



**Te Tāhuhu o
te Mātauranga**
Ministry of Education

Pourato

A Visual Guide for Early Learning Providers



**Te Kāwanatanga
o Aotearoa**
New Zealand Government

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How to access Pourato

1

Follow the link below. You will be taken to the **Education Sector Logon** screen. You can bookmark the following link for faster access.

<https://els.pourato.education.govt.nz/>

2

Enter your ESL **Username** and **Password**, then select **Login**.
If you operate more than one service provider, select the service provider you want to access.

3

You will be taken to the homepage of Pourato.



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Provider level information

Landing page

Once logged in, you will land on the **Provider Details** screen, which sits within the **Navigation Bar**. From here, you can toggle between viewing **Provider Profile** information and the **Service List**, or navigate to **Requests** and **Funding** tabs.

On any screen,
click to return
to landing page

Navigation Bar

Pourato

Find a service

Search for a service

Aroha Reid

ENGLISH MĀORI

Logout

Pourato Ed & Care Provider - Tahi

ECA99991

Provider Details Requests Funding

Nau mai ki Pourato

Funding information for early learning

The name Pourato is made from two parts:
Pou - which means to direct, guide or support, and
Rato - meaning to provide, service or distribute

PROVIDER PROFILE SERVICE LIST

Check your information

To update your business, contact or bank account details, please click on the **Downloadable ELS Forms** link below, and complete the appropriate forms.

Business Details

Postal Address PO Box 25821 Auckland 0630	New Zealand Business Number 1234567890123	Ownership Type Company
---	--	---------------------------

Toggle to view
Pourato in English
or Māori

Scroll to the
bottom for helpful
links and contact
information

Online Resources & Help

Downloadable ELS Forms


ece.resourcing@education.govt.nz

+0800 323 323 (NZ Only)

education.govt.nz

Service List

From the landing page, click on the **Service List** to view all services operated by a service provider. You can click through to a service from here or find a service using one of the search bars.



Pourato

1

Find a service

?

Pourato Ed & Care Provider - Tahi

ECA99991

Provider Details

Requests

Funding

Nau mai ki Pourato

Funding information for early learning

The name Pourato is made from two parts:
Pou - which means to direct, guide or support, and
Rato - meaning to provide, service or distribute

PROVIDER PROFILE

SERVICE LIST

1

View your services

Find...

4 Records

Clear Filters

View	Service	Status ↑
	Pourato Ed & Care Cambridge 99902 Education and Care Service	Open
	Pourato Ed & Care Ōtaki 99903 Education and Care Service	Open
	Pourato Ed & Care Blenheim 99904 Education and Care Service	Open
	Pourato Ed & Care Gisborne 99905 Education and Care Service	Closed

- 1

Search for a service by name or number
- 2

Click to view a service
- 3

Closed services will display in the *Service List* as long as the service continues to be owned by the provider

Provider: Requests

The **Requests** tab displays all requests submitted by a service provider to the Ministry. The funding contact will get an email when an RS7 funding return is available to view in Pourato.

Provider DetailsRequestsFunding

Requests

Find...

All Funding PeriodsAll Request TypesAll Exceptions Select...Hide Completed Requests

3 Received

3 Processed

1 Superseded

1 Declined

8 Records

Clear Filters

	Service	Region	Request Type	Request ID	Funding Period	Status
	Pourato Cambridge 99902 Education & Care Service	Waikato	Early Childhood Funding Return (RS7)	63064	November 2025	Received
	Pourato Otaki 99903 Education & Care Service	Wellington	Early Childhood Funding Return (RS7)	63065	November 2025	Received
	Pourato Blenheim 99904 Education & Care Service	Nelson/Marlborough/West Coast	Early Childhood Funding Return (RS7)	63067	November 2025	Received
2	Pourato Cambridge 99902 Education & Care Service	Waikato	Early Childhood Funding Return (RS7)	63046	July 2025	Processed
	Pourato Otaki 99903 Education & Care Service	Wellington	Early Childhood Funding Return (RS7)	63047	July 2025	Processed
4	Pourato Blenheim 99904 Education & Care Service	Nelson/Marlborough/West Coast	Early Childhood Funding Return (RS7)	63049	July 2025	Processed
3	Pourato Otaki 99903 Education & Care Service	Wellington	Early Childhood Funding Return (RS7)	63052	July 2025	Superseded
4	Pourato Blenheim 99903 Education & Care Service	Nelson/Marlborough/West Coast	Early Childhood Funding Return (RS7)	63025	July 2025	Declined

1 Use search bar and dropdown boxes to filter

2 Toggle to view completed requests (with a status of *Processed* or *Declined*)

3 Click on a status to filter by status. The number indicates how many requests have that status

4 Click to view exception.

For more information about exceptions visit: [Key Pourato Features | Applications & Online Systems](#)

5 Click to view request

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[UNCLASSIFIED]

View a request

RS7 funding returns, RS3 initial application for funding, EC20 transitional advance and EC20a attestation requests are visible in Pourato. The **Request** tab displays the data submitted and the associated funding. The **Original** tab contains the original data submitted for an RS7 funding return.

Service Details

Requests

Funding

Request ID - #63046

RS7

Early Childhood Funding Return

July 2025

As at: 01/07/2025 12:00:00 am

1

REQUEST

ORIGINAL

+ EXCEPTIONS

Child and Staff Hour Count

> February 2025

> March 2025

> April 2025

> May 2025

2

PROCESSED

Funded Child Hours Summary

	February 2025	March 2025	April 2025	May 2025	Total
	8450	9930	9480	9060	36,920
Under 2	200	230	220	210	860
2 & Over	2720	3170	3020	3010	11,920
20 Hours ECE	3620	4410	4400	4010	16,440
Plus 10	1910	2120	1840	1830	7700

4

EXCEPTIONS

February 2025: [FCH MAX] 20 Hours FCH exceed max funded

Staff Hour Count Summary

	February 2025	March 2025	April 2025	May 2025	Total
	1030	1036	1034	1032	4132
Certificated	1015	1018	1017	1016	4066
Other	15	18	17	16	66

Advanced Days

	July 2025		August 2025		September 2025		October 2026	
	CLAIMED	FUNDED	CLAIMED	FUNDED	CLAIMED	FUNDED	CLAIMED	FUNDED
All Day	18	18	20	18	18	18	18	18
Sessional	0	0	0	0	0	0	0	0
Parent-led	0	0	0	0	0	0	0	0

3

Expand to view what you claimed and what funding you will receive

5

Red indicates a difference between what was claimed and what is being funded

1 Once an RS7 is received into Pourato, you can view details in the **Original** tab. All other requests are visible once they are processed by the Ministry

2 **Status Definitions**

Received – Request is being processed
Processed – Related funding is published
Superseded – Another RS7 has been resubmitted for the same period


3 Expand to view what you claimed and what funding you will receive

4 View exceptions. For more information about exceptions visit: [Key Pourato Features | Applications & Online Systems](#)



5 Red indicates a difference between what was claimed and what is being funded

Funding: Payments

The **Funding > Payments** tab shows all payments to a service provider for a selected period.

 **Pourato**

Find a service

Pourato Ed & Care Provider - Tahi
ECA99991

Provider Details

Requests

Funding


Funding Summary

PAYMENTS

OVERVIEW



Find...

From date... To date...



2 Records


Clear Filters

Bank Reference	ID	Funding Period ↓	Status	Date	Funding (GST Excl)	GST	Amount Paid (GST Incl)	Download File
883105297463	17635	July 2025	Paid Pending	01/08/2025 27/07/2025	\$1,500.00	\$225.00	\$1,725.00	
114682597034	15863	July 2025	Paid Pending	01/07/2025 27/06/2025	\$570,235.65	\$85,535.35	\$654,046.00	



- 1 Use the calendar to change the period displayed
- 2 Bank Reference displays once payment is made and matches the reference number on the payment in the provider's bank account
- 3 Payments will usually show as: *Pending* (once funding is published), and *Paid* (once funding is paid)
- 4 Download funding data for the selected period as a .csv file

Funding: Overview

The **Funding > Overview** tab displays an overview of funding for each service under a provider for the selected period.

 **Pourato**

Find a service

Pourato Ed & Care Provider - Tahī
ECA99991

Provider Details

Requests

Funding

Funding Summary

PAYMENTS

OVERVIEW

1

Select a funding period to view

July

2025







Funding Period: July 2025

All values are GST Exclusive

Find...

3 Records

Clear Filters

View	Services ↓	GST Registered	Monthly Funded	Opening Balance	Wash-up Funding	Advanced Funding	Equity Funding	ATIS	Audit	Prior Period	Extra Funding	Funding	GST	Paid (GST Incl)	Remaining (GST Incl)
				(\$5,000.00)	(\$4,113.54)	\$569,019.23	\$2,359.96	--	--	--	\$3,000.00	\$565,265.65	\$84,789.85	\$648,330.50	\$1,725.00
2	 Pourato Ed & Care Cambridge 99902 Education and Care Service		--	--	(\$11,330.57)	\$184,849.51	--	--	--	3	\$1,000.00	\$174,518.94	\$26,177.84	\$200,121.78	\$575.00
	 Pourato Ed & Care Ōtaki 99903 Education and Care Service		--	(\$5,000.00)	\$2,616.79	\$182,151.52	--	--	--	--	\$1,000.00	\$180,768.31	\$27,115.25	\$207,308.56	\$575.00
	 Pourato Ed & Care Blenheim 99904 Education and Care Service		--	--	\$4,600.24	\$202,018.20	\$2,359.96	--	--	--	\$1,000.00	\$209,978.40	\$31,496.76	\$240,900.16	\$575.00

1
Select funding period

2
Click blue icon to view the *Funding Overview* for a specific service

3
Certain services are eligible for some types of funding

Hyphen (-) means no funding has been calculated for this component

Zero (\$0.00) means funding has been calculated and the amount is zero




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Service level information

Service Profile


Service Profile is the first page you land on when you navigate to a service. It shows the information held by the Ministry for this service which is used to calculate funding. To update details, contact your local Ministry of Education office.

 **Pourato**

Find a service

Pourato Ed & Care Ōtaki

99903 | Education & Care Service | Pourato Ed & Care Provider - Tahī (ECA99991) 

Service Details

Requests

Funding

Service Details

SERVICE PROFILE

LICENCE DETAILS

Operating Details

New Zealand Business Number
12345678900123

Ownership Type
Company

GST Registered
YES

Region
Wellington

Funded
YES
Effective from: 01/01/2025

Equity Funding Language
English
Effective from: 01/01/2025

Equity Index
3
Effective from: 01/01/2025

Isolation Index
2.84
Effective from: 01/01/2025

Monthly Funding
NO
Effective from: --

Notional Roll
NO
Effective from: 01/01/2025

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[UNCLASSIFIED]

Licence Details

The **Licence Details** screen displays details of a service's licence and the rates that have been used to calculate funding in previous periods.

Service DetailsRequestsFunding

Service Details

SERVICE PROFILELICENCE DETAILS

Funded Hours and Maximum Children

Licence Status: Full
Effective from: 01/01/2025

MONDAY

Licensed Hours

Funded6.00Operating10.00

7:30 AM to 5:30 PM

All Day / Teacher-led

Max Places30Under 25

TUESDAY

Licensed Hours

Funded6.00Operating10.00

7:30 AM to 5:30 PM

All Day / Teacher-led

Max Places30Under 25

WEDNESDAY

Licensed Hours

Funded6.00Operating10.00

7:30 AM to 5:30 PM

All Day / Teacher-led

Max Places30Under 25

THURSDAY

Licensed Hours

Funded6.00Operating10.00

7:30 AM to 5:30 PM

All Day / Teacher-led

Max Places30Under 25

FRIDAY

Licensed Hours

Funded6.00Operating10.00

7:30 AM to 5:30 PM

All Day / Teacher-led

Max Places30Under 25

SATURDAY

Licensed Hours

Funded---Operating---

Does Not Operate

Max Places---Under 2---

SUNDAY

Licensed Hours

Funded---Operating---

Does Not Operate

Max Places---Under 2---

Funding Rate History

Effective From

Funding Period

Rate Description

01/10/2024

March 2025

50-79% All-day Education and Care - Base Funding Rate

01/06/2024

November 2024

50-79% All-day Education and Care - Base Funding Rate

1The service's current licence status is displayed

2Max. Place = Maximum child-place the service is licensed for

Under 2 = Max. Places for children under two years old


3Displays the service's funding rates

education.govt.nz

[UNCLASSIFIED]

Service: Requests

Similar to the provider-level **Requests** screen, however this screen only displays funding requests for the specific service.




Pourato

Find a service

?

Pourato Ed & Care Ōtaki

99903 | Education & Care Service | Pourato Ed & Care Provider - Tahi (ECA99991) 

Service Details

Requests

Funding

Requests

Find...

All Funding Periods

All Request Types

All Exceptions

Select...

Hide Completed Requests

1

1

Received

1

Processed


1






Superseded

1

Declined

4 Records

Clear Filters 

 	Request Type 	Request ID	Funding Period 	Status 
	Early Childhood Funding Return (RS7)	63065	November 2025	Received
1	Early Childhood Funding Return (RS7)	63052	July 2025	Processed
3	Early Childhood Funding Return (RS7)	63047	July 2025	Superseded
3	Early Childhood Funding Return (RS7)	63023	July 2024	Declined

- 1

Click on a status to filter by status
- 2

Use the toggle to view completed requests (Status = *Processed*)
- 3

Hover to view exception.
For more information about exceptions visit:
[Key Pourato Features | Applications & Online Systems](#)
- 4

Click to view request

Funding: Overview

The **Service > Funding > Overview** screen shows the service's funding entitlements. The **Payment Summary** screen shows the funding that has been or will be paid.

TIP!

Share funding information by printing this screen to a .pdf using CTRL+P or the web browser's Print option

Service DetailsRequestsFunding

Funding

OVERVIEWPAYMENT SUMMARY

Select a funding period to view

July

2025

Funding Period: July 2025

View requests for this funding

1Select...

Funding Type	Funding Amount (GST Excl)
> Wash-up Funding	\$2,616.79
> Advance Funding	\$182,121.52
> Extra Funding	\$1,000.00
Total Funding (GST Excl)*	\$185,738.31

*Pourato Otaki is GST registered

- 1

View the requests that have been used to calculate the funding

Open request in a new tab or window to view side-by-side with funding
- 2

Expand each component to view a monthly breakdown of how funding has been calculated
- 3

Total Funding (GST Excl.) should match the Total Funding Amount Excl. GST on the Payment Summary screen (slide 17)

Funding: Extra Funding

The **Extra Funding** dropdown can be expanded to view details about the extra funding the service is receiving.

Funding Type			Funding Amount (GST Excl)
>	Wash-up Funding		\$2,616.79
>	Advance Funding		\$182,121.52
^	Extra Funding		\$1000.00
View	Funding	Instalments in this funding period	Funding Amount (GST Excl)
	Other Payments	2	\$1,000.00
	Targeted Funding – July 2025		\$1,000.00

Click on the blue icon to view details

Adjustment ID - #99998			
Service Adjustment			
Other Payment			
ADJUSTMENTS			
Summary			
Description	Previous Amount	Adjustment Amount	Funding Amount (GST Excl)
Targeted Funding – July 2025	---	---	\$1,000.00
Instalments Details			
Bank Reference	Status	Date	Funding Amount (GST Excl)
819054736218	Paid	01/07/2025	\$500.00
	Pending	27/06/2025	
---	Scheduled	01/08/2025	\$500.00
Total Paid			\$500.00
Balance Remaining			\$500.00

TIP!

Some services qualify for extra funding, such as Waha Rumaki, Targeted Funding, etc.

This funding is visible in Pourato, but the detail will continue to be published in the Secure Data Portal. Information in Secure Data Portal expires within six months.

Funding: Payment Summary

The **Payment Summary** screen shows the funding a service will be paid for a selected period.

OVERVIEW

PAYMENT SUMMARY

Select a funding period to view

July

2025

How your July 2025 funding will be paid

Transaction	Status	Due Date	Funding			Payments			Remaining Balance (GST Incl)
			Amount (GST Excl)	GST	Total (GST Incl)	Amount (GST Excl)	GST	Total (GST Incl)	
Opening Balance									\$0.00
Operational Funding	Approved	01/07/2025	\$184,738.31	\$27,710.75	\$212,449.06				\$212,449.06
Funding †									Amount
Wash-up Funding									\$110,973.38
Advance Funding									\$218,085.66
Total Operational Funding (GST Excl)*									\$329,059.04
† All values in this table are GST Exclusive									
Requests for this funding									
RS7 (July 2025) – #63022									
Extra Funding	Processed	01/07/2025	\$500.00	\$75.00	\$575.00				\$575.00
Payment	Paid	01/07/2025				\$185,238.31	\$27,785.75	\$213,024.06	\$0.00
Bank Ref: 883105297463	Pending	27/06/2025							
Extra Funding	Approved	01/08/2025	\$500.00	\$75.00	\$575.00				\$575.00
Payment	Scheduled	01/08/2025				\$500.00	\$75.00	\$575.00	\$0.00
Totals			\$185,238.31	\$27,785.75	\$213,024.06	\$185,238.31	\$27,785.75	\$213,024.06	\$0.00

- 1Expand to view a breakdown of funding. This is the same information as the *Funding Overview* screen
- 2Bank Ref. number can be matched to the payment in the service provider's bank account
- 3Upcoming (*Scheduled*) payments are displayed in purple italics
- 4View requests that were used to calculate this funding
- 5*Totals* is the amount paid or recovered on the publish date

Resources

[Pourato for Early Learning | Applications & Online Systems](#) - for help using Pourato

[ECE funding handbook - Ministry of Education](#) - for information about funding and how it is calculated



**Te Tāhuhu o
te Mātauranga**
Ministry of Education

He mea tārai e mātou te mātauranga
kia rangatira ai, kia mana taurite ai ōna huanga.

We shape an education system that delivers
equitable and excellent outcomes.



**Te Kāwanatanga
o Aotearoa**
New Zealand Government