specification YR\_GRAD**  New Field | **Field Number 4.9** |
| **Section: Field Specification PBRF\_CRS\_COMP\_YR**  Compulsory from 2008  Validation 553 removed  Validation 586 introduced (amendment of validation 553, removal of code 6 or 7) | **Field Number 5.8** |

# Summary of Changes for 2007

Please refer to 2007 SDR Manual for details.

| **Change** | **New Field OR Field No. remaining in** |
| --- | --- |
| **Section: File Specification - Student File**  Field 1.22: ETHNIC – new field position and length (previously field position 1.5) | **Pg28** |
| **Section: File Specification - Qualification Completion File**  Field 4.18: ETHNIC – new field position and length (previously field position 4.5)  Validations 536, 537 & 538 introduced | **Pg 31** |
| **Section: File Specification - Course Completion File**  Validation 540 introduced | **Pg 32** |
| **Section: Field Specification ETHNIC**  New codes introduced  Change in field length  Change in field positions  Removal of priority  Validations 547 and 548 introduced | **Field Number 1.22, 4.18** |
| **Section: Field Specification NAMEID**  Preceding field amended | **Field Number 1.6** |
| **Section: Field Specification Y\_SCHOOL**  Validation 539 introduced | **Field Number 1.11, 4.8** |
| **Section: Field Specification SEC\_QUAL**  New codes introduced  Validation 133 amended  Validation 546 introduced | **Field Number 1.12, 4.9** |
| **Section: Field Specification CITIZEN**  Preceding field amended  Some new and amended codes introduced  Validation 545 introduced | **Field Number 1.13, 4.6** |
| **Section: Field Specification IWI**  Some amended codes | **Field Number 1.17, 4.16** |
| **Section: Field Specification NSN**  Following field amended for Qualification Completion File | **Field Number 4.17** |
| **Section: Field Specification CRS\_END**  Validation 541 introduced | **Field Number 2.6, 5.7** |
| **Section: Field Specification CATEGORY**  Funding Category changes  New Funding Categories N, O, Q, R, S, T, U | **Field Number 2.14, 3.9** |
| **Section: Field Specification CLASS**  Course Classifications 5.1 and 26 removed  Fill character amended | **Field Number 2.15, 3.5** |
| **Section: Field Specification FEE**  Fill character amended  Validation 155 wording amended | **Field Number 3.12** |
| **Section: Field Specification CCCOSTS Fee**  Fill character amended | **Field Number 3.16** |
| **Section: Field Specification MAX Exempt Fee**  Following field amended  Validation 379 wording amended | **Field Number 1.21** |
| **Section: Field Specification COMPLETE**  Validations 542, 543 and 544 introduced | **Field Number 5.4** |

# Appendix 14 - International PhD Policy and Reporting

|  |  |
| --- | --- |
| International PhD Policy and Reporting | In the 2005 Budget the government announced that international students enrolled for the first time after 19 April 2005 in any PhD at a New Zealand University, will be classified as domestic students (for funding purposes) from 1 January 2006.  NB: Once an international student qualifies under this policy, any subsequent withdrawal and/or re-enrolment in a PhD still qualifies them as a domestic student.  An international PhD student must be studying in New Zealand to be eligible i.e.: they pay the same fees as New Zealand domestic students for their PhD studies, and are eligible for student component funding.  The policy only covers enrolments in PhD courses and does not extend to any Masters or undergraduate studies. |
| Reporting an on-shore International PhD student who first enrolled AFTER 19 April 2005 | The new Assist code of ‘09’ is to be used for all on-shore international PhD students who first enrolled in a PhD after 19 April 2005. Then, depending on the specific courses enrolled in, the funding category 01 will be used for PhD courses and 02 for all other courses.  If the PhD is research based, the new ASSIST code of 09 is still reported. |
| Reporting an on-shore International PhD student enrolled PRIOR to 19 April 2005 | There is no change to the reporting requirements for these students. The ASSIST code of 09 will NOT be used. These students will still be classified as foreign full fee-paying and are required to pay a foreign fee. |
| Scenarios | **Scenario 1 – On-shore international PhD student – first enrolled AFTER 19 April 2005 (Does not matter whether research based or not):**  Assist = 09  Funding = 01  **Scenario 2 – On-shore international PhD student – first enrolled AFTER 19 April 2005.**  Enrolled in both PhD and non-PhD courses  Assist = 09  Enrolled in COUR01 (PhD) – Funding = 01  COUR02 (PhD) – Funding = 01  COUR03 (non-PhD) – Funding = 02  The students’ enrolment in ‘Cour03 (non-PhD) will be charged at full fee rates and the foreign fee will be applicable.  **Scenario 3 – On-shore international PhD student – first enrolled PRIOR to 19 April 2005.**  E.g. 1. Enrolled in a research based PhD  Assist = 06  Funding = 01  E.g. 2. Where an international PhD student first enrolled prior to 19 April 2005 continues to be reported with an Assist of 03 and Funding of 02, the student’s enrolment in all courses will continue to be charged at full fee rates and the foreign fee will be applicable. |

# Appendix 15 – Valid Post Codes

Please refer to NZ Post websites for detailed Post Code Directories.

<http://www.nzpost.co.nz/sending-within-nz/how-to-address-mail/postcodes/postcode-directory>

**The post codes are current as at 20 December 2017**

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